



City Council
Kevin Mumpower, Mayor
Kevin Wingard, Vice Mayor
Anthony Farnum, Council Member
Bill Hartley, Council Member
Neal Osborne, Council Member



BRISTOL, VIRGINIA CITY COUNCIL
300 Lee Street, Bristol, Virginia 24201
March 26, 2019

6:00pm

Call to Order
Moment of Silence
Pledge of Allegiance

- A. Mayor's Minute and Council Comments
- B. City Manager's Comments
- C. Matters to be Presented by Members of the Public- Non-Agenda Items.

REGULAR AGENDA

1. Consider Resolution Granting Final Plat Approval for Plat #03-2019 for The Falls - Phase 3.
 - a. Staff Report
 - b. Public Comments
 - c. Reading of Resolution
 - d. Council Motion and Second
 - e. Council Discussion
 - f. Roll Call
2. Presentation of City Manager's Fiscal Year 2019-2020 Recommended Budget.
3. Consider a Public Hearing on the Fiscal Year 2019-2020 Budget.
 - a. Open Hearing
 - b. Staff Comment
 - c. Public Comment
 - d. Close Hearing

CONSENT AGENDA

4. 4.1 Consider Approval of Meeting Minutes.
February 26, 2019
February 28, 2019

March 7, 2019

4.2 Consider a Street Closure Request for Quaker Steak and Lube Bike Nights.

4.3 Consider a Street Closure Request for the Annual Transporter Motorcade.

4.4 Consider Purchase Requisitions –Total Amount: \$123,750

Transit Department; Vehicle purchase \$82,750

Sheriff's Department; Inmate Housing January 2019 \$41,000

D. Adjournment

**CITY COUNCIL
AGENDA ITEM SUMMARY
Item #1**

Meeting Date: Tuesday, March 26, 2019

Division: Community Development

Bulk Item: Yes No

Staff Contact: Sally Morgan, City Planner

AGENDA ITEM WORDING:

Consider Resolution Granting Final Plat Approval for Plat #03-2019 for The Falls - Phase 3

ITEM BACKGROUND:

The applicant is seeking final plat approval to create seven new lots from a 10.9 acre tract now referenced as Tax Map. No. 226-A-4 and contains one structure, an existing restaurant. The property is currently owned by the City of Bristol. The resulting tracts will be Lot 26 (2.282 ac.), Lot 27 (1.024 ac), Lot 28 (.517 ac), Tract 29 (0.729 ac), Lot 30 (4.606 ac), Lot 31 (1.734 ac), and Lot 32 (0.183 ac). The subject property is part of The Falls commercial development and is zoned B-3 (Intermediate Business).

Lot 26 has frontage on both Lee Highway and Cascade Drive with ingress and egress from Cascade Drive and from a “right-in, right-out” entrance from Lee Highway on adjoining Lot 27. **Lot 27** and **Lot 28** also will be accessed via the same entrance off Lee Highway. Cross-access easements will be established and recorded when property is sold. **Lot 29** contains the existing Pizza Plus restaurant and associated parking lot. **Lot 30** (to be retained by the City) contains undevelopable area along Beaver Creek but may be used for storm water drainage. **Lot 31** is a lot accessed from Cascade Drive and borders the Norfolk-Southern Railway in the back of the tract. **Lot 32** (also to be retained by the City) is for storm water management.

The plat includes a strip of city right-of-way to be vacated (of +/- 0.156 acres) along the front of Lots 28, 29, and 30 that is not needed by the city.

PREVIOUS RELEVANT ACTION:

March 18, 2019 - The Planning Commission approved the preliminary and final plat for The Falls – Phase 3.

STAFF RECOMMENDATION:

Staff concludes that the plat is in order and recommends approval of the attached resolution approving the final plat for The Falls – Phase 3 including the vacation of a small piece of city right-of-way along Lee Highway (Route 11) as shown on the plat.

DOCUMENTATION: Included Not Required

- Draft Resolution
- Final Plat
- Staff Report to the Planning Commission (March 18, 2019)



CITY OF BRISTOL, VIRGINIA
CITY COUNCIL

RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BRISTOL, VIRGINIA APPROVING THE
FINAL PLAT #03-2019 FOR THE FALLS – PHASE 3
SUBDIVISION**

The City Council finds that:

WHEREAS, the subdivision plat for The Falls – Phase 3 subdivision has been properly submitted to the City and reviewed by City staff, and

WHEREAS, the Planning Commission met on March 18, 2019 and approved the preliminary plat and the final plat, and

WHEREAS, Section 50-270 requires that the final plat of a subdivision be approved and certified by City Council before it can be recorded.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
BRISTOL, VIRGINIA:**

The Council approves and certifies the final plat (Plat #03-2019) for The Falls – Phase 3 subdivision as attached in Exhibit A, including the vacation of +/- 0.156 acres of city right-of-way along Lee Highway (Route 11) as shown on the plat.

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on March 26, 2019.

Mayor Kevin Mumpower _____
Vice Mayor Kevin Wingard _____
Council Member Bill Hartley _____
Council Member Neal Osborne _____
Council Member Anthony Farnum _____

(SEAL)
Attest: Nicole Storm,
CLERK OF THE CITY OF
BRISTOL, VIRGINIA

CITY COUNCIL

By _____
Clerk

By _____
Mayor

STAFF REPORT



To: Planning Commission
From: Sally H. Morgan, City Planner
Date: March 18, 2019
RE: Preliminary and Final Plat Approval for Plat #03-2019 – The Falls-Phase Three (Lots 26-32)
Attachments: Preliminary and Final Plat

1) Applicant/Agent: Falls Acquisitions LLC
1550 Highway 126
Bristol, TN

2) Property Owner, if different: City of Bristol, VA

3) Property Address: Tax Map 226-A-4

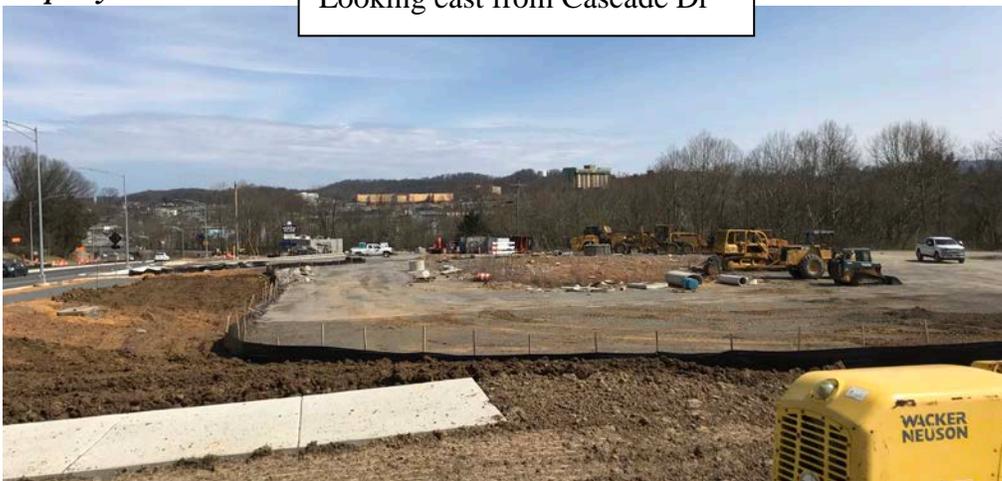
4) Property Zoning: B-3, Intermediate Business

