



City Council
Neal Osborne, Mayor
Bill Hartley, Vice Mayor
Anthony Farnum, Council Member
Kevin Mumpower, Council Member
Kevin Wingard, Council Member



CITY COUNCIL
300 Lee Street, Bristol, Virginia 24201
October 22, 2019

6:00 PM

Call to Order
Moment of Silence
Pledge of Allegiance

- A. Mayor's Minute and Council Comments
- B. City Manager's Comments
- C. Matters to be Presented by Members of the Public- Non-Agenda Items.

REGULAR AGENDA

- 1 Presentation from Bristol's Promise.
- 2 Proclamation recognizing People, Inc.
- 3 Annual report from People, Inc.
- 4 Public hearing on the sale of city owned property (Clear Creek lot E-23)
- 5 Resolution endorsing Transportation Alternatives Project- Lee Highway shared use path phase 2
- 6 Resolution authorizing lease-purchase of fire department equipment.

CONSENT AGENDA

- 7 Consider a Street Closure Request for the Veteran's Day Parade - November 9, 2019
- 8 Consider a Street Closure Request for the annual Christmas Tree Lighting - Monday December 2, 2019
- 9 Supplemental Appropriation - \$132,750
- 10 Purchase requisitions totaling \$151,698.68

- D. Adjournment

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: City Manager

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Presentation from Bristol's Promise.

ITEM BACKGROUND:

Presentation from Melissa Roberts on Adverse Childhood Experiences (ACEs) and Trauma Informed Care (TIC).

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATION:

DOCUMENTATION:

[ACE Survey Score.pdf](#)

[BSB for BRVA City Council 10-22-19.pdf](#)

[RESILIENCE Questionnaire.pdf](#)

Adverse Childhood Experience (ACE) Questionnaire

Finding your ACE Score ra hbr 10 24 06

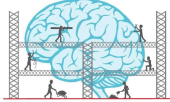
While you were growing up, during your first 18 years of life:

1. Did a parent or other adult in the household **often** ...
Swear at you, insult you, put you down, or humiliate you?
or
Act in a way that made you afraid that you might be physically hurt?
Yes No If yes enter 1 _____
2. Did a parent or other adult in the household **often** ...
Push, grab, slap, or throw something at you?
or
Ever hit you so hard that you had marks or were injured?
Yes No If yes enter 1 _____
3. Did an adult or person at least 5 years older than you **ever**...
Touch or fondle you or have you touch their body in a sexual way?
or
Try to or actually have oral, anal, or vaginal sex with you?
Yes No If yes enter 1 _____
4. Did you **often** feel that ...
No one in your family loved you or thought you were important or special?
or
Your family didn't look out for each other, feel close to each other, or support each other?
Yes No If yes enter 1 _____
5. Did you **often** feel that ...
You didn't have enough to eat, had to wear dirty clothes, and had no one to protect you?
or
Your parents were too drunk or high to take care of you or take you to the doctor if you needed it?
Yes No If yes enter 1 _____
6. Were your parents **ever** separated or divorced?
Yes No If yes enter 1 _____
7. Was your mother or stepmother:
Often pushed, grabbed, slapped, or had something thrown at her?
or
Sometimes or often kicked, bitten, hit with a fist, or hit with something hard?
or
Ever repeatedly hit over at least a few minutes or threatened with a gun or knife?
Yes No If yes enter 1 _____
8. Did you live with anyone who was a problem drinker or alcoholic or who used street drugs?
Yes No If yes enter 1 _____
9. Was a household member depressed or mentally ill or did a household member attempt suicide?
Yes No If yes enter 1 _____
10. Did a household member go to prison?
Yes No If yes enter 1 _____

Now add up your "Yes" answers: _____ This is your ACE Score

The Role of Life Experiences in Shaping Brain Development

BUILDING STRONG BRAINS
TENNESSEE



Melissa Roberts
Program Coordinator
Bristol's Promise

1

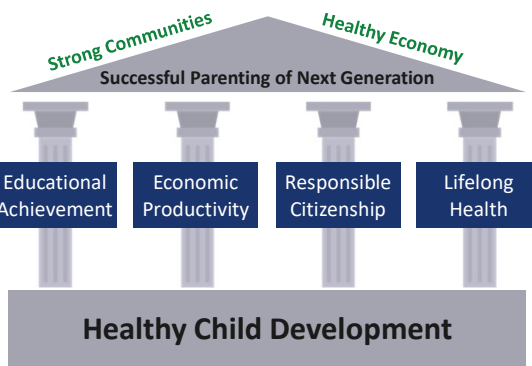
Building Strong Brains Tennessee

Mission

We work to change the culture of Tennessee so that the state's overarching philosophy, policies, programs and practices for children, youth and young adults utilize the latest brain science to prevent and mitigate the impact of adverse childhood experiences.



2



3

5

Brain Architecture



The early years of life matter because early experiences affect the architecture of the maturing brain. As it emerges, the quality of that architecture establishes either a sturdy or a fragile foundation for all of the development and behavior that follows. Getting things right the first time is easier than trying to fix them later.



4



Serve & Return Interactions Build Brains and Skills

- Young children naturally seek interaction through babbling, facial expressions and gestures, and adults respond in kind.
- These "serve and return" interactions are essential for the development of healthy brain circuits.
- Therefore, systems that support the quality of relationships in early care settings, communities and homes also support the development of sturdy brain architecture.
- Quality relationships continue to be vital in adolescence in order to reinforce brain architecture and build resilience.



5

Positive Stress



Short, stressful events like meeting new people or starting the first day of school are healthy for brain development. They prepare the brain and body for stressful situations later in life.

Tolerable Stress



Tragic, unavoidable events like a natural disaster or losing a loved one aren't good for us. But if supportive caregivers are around to buffer the stress response, these events won't do lasting damage to the brain and body.

Toxic Stress



Ongoing, repeated exposure to abuse or neglect is bad for brain development. If no supportive adults are present to help buffer the stress response, stress hormones will damage developing structures in the child's brain. The result is an increased vulnerability to lifelong physical and mental health problems, including addiction.



6

6

An "Air Traffic Control System" in the Brain



- Executive functioning is a group of skills that help us to focus on multiple streams of information at the same time, set goals and make plans, make decisions in light of available information, revise plans and resist hasty actions.
- Executive functioning is a key biological foundation of school readiness, as well as outcomes in health and employability.
- Although there are sensitive periods of development, executive functioning can be built along any point in the lifespan.



7

How Brains are Built



<https://www.youtube.com/watch?v=lMlVW0e1ky8>



8

ACEs Can Have Lasting Effects On...



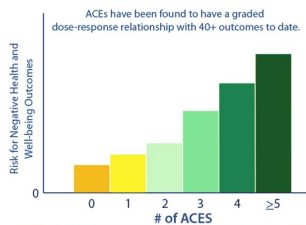
Health (obesity, diabetes, depression, suicide attempts, STDs, heart disease, cancer, stroke, COPD, broken bones)



Behaviors (smoking, alcoholism, drug use)



Life Potential (graduation rates, academic achievement, lost time from work)