5) Property Location:



(6) Property Photos

Looking east from Cascade Dr





7) Request: The applicant is seeking preliminary and final plat approval to create seven new lots from a 10.9 acre tract now referenced as Tax Map. No. 226-A-4 and contains one structure, an existing restaurant. The property is currently owned by the City of Bristol. The resulting tracts will be Lot 26 (2.282 ac.), Lot 27 (1.024 ac), Lot 28 (.517 ac), Tract 29 (0.729 ac), Lot 30 (4.606 ac), Lot 31 (1.734 ac), and Lot 32 (0.183 ac).

8) Ordinance Requirements:

The subdivision process is regulated by Section 50, Article III, of the City Code. This article is broken into nine (9) divisions which regulate the submission and review of subdivision plats. These regulations stipulate required content for each plat as a condition of approval. The article provides for a process of preliminary approval and then final approval. The intent of the code is to provide the preliminary process as a mechanism for safeguarding the “subdivider from unnecessary loss of time and expense”. The final plat is the final recordable document and serves as the permanent record of the proposed and approved subdivision. The Planning Commission is charged with approval of both the preliminary and final plat. Final plats go to the City Council for approval and certification. Sometimes subdivisions are submitted with a request for preliminary and final plat review to proceed concurrently. The Planning Director grants this request at his or her discretion.

9) Existing Conditions and Plat Description:

The subject property is part of The Falls commercial development and is zoned B-3 (Intermediate Business). It was acquired in October 2012 by the City of Bristol from W. Roscoe and Bette P. Bowman by deed recorded in Deed Book 576, Page 63.

Lot 26 has frontage on both Lee Highway and Cascade Drive with ingress and egress from Cascade Drive and from a “right-in, right-out” entrance from Lee Highway on adjoining Lot 27. **Lot 27** and **Lot 28** also will be accessed via the same entrance off Lee Highway. Cross-access easements will be established and recorded when property is

sold. **Lot 29** contains the existing Pizza Plus restaurant and associated parking lot. **Lot 30** (to be retained by the City) contains undevelopable area along Beaver Creek but may be used for storm water drainage. **Lot 31** is a lot accessed from Cascade Drive and borders the Norfolk-Southern Railway in the back of the tract. **Lot 32** (also to be retained by the City) is for storm water management.

The plat includes a strip of city right-of-way to be vacated along the front of Lots 28,29, and 30 that is not needed for the roadway.

10) Previous Relevant Planning Commission Actions: Plats have been approved and recorded for Lots 1 through 25 in The Falls subdivision.

11) Staff Analysis:

The preliminary plat was reviewed by city staff and there were no concerns expressed by BVU, Building Official, Police Department, or the Fire Department regarding this proposed property division.

The city engineering and planning staff provided comments to the applicant and surveyor regarding revisions needed to the plat and a revised preliminary plat was received by the city on March 14.

City staff will need to review this plat before the final plat can be presented for approval. It was determined that in interest of time and simplicity, that both plats would be brought forth to the Planning Commission for concurrent approval.

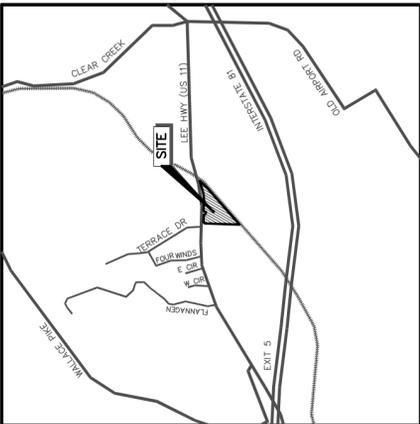
12) Authority of the Planning Commission to Act:

Bristol, Virginia City Code §50-269 states that:

“From and after the passage of the ordinance from which this article was derived, the planning commission shall be the official platting authority, and no plat of a land subdivision shall be entitled to be recorded in the office of the clerk of the circuit court of the city unless it shall have the approval of the planning commission inscribed thereon. The filing or recording of a plat of a subdivision without the approval of the planning commission as required by this resolution is declared to be a misdemeanor”.

13) Conclusion and Staff Recommendation:

Staff will provide recommendation at the meeting.



LOCATION MAP
SCALE: 1" = 3000'

GENERAL NOTES

- THIS MAP IS BASED ON A FIELD SURVEY BY M. LACEY LAND SURVEYING, LLC COMPLETED ON 2/07/2019.
- REFERENCES:
 - CURRENT DEED: BOOK 576, PAGE 63
 - MAP ENTITLED "PLAT OF LOTS 20, 21, 22, 23 AND 24 THE FALLS - PHASE II, AND PUBLIC STORM DRAINAGE EASEMENT LOT 6 - PHASE I" AS FILED IN THE OFFICE OF THE CLERK OF THE CITY OF BRISTOL, CIRCUIT COURT IN PLAT BOOK 4, PAGES 550 THROUGH 552.
 - MAP ENTITLED "PLAN AND PROFILE OF PROPOSED WIDENING OF LEE HIGHWAY PHASE - 2, STATE PROJECT 0011-102-R34, UPC 105753 PROVIDED FOR CONSTRUCTION ON 7/30/2018, AS REVISED 3/7/2018, PROVIDED BY THE CITY OF BRISTOL ENGINEERING DEPARTMENT.
- TOTAL AREA OF SUBJECT PARCEL: 10.919± ACRES.
- THIS SURVEY IS SUBJECT TO A COMPLETE AND UP TO DATE ABSTRACT OF TITLE.
- LOCATIONS OF ALL UTILITIES AND SUBSTRUCTURES ARE APPROXIMATE ONLY BASED ON SURFACE EVIDENCE AND EXISTING PLANS. THE INFORMATION GIVEN ON THE SURVEY PERTAINING TO UTILITIES AND SUBSTRUCTURES IS NOT CERTIFIED TO ACCURACY OR COMPLETENESS. CONSULT WITH THE APPROPRIATE COMPANY OR AGENCY BEFORE DESIGNING OR CONSTRUCTING IMPROVEMENTS. M. LACEY LAND SURVEYING WILL NOT BE RESPONSIBLE FOR ANY DAMAGE SUBSEQUENTLY CAUSED TO PERSONNEL, STRUCTURES, OR UTILITIES.
- PER THE NATIONAL FLOOD INSURANCE RATE MAP FOR THE CITY OF BRISTOL, STATE OF VIRGINIA, MAP NUMBER 510022004D, EFFECTIVE DATE OF 02/04/2004, PART OF THE SUBJECT PROPERTY FALLS WITHIN ZONE "AE", WHICH IS A SPECIAL FLOOD HAZARD AREA. THIS DETERMINATION IS BASED ON SCALED MAP LOCATION AND GRAPHIC PLOTTING.
- THERE IS A 10-FT WIDE DRAINAGE AND UTILITY EASEMENT CENTERED ON ALL UTILITIES AND DRAINAGE STRUCTURES CROSSING THE PROPERTY.
- A SITE PLAN FOR THE INDIVIDUAL LOTS SHOWING ALL IMPROVEMENTS, INCLUDING UTILITIES, WILL NEED TO BE SUBMITTED AND APPROVED BY THE CITY OF BRISTOL, VA.
- WATER AND SANITARY SEWER SERVICE PROVIDED BY BVU, AND STORM DRAINAGE BY THE CITY OF BRISTOL, VA.
- LOTS 26 AND 28 HAVE NO ACCESS TO LEE HIGHWAY, SO CROSS EASEMENTS TO ADJOINING PROPERTIES WILL BE RECORDED.
- THERE IS A GREENWAY EASEMENT 20' WIDE ON EACH SIDE OF THE HIGH WATER MARK OF BEAVER CREEK
- LOTS 26, 27, 28 AND 31 ARE SUBJECT TO A TEMPORARY CONSTRUCTION EASEMENT THAT WILL BE RECORDED NEAR THE COMPLETION OF LEE HIGHWAY PHASE 2 CONSTRUCTION AND THE FALLS PHASE II CONSTRUCTION PER PLATS ON FILE AT THE CIRCUIT COURT FOR THE CITY OF BRISTOL, VA IN PLAT BOOK 4, PAGE 550 AND PLATS BOOK 4, PAGE 552.
- THE UTILITY EASEMENT RUNNING THROUGH LOTS 27 & 28 WILL TERMINATE AT THE UTILITY POLES AND UTILITY POLES ARE RELOCATED AND A NEW UTILITY EASEMENT LINE BE RECORDED AT THE NEW LOCATION FOR THE POWER LINE AND UTILITY POLES.

ZONING

THE PROPERTY IS ZONED B-3 (INTERMEDIATE BUSINESS).

B-3 SETBACKS ARE 10-FT FRONT YARD, 10-FT SIDE YARD WHEN ADJOINING A RESIDENTIAL DISTRICT, AND 20-FT REAR YARD.

OWNER

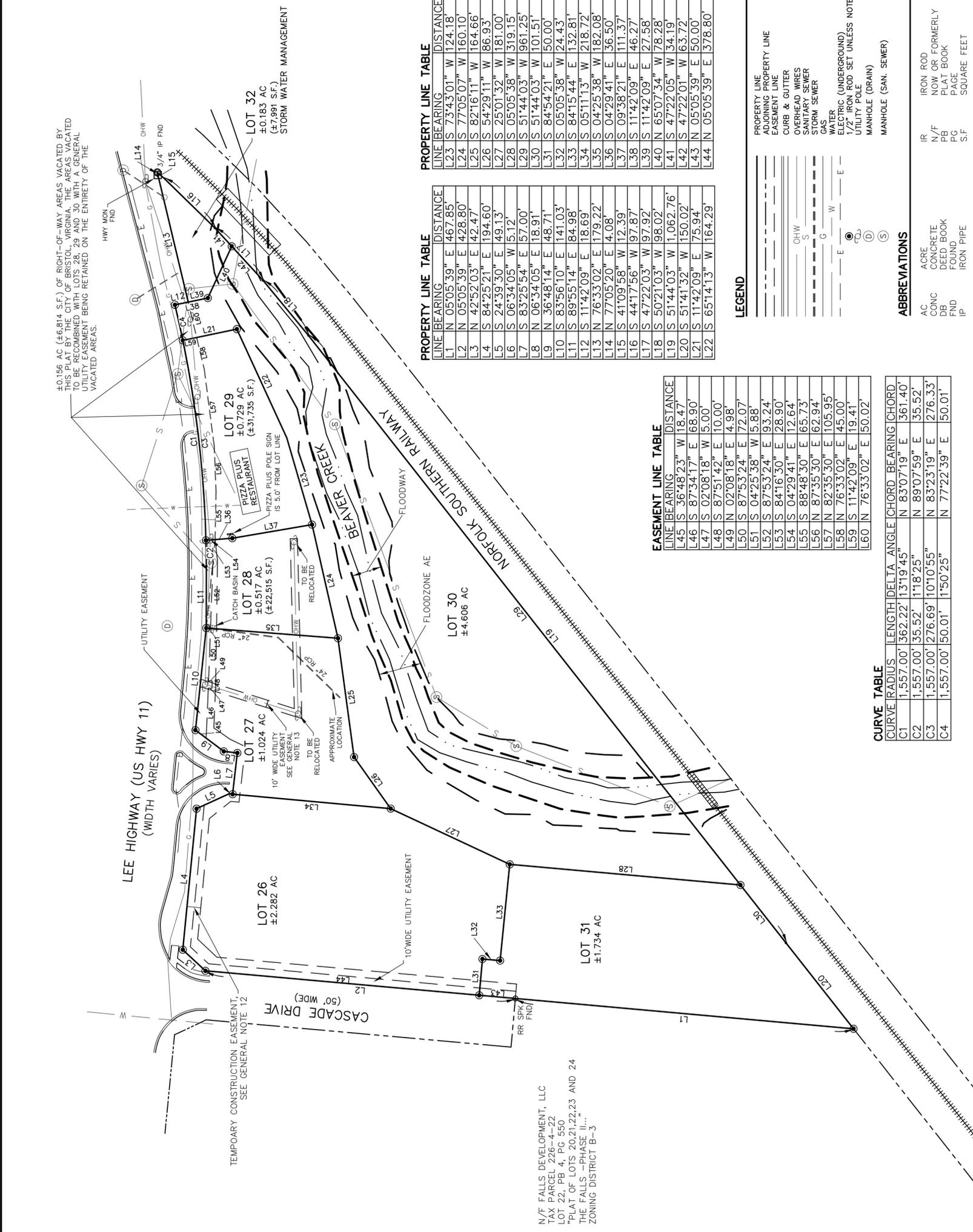
THE CITY OF BRISTOL, VA
300 LEE STREET, BRISTOL, VA 24201

SUBDIVISION PLAT

**THE FALLS - PHASE 3
LOTS 26 THROUGH 32
LEE HIGHWAY
THE CITY OF BRISTOL
STATE OF VIRGINIA**

M. LACEY LAND SURVEYING, LLC
PROFESSIONAL LAND SURVEYING SERVICES
579 BEECH GROVE ROAD, BULLS GAP, TN 37711
PHONE: 423-235-5546
E-MAIL: MLACEY@MLACEYLANDSURVEYING.COM
WWW.MLACEYLANDSURVEYING.COM

Project No. **8070207**
Drawing No. **SU-2**
Date **03/06/2019**
Drawn By **JML**
Rev **2**



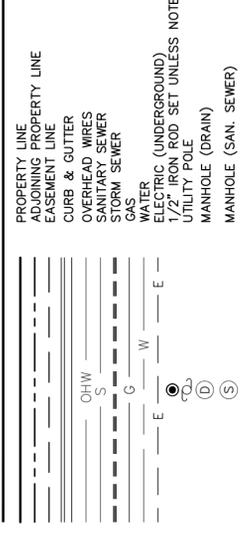
PROPERTY LINE TABLE

LINE BEARING	DISTANCE
L1 N 05°05'39" E	467.85'
L2 N 05°05'39" E	428.80'
L3 N 42°52'03" E	42.47'
L4 S 84°25'21" E	194.60'
L5 S 24°39'30" E	51.12'
L6 S 06°34'05" E	5.12'
L7 S 83°25'54" E	57.00'
L8 N 06°34'05" E	18.91'
L9 N 36°48'14" E	48.71'
L10 S 83°56'10" E	141.03'
L11 S 89°55'14" E	84.98'
L12 S 11°42'09" E	18.69'
L13 N 76°33'02" E	179.22'
L14 N 77°05'20" E	4.08'
L15 S 41°09'58" W	12.39'
L16 S 44°17'56" W	97.87'
L17 S 47°22'03" W	97.92'
L18 S 50°21'03" W	98.02'
L19 S 51°44'03" W	1,062.76'
L20 S 51°41'32" W	150.02'
L21 S 11°42'09" E	75.94'
L22 S 65°14'13" W	164.29'

PROPERTY LINE TABLE

LINE BEARING	DISTANCE
L23 S 73°43'01" W	124.18'
L24 S 77°05'07" W	160.10'
L25 S 82°16'11" W	164.66'
L26 S 54°29'11" W	186.93'
L27 S 25°01'32" W	181.00'
L28 S 05°05'38" W	319.15'
L29 S 51°44'03" W	961.25'
L30 S 51°44'03" W	101.51'
L31 S 84°54'21" E	50.00'
L32 S 05°05'38" W	24.43'
L33 S 84°15'44" E	132.81'
L34 S 05°11'13" W	218.72'
L35 S 04°25'38" W	182.08'
L36 S 04°29'41" E	36.50'
L37 S 09°38'21" E	111.37'
L38 S 11°42'09" E	46.27'
L39 S 11°42'09" E	27.58'
L40 N 65°07'34" W	78.28'
L41 S 47°22'05" W	34.19'
L42 S 47°22'01" W	63.72'
L43 N 05°05'39" E	50.00'
L44 N 05°05'39" E	378.80'

LEGEND



ABBREVIATIONS

AC	ACRE	IR	IRON ROD
CONC	CONCRETE	N/F	NOW OR FORMERLY
DB	DEED BOOK	PB	PLAT BOOK
FND	FOUND	PG	PAGE
IP	IRON PIPE	S.F	SQUARE FEET

EASEMENT LINE TABLE

LINE BEARING	DISTANCE
L45 S 36°48'23" W	18.47'
L46 S 87°34'17" E	68.90'
L47 S 02°08'18" W	5.00'
L48 S 87°51'43" E	10.00'
L49 N 02°08'18" E	14.98'
L50 S 87°53'24" E	72.07'
L51 S 04°25'38" W	5.88'
L52 S 87°53'24" E	193.24'
L53 S 84°16'30" E	28.90'
L54 S 04°29'41" E	12.64'
L55 S 88°48'30" E	165.73'
L56 N 87°35'30" E	162.94'
L57 N 82°35'30" E	105.95'
L58 N 76°33'02" E	45.00'
L59 S 11°42'09" E	19.41'
L60 N 76°33'02" E	150.02'

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA ANGLE	CHORD BEARING	CHORD
C1	1,557.00'	362.22'	13°19'45"	N 83°07'19" E	361.40'
C2	1,557.00'	35.52'	1°18'25"	N 89°07'59" E	35.52'
C3	1,557.00'	276.69'	10°10'55"	N 83°23'19" E	276.33'
C4	1,557.00'	50.01'	1°50'25"	N 77°22'39" E	50.01'



CERTIFICATE OF ACCURACY

I HEREBY CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT SURVEY TO THE ACCURACY REQUIRED BY THE SUBDIVISION ORDINANCE OF BRISTOL, VIRGINIA AND THAT THE MONUMENTS HAVE BEEN PLACED HEREON.

DATE _____ SURVEYOR: MICHAEL LACEY
 CLS # 002909 SCALE: 1" = 100'
 TAX MAP # 226-A-4 SUBDIVISION # 4
 BLOCK # N/A SHEET 1 OF 1

CERTIFICATE OF APPROVAL

THIS SUBDIVISION KNOWN AS THE FALLS - PHASE 3, LOTS 26 THROUGH 32 IS SUBDIVISION OF THE PARCEL SHOWN ON THE EXISTING SUBDIVISION REGULATIONS AND MAY BE COMMITTED TO RECORD

DATE _____ HEALTH DEPT. _____
 DATE _____ CITY ENGINEER _____
 DATE _____ UTILITY BOARD _____
 DATE _____ PLANNING COMMISSION _____
 DATE _____ CITY CLERK _____
 DATE _____ CLERK OF CIRCUIT COURT _____

CERTIFICATE OF OWNERSHIP AND DEDICATION

THE PLATING AND DEDICATION OF THE FALLS - PHASE 3, LOTS 26 THROUGH 32 IS SUBJECT TO THE CITY OF BRISTOL, VIRGINIA SUBDIVISION REGULATIONS AND THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

DATE _____ OWNER _____
 DATE _____ OWNER _____
 STATE OF _____ CITY OR COUNTY OF _____
 THIS PLAT WAS ACKNOWLEDGED BY THE OWNERS BEFORE ME THIS _____ OF _____ 2019. _____ (NOTARY)
 MY COMMISSION EXPIRES _____

N/F FALLS DEVELOPMENT, LLC
 TAX PARCEL 226-A-4-22
 LOT 22, PB 4, PG 550
 "PLAT OF LOTS 20, 21, 22, 23 AND 24 THE FALLS - PHASE II."
 ZONING DISTRICT B-3

MICHAEL LACEY, PLS 2906
PROFESSIONAL LAND SURVEYOR

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item #3**

Meeting Date: 3/26/19
Department: City Manager
Staff Contact: **Randall Eads**

AGENDA ITEM WORDING:

Consider public hearing on the FY20 budget.

ITEM BACKGROUND:

Input from the public is a critical piece of the annual budget process. This is the first of two public hearings scheduled on the FY20 budget; the second public hearing will be held on April 23, 2019.

Public hearing guidelines attached.

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATIONS:

DOCUMENTATION: Included Not Required

MOTION:



Public Hearing Guidelines

1. Persons should address the council from the podium.
2. All speakers shall state their name and address for the record and state if they represent any group or other individual.
3. Any group that wishes to address Council is encouraged to choose a spokesperson to represent them.
4. All remarks shall be made directly to the Council and not to the audience or staff.
5. Persons addressing the Council should limit their comments to three minutes.
6. Persons speaking before Council shall not:
 - a. Engage in personal attacks
 - b. Debate Council Members, or members of City staff or the audience
 - c. Use profanity or abusive language

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item # 4.1**

Meeting Date: 3/26/19
Department: City Clerk
Staff Contact: Nicole Storm

AGENDA ITEM WORDING:

Consider Approval of Minutes.

ITEM BACKGROUND:

PREVIOUS RELEVANT ACTION:

Approval of meeting minutes:

February 26, 2019 Regular Meeting
February 28, 2019 Budget Workshop
March 7, 2019 Budget Workshop

STAFF RECOMMENDATIONS:

DOCUMENTATION: Included X Not Required _____

MOTION: I move to approve the consent agenda.

February 26, 2019

A REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON FEBRUARY 26TH, AT 6:00PM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower called the meeting to order and asked for a moment of silence, followed by the pledge of allegiance. He mentioned that budget meetings would begin soon and asked for public input. Mr. Hartley spoke about the loss of resident Kevin Corbett. Mr. Osborne and Mr. Farnum commented on Deputy Hinkle of the Sullivan County Sheriff's Office.

City Manager Randall Eads thanked first responders for their dedication.

Donald Brown spoke about traffic issues on Portsmouth Avenue. Michael Pollard spoke about major road projects and capital improvement planning. Nancy Marney spoke about the upcoming budget workshops and the importance of police, fire, and public works.

REGULAR AGENDA

1. Consider Resolution Adopting the Emergency Operations Plan.

Chief Armstrong of the Fire Department spoke about the Emergency Operations Plan which details procedures that will be followed in emergency situations.

City Manager Randall Eads read the resolution: Resolution, Emergency Operations Plan

WHEREAS the City Council of the City of Bristol, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS the City of Bristol, Virginia has a responsibility to provide for the safety and well being of its citizens and visitors; and

WHEREAS the City of Bristol, Virginia has established and appointed a Director and Coordinator of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bristol, Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FUTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this council.

Approved at the regular meeting of the City Council for the City of Bristol, Virginia, February 26, 2019.

Mr. Hartley made a motion to approve the resolution, which was seconded by Mr. Osborne. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

2. Consider a Resolution Requesting the Virginia Department of Transportation conduct a *Transportation Mobility Alternatives Analysis Study* of the Piedmont Avenue Corridor.

Director of Public Works Wallace McCulloch spoke about the Piedmont Avenue, a bridge which has weight restrictions that prevent fire trucks from using it. The resolution requests a study to look at access to local businesses during such a major construction project.

City Manager Randall Eads read the resolution:

A RESOLUTION OF THE CITY OF BRISTOL, VIRGINIA SUPPORTING AND REQUESTING THAT THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT)

CONDUCT A TRANSPORTATION MOBILITY ALTERNATIVES ANALYSIS STUDY OF THE PIEDMONT AVENUE CORRIDOR

WHEREAS, the Virginia Department of Transportation is seeking to partner with the City of Bristol, Virginia and their structural engineer to conduct a study that will assess the transportation and mobility impacts associated with various Piedmont Avenue bridge replacement/modifications alternatives; and

WHEREAS, the City of Bristol, Virginia recently conducted an inspection and evaluation of the Piedmont Avenue bridge structure over Beaver Creek, extending from a location approximately 200 feet north of Sycamore Street to a location approximately 100 feet south of State Street; and

WHEREAS, the City of Bristol, Virginia commissioned an inspection of the Piedmont Avenue bridge that identified and confirmed various deficiencies associated with the existing structure that are significantly costly to address in a timely manner through available VDOT and/or Federal funding sources; and,

WHEREAS, the structural deficiencies have resulted in vehicle weight limit restrictions being placed on the bridge segment of Piedmont Avenue for an extended period of time; and

WHEREAS, the vehicle weight limit restrictions dictate Emergency Services (i.e., Fire and Ambulatory) response routes and thus impact response times to those citizens whose health and/or safety may be in jeopardy; and

WHEREAS, the Virginia Department of Transportation will partner with the City of Bristol, Virginia and their structural engineer to evaluate and analyze the influence various Piedmont Avenue bridge replacement/modifications alternatives will have on traffic circulation, flow, operations, and overarching mobility; and

WHEREAS, the City is seeking to evaluate and identify practical, fundable, and implementable roadway and bridge infrastructure improvement alternatives that will result in an improved downtown street network that accommodates all modes of mobility, enhances safety, and sustains economic vitality along the Piedmont Avenue corridor in downtown Bristol.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BRISTOL, VA:

1. That the City of Bristol, Virginia hereby supports and seeks to partner with the Virginia Department of Transportation to conduct a Transportation Mobility Alternatives Analysis Study of the Piedmont Avenue Corridor in an effort to:
 - a. Identify a Piedmont Avenue roadway and bridge infrastructure improvement alternative that will sustain acceptable levels of traffic circulation, flow, and operations on the downtown street network
 - b. Assist in the identification of roadway and bridge infrastructure improvement alternatives that are practical, fundable and implementable
 - c. Identify opportunities to improve Emergency Services response times
 - d. Improve the downtown street network to accommodate all modes of mobility, enhance safety, and sustain economic vitality along the Piedmont Avenue corridor.
2. That this resolution shall be in full force and effect upon its passage.

ADOPTED this 26th day of February, 2019

Mr. Osborne made a motion to adopt the resolution, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

3. Discussion of Refinance Opportunity.

City Manager Randall Eads discussed an opportunity refinance general obligation bonds for an annual savings of approximately \$18,000 a year for seven years, for a total of approximately

February 26, 2019

\$140,000. Mr. Eads said it would be about ninety days for the City to get confirmation of the actual interest rates available. Mr. Farnum, Mr. Hartley, and Mr. Osborne expressed support for the refinance opportunity. Mr. Wingard also expressed his support.

4. Consider closed session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Unannounced business prospect), pursuant to §2.2-3711.A1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (personnel), and pursuant to §2.2-3711.A6, Code of Virginia, 1950, as amended. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected (proprietary).

Mayor Mumpower asked for a motion to go into closed session. Mr. Hartley made a motion to go into executive session for the reasons stated, which was seconded by Mr. Osborne. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

Mayor Mumpower asked for a roll call vote to certify the closed session.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

5. Consider Authorization to Hire Director of Community Development and Director of Economic Development.

City Manager Randall Eads said that Chris Wilcox was selected as Director of Economic Development and Bart Poe would become the permanent Director of Community Development.

Mr. Hartley made a motion to approve the positions, which was seconded by Mr. Osborne.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

CONSENT AGENDA

6.1 Consider Approval of Meeting Minutes:

January 22, 2019
February 12, 2019
February 19, 2019

6.2 Consider a supplemental appropriation of \$787,739 to the FY19 Budget per the Items Listed Below.

Code Compliance

Appropriate CDBG transfer of funds to cover salary and benefits for Code Compliance officer.

Expenditure	4-001-82010-1145	Salaries & Wages	\$7,080
Expenditure	4-001-82010-2100	FICA	\$470
Expenditure	4-001-82010-2210	VRS Retirement	\$4,500
Expenditure	4-001-82010-2310	Health Insurance	\$4,392
Expenditure	4-001-82010-2400	VRS Life Insurance	\$352
Expenditure	4-001-82010-2450	VRS Disability Insurance	\$195
Expenditure	4-001-82010-2710	Worker's Compensation	\$846
Revenue	3-001-41020-0004	Transfer Comm Dev Block Grant	\$17,835

Sheriff Department

Appropriate funds received from sales of Holiday Packs.

Expenditure	4-001-33010-6014	Operating Supplies & Materials	\$2,588
Revenue	3-001-16090-0004	Inmate Holiday Revenue	\$2,588

Economic Development

Appropriate payment per the No Net Loss Agreement with the Hotel Bristol.

Expenditure	4-001-81025-5706	Hotel Bristol	\$65,000
Revenue	3-001-12010-0001	Local Sales & Uses Tax	\$33,435
Revenue	3-001-12010-0010	Lodging Tax	\$12,300
Revenue	3-001-12010-0011	Restaurant Meals Tax	\$19,265

Hazardous Materials Emergency

Appropriate additional VDEM funds received for HazMat call.

Expenditure	4-001-35050-6014	Operating Supplies & Materials	\$2,076
Revenue	3-001-24010-0046	Dept. of Emergency Management	\$2,076

Street & Engineering Division

Appropriate a recovered costs to Street & Engineering Department.

Expenditure	4-001-41010-6011	Clothing & Personal Supplies	\$240
Revenue	3-001-19010-0001	Recovered Costs – Street	\$240

Capital Projects Fund

Appropriate additional VDOT funds for Lee Highway Widening Phase 2.

Expenditure	4-009-95755-8112	Other Improvements or Const.	\$500,000
Revenue	3-009-24030-0101	VDOT Lee Hwy Widening Phase2	\$500,000

Appropriate 2016A bond proceeds for capital items to replace City fuel tank.

Expenditure	4-009-41010-8101	Public Works-Other Equipment	\$200,000
Revenue	3-009-41010-0001	Local Bond Issue	\$200,000

6.3 Consider budget transfers for specific items listed below:

Solid Waste Disposal Fund

Appropriate the transfer of budgeted funds between departments for SWDF.

Increase	4-004-12020-3135	Contract Labor-Collection	\$6,500
Decrease	4-004-12010-3135	Contract Labor-Disposal	\$6,500
Increase	4-004-12020-3320	Maintenance of Mach & Equip	\$20,000
Decrease	4-004-12010-8101	Disposal – Other Equipment	\$20,000
Increase	4-004-21010-9120	Long Term Interest	\$59,665
Decrease	4-004-22010-9210	Debt Service Budget Reserve	\$59,665

General Fund

Debt Service

Appropriate the transfer of budgeted funds in accordance with the bond refunding amortization schedules.

Increase	4-001-094035-9141	Debt Service Budget Reserve	\$59,665
Decrease	4-001-094030-9120	Interest on Long Term Debts	\$59,665

6.4 Consider Purchase Requisitions –Total Amount:	\$64,701.18
Police Department; Vehicle purchase	\$31,312.40
Sheriff’s Department; Inmate Housing December 2018	\$33,388.78

Mr. Osborne made a motion that Item #6.1 be voted on separately and that the remaining consent agenda items be approved. Mr. Hartley seconded the motion.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

Mayor Mumpower asked that the minutes be voted on individually. Mr. Hartley made a motion to approve the minutes for January 22, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

Mr. Osborne made a motion to approve the minutes for February 12, 2019, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Mumpower.

February 26, 2019

ABSTAIN: Wingard.

Mr. Osborne made a motion to approve the minutes for February 19, 2019, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard.

ABSTAIN: Mumpower.

Mayor Mumpower asked for a motion to approve the remainder of the consent agenda. Mr. Hartley made the motion to approve which was seconded by Mr. Wingard. Mr. Wingard asked about the vehicle purchase by the police department.

The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne.

No: , Wingard, Mumpower.

There being no other business, the meeting was adjourned.

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City Clerk

Mayor

February 28, 2019

A WORKSHOP ON THE FY 2019-2020 BUDGET WITH THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON FEBRUARY 28TH, AT 6:00PM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower called the meeting to order and asked for a moment of silence, followed by the pledge of allegiance.

REGULAR AGENDA

1. Discussion of FY 19-20 Budget.

City Manager Randall Eads gave an overview of revenue items to be included in the FY 19-20 budget. He also discussed debt service and plans for meeting those obligations in the future.

Council discussed the items presented.

There being no other business, the meeting was adjourned.

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City Clerk

Mayor

March 7, 2019

A WORKSHOP ON THE FY 2019-2020 BUDGET WITH THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON MARCH 7TH AT 6:00PM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower called the meeting to order and asked for a moment of silence, followed by the pledge of allegiance.

REGULAR AGENDA

1. Discussion of FY 19-20 Budget.

Appalachian Independence Center representative made a presentation of their budget request as they were unavailable for the March 12 meeting when outside agency presentations were scheduled.

City Manager Randall Eads gave an overview of requests received from department heads, salary and benefit options for the FY19-20 budget, and capital projects. Council discussed the items presented.

There being no other business, the meeting was adjourned.

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City Clerk

Mayor

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item 4.2**

Meeting Date: March 26, 2019
Department: Transit/Special Events
Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consideration of Street Closures for Quaker Steak and Lube Bike Night.

ITEM BACKGROUND:

Quaker Steak and Lube have requested street closures associated with their Bike Night Events. The streets are Piedmont Avenue from Goode Street/Winston's Alley to State and Winston's Alley from Piedmont Avenue to Merchant's Alley. The dates requested are: April 18, May 2, June 6, July 11, August 1, and September 5, 2019. The closure time is from 4:00 PM to approximately 10:30 PM to allow for setup. Quaker Steak has submitted all the required documentation.

PREVIOUS RELEVANT ACTION:

City Council has approved requests for Bike Nights in previous years.

STAFF RECOMMENDATIONS:

Staff recommends the street closures be approved as requested.

DOCUMENTATION: Included Not Required

MOTION: I move to approve all items on the consent agenda as presented.

**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY**

Item #4.3

Meeting Date: March 26, 2019
Department: Transit/Special Events
Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consider a Street Closure Request for the Annual Transporter Motorcade.

ITEM BACKGROUND:

Bristol Motor Speedway is requesting to close streets for the annual transporter motorcade. The traffic control plan showing the limits of the closure and detour information is attached.

The streets being requested are Euclid Avenue from Gate City Highway to Commonwealth Avenue and Commonwealth Avenue from Euclid Avenue to State Street. The event will begin at approximately 7:00 PM on April 4, 2019. This is a short duration closure with police officers blocking off side streets along the route until the motorcade passes. It should exit back into Tennessee at approximately 7:30 PM.

PREVIOUS RELEVANT ACTION:

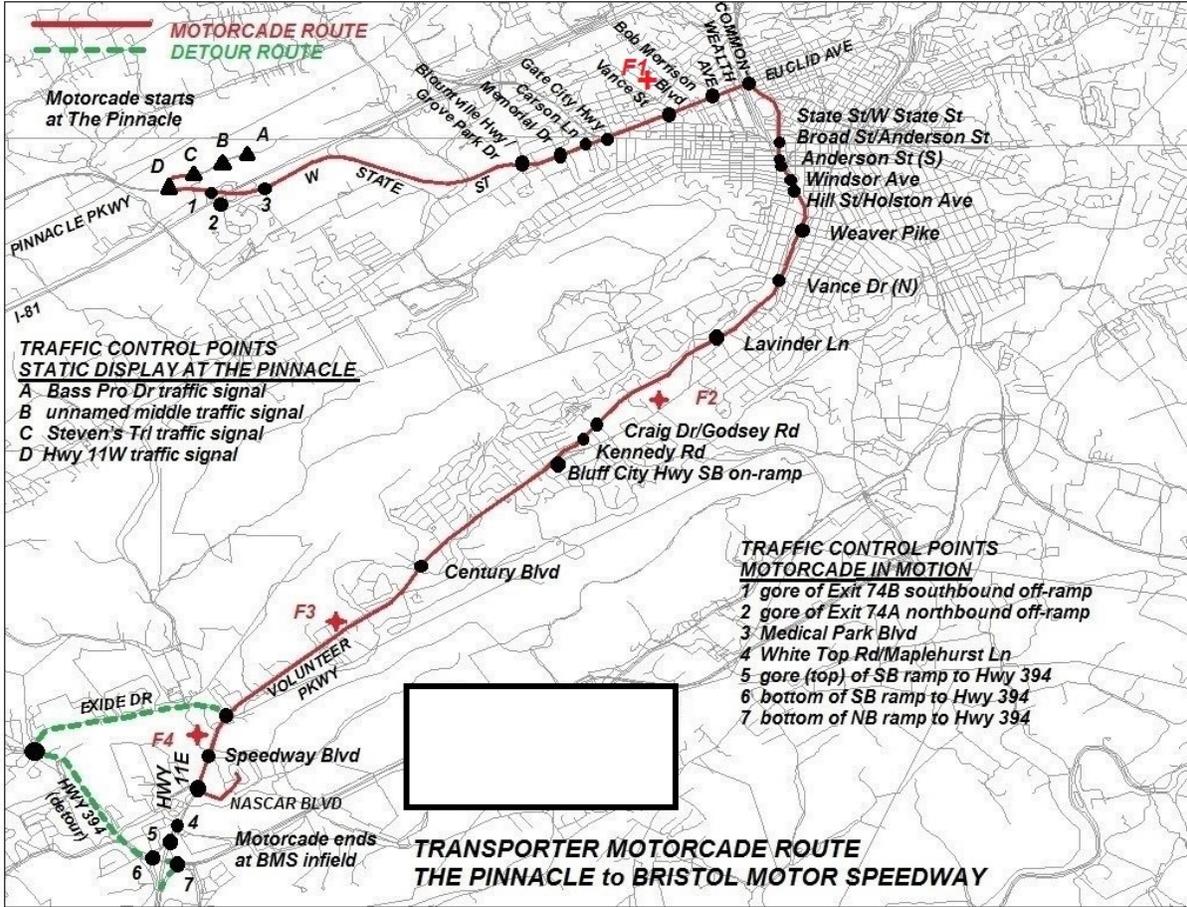
This request has been approved annually for the past 19 years until 2018 when there was no Motorcade.

Staff Recommendations:

All required documents have been submitted. Because of this, staff recommends the street closure be approved as requested.

DOCUMENTATION: Included X Not Required

MOTION: I move to approve all items on the consent agenda as presented.



**BRISTOL, VIRGINIA CITY COUNCIL
AGENDA ITEM SUMMARY
Item #4.4**

Meeting Date: March 26, 2019
Department: Finance
Staff Contact: Tamrya Spradlin

AGENDA ITEM WORDING:

Consider Purchase Requisitions –Total Amount:	\$123,750
Transit Department; Vehicle purchase	\$82,750
Sheriff’s Department; Inmate Housing January 2019	\$41,000

ITEM BACKGROUND:

The items are presented to City Council for payment approval.

PREVIOUS RELEVANT ACTION:

N/A

STAFF RECOMMENDATIONS:

Approval.

DOCUMENTATION: Included X Not Required _____

MOTION: I move to approve all items on the consent agenda as presented.



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Thursday, February 14, 2019
Department Name:	Bristol VA Sheriff's Office
Purpose/Description	Inmate Housing February 2019

Vendor Ordered/Purchased From	Southwest VA Regional Jail Authority	
Payment to: please check one	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> paid by City Credit Card

Purchase Order #		A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase
Invoice Number:		
Invoice Date:		
Received By:	Capt Collins	

Material & Description	Charge to		Unit Price	QTY (#)	AMOUNT
	Dept #	Account #			
INMATE HOUSING February 2019	33010	3142	40,000.00	1	40,000.00
Medical Expense	33010	3143	1,000.00	1	1,000.00
					0.00
					0.00
					0.00
				Total	41,000.00

Fiscal Year Budget 2018-2019

506,756

Budget Remaining After Purchase

\$ 136,491

Department Approval:

Capt. C. Collins

Approval Level
Up to \$5,000

CFO Signature:

Jamaya Spradlin

Up to \$10,000

City Manager Signature:

Randall C. Eoff

Up to \$15,000

Council Approved Date

Over \$15,000

Quotes Attached

rev 12/06/2017

Packing Slip/Bill of Lading Attached

Dm
3-14-19



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Friday, March 15, 2019
Department Name:	Transit
Purpose/Description	Purchase a new bus for Transit

Vendor Ordered/Purchased From	Sonny Merryman	
Payment to: please check one	<input checked="" type="checkbox"/> Vendor	<input type="checkbox"/> paid by City Credit Card

Purchase Order #	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase	
Invoice Number:		
Invoice Date:		
Received By:		

Material & Description	Charge to		Unit Price	QTY (#)	AMOUNT
	Dept #	Account #			
Transit Bus	91010	8105	82,750.00	1	82,750.00
4-009-91010-8105					80,000.00
4-001-91010-8105					2,750.00
Total					82,750.00

Fiscal Year Budget 82,750.00

Budget Remaining After Purchase - 0 -

Department Approval:	<u><i>Jan Deft</i></u>	Approval Level
CFO Signature:	<u><i>Jamoye Spradlin</i></u>	Up to \$5,000
City Manager Signature:	<u><i>Paul Boy</i></u>	Up to \$10,000
Council Approved Date	_____	Up to \$15,000
	_____	Over \$15,000

Quotes Attached _____

Packing Slip/Bill of Lading Attached _____

rev 12/06/2017
DMD
3/15/19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$5000.00 & less than \$25,000=3 written quotes
greater than \$25,000.00 & less than \$100,000=4 written quotes

Department Purchased For: Transit Purchase Order #: _____
Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Purchase of a new Transit Bus

Summary of Quotation Information		
<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 <u>08/01/18</u>	<u>Sonny Merryman State Contract Number E194-79495-MA4486</u>	<u>82,750.00</u>
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks: Include any negative consequences to the City if this purchase is not approved.

This bus will replace a 2012 model bus that is past its useful life. The City must pay for the bus up front and then it will be reimbursed 80% of the cost by the Federal Transit Administration. The remaining 20% will be reimbursed at 80% again by the Virginia Department of Rail and Public Transportation.


Department Signature

03/15/19
Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.

CONTRACT SUMMARY
CONTRACT # E194-79495-MA4486

Contract Title: Transit Buses ADA Accessible 14, 15,19 & 27 Passenger

1	CONTRACT PERIOD:	August 1, 2018 – July 31, 2020
2	PURPOSE	Award
3	RENEWAL OPTIONS REMAINING	3
4	COMMODITY CODE	55640
5	AUTHORIZED USERS:	See contract
6	eVA VENDOR ID#:	C12391
7	CONTRACTOR / VENDOR	Sonny Merryman Inc.
8	CONTRACTOR CONTACT	Mark Roberts 800-533-1006 x331 MARK@BUYABUS.COM
9	TERMS	Net 30
10	MINIMUM ORDER	none
11	DPS CONTRACT OFFICER	Dell Forehand 804-786-4068 Orsdell.Forehand@dgs.virginia.gov

ORDERING INSTRUCTIONS

1. **Ordering Method:** Unless otherwise instructed or exempted by DPS, all departments, institutions and agencies of the Commonwealth of Virginia using this contract **must order items by issuing purchase orders through eVA**. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions, they should place all purchase orders through eVA or eVA Lite.
2. **Purchase Order Information:** When placing an eVA non-catalog order, each line of the requisition must be identified with the correct Contractor Name and Location (eVA Vendor ID#), contract item number, full item description and the contract unit price. The exact Contract Number, as shown on page 1, **must** be inserted in the Contract Number field for each line item of the eVA requisition. Purchase orders not bearing the correct contract number in the appropriate location will be non-compliant and may not be considered a purchase against this contract.
3. **Ordering Entity Acceptance:** Inspection and acceptance upon delivery and approval of vendor's invoice is the responsibility of the receiving entity.
4. **Complaints:** Any complaint that is due to a violation or breach of the Contract provisions, shall be reported on an official DPS "PROCUREMENT COMPLAINT FORM" (Form # DGS-41-024). To facilitate notification, this form shall be completed by the ordering entity and sent to the contract vendor, **with a copy** sent to DPS to the address shown on the form. Contract vendors shall also use this form to initiate complaints concerning entities. Contract vendors shall also use this form to initiate complaints concerning entities. This form may be downloaded from the internet at www.eva.virginia.gov (Click on the Buyer tab, then on "Procurement Complaint Form").

A COMPLETE COPY OF THIS CONTRACT AND ANY ASSOCIATED CONTRACT CHANGES ARE AVAILABLE ON THE DPS WEBSITE: www.eva.virginia.gov under the State Contracts webpage

FUNDING SOURCE: Local

VENDOR: Sonny Merryman, Inc.
Post Office Box 495
Rustburg, VA 24588
1-800-533-1006 Ext.352
Attn: Chad Seals

Ship To: Bristol City Transit
300 Lee Street
Bristol, VA. 24201
Attn: Jay Detrick
(P)(276) 645-74874
jdetrick@bristolva.org

Invoice To: ACCOUNTS PAYABLE

FOR THE FOLLOWING EQUIPMENT:

19 Pass BOC/lift	2019 Ford Gas	COLORS
VEHICLE NUMBER	1 unit @	EXTERIOR Match Fleet
	\$54,483.00	

OPTIONS:		INTERIOR: Match Fleet
Strobe lights	\$346.00	
Daytime running lights	\$75.00	
Sure-lok Solo System	\$684.00	
USSC Driver seat	\$2,237.00	
Rear help bumper	\$950.00	
Service manual and wiring diagram	\$265.00	
Spare tire carrier	\$113.00	
(2) overhead standee rails	\$134.00	
Reflexive tape	\$297.00	
Alarm & light for lift door	\$148.00	
GFI Odyssey Fare box	\$19,750.00	
LED clearance lights	NC	
Front Roller Destination Sign	\$1,332.00	
Destination sign lettering (6)	\$180.00	
Next stop signal system	\$864.00	
Hard interior	\$670.00	
Electric entrance door	NC	
Quote Date 01 15 19		
4.15% DMV TAX		
MILEAGE:	\$222.00	
TOTAL COST:	\$82,750.00	

Title Information:

NAME ON VEHICLE: TBD