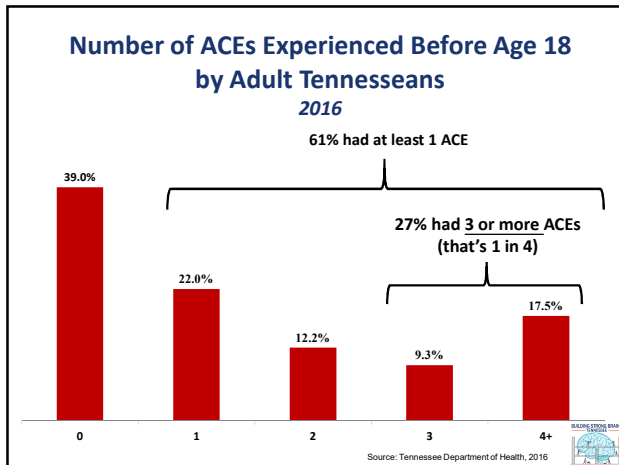


Source: Centers for Disease Control and Prevention, 2016



9

7

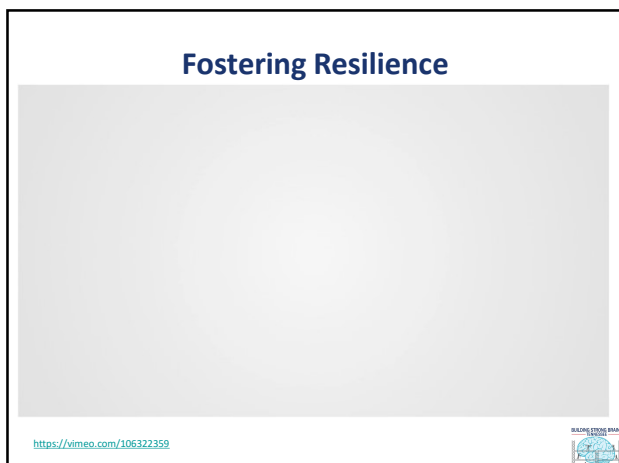


10

New Additions to the ACEs Questionnaire *The Philadelphia ACE Study Questions*

Conventional ACEs	Expanded ACEs
Physical Abuse	Witnessing Violence
Emotional Abuse	
Sexual Abuse	Living in Unsafe Neighborhoods
Emotional Neglect	
Physical Neglect	Experiencing Racism
Domestic Violence	
Household Substance Abuse	Living in Foster Care
Incarcerated Care Provider	
Mental Illness in the Home	Experiencing Bullying

11



12

Assure Every Child's Relationships and Environments Are:

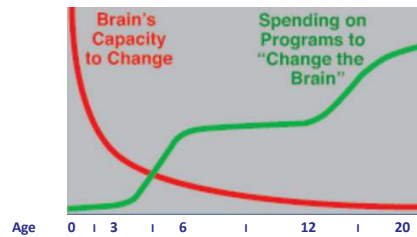


- 📖 **Safe**—Free from physical & emotional harm.
- 📖 **Stable**—Familiar routines, people, & places.
- 📖 **Nurturing**—Sensitively care & encourage development

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Move the Needle by Investing Early

Focus has to shift from remediation to prevention and not just "prevention," but **primary prevention**



Source: Perry, 2004

14

What CAN Be Done About ACEs Across the Lifespan?



Adopt Trauma-Informed School Policies and Practices



Access to High-Quality, Affordable Childcare and Pre-K



Home Visiting to Pregnant Women and Families with Newborns



Business and Organization Policies that support working parents



Access to Integrated Healthcare



Parent Support Programs for Teens and Teen Pregnancy Prevention Programs

15

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What CAN Be Done About ACEs Across the Lifespan?



Access to Mental Health and Substance Abuse Treatment



Sufficient Income Support for Low-Income Families



Intimate Partner Violence Prevention



Bringing Community Development and Childhood Development together



Health System Investment in Communities

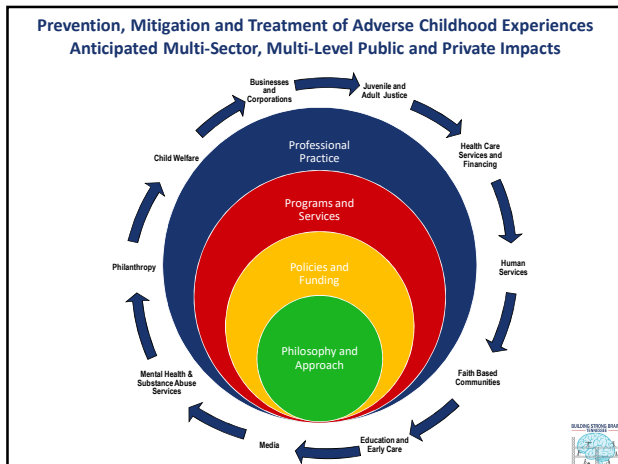


Social Supports for Parents

...and so much more



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17

The New Norm: Shifting the Conversation...

What is wrong with you?

TO

What has happened to you?



18

Further Information

Tennessee Commission on Children and Youth Website
<https://www.tn.gov/tccy/topic/tccy-aces>

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Adverse Childhood Experiences Community Survey

<http://bit.ly/2dZOeWg>

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RESILIENCE Questionnaire

Please circle the most accurate answer under each statement:

1. I believe that my mother loved me when I was little.

Definitely true Probably true Not sure Probably Not True Definitely Not True

2. I believe that my father loved me when I was little.

Definitely true Probably true Not sure Probably Not True Definitely Not True

3. When I was little, other people helped my mother and father take care of me and they seemed to love me.

Definitely true Probably true Not sure Probably Not True Definitely Not True

4. I've heard that when I was an infant someone in my family enjoyed playing with me, and I enjoyed it, too.

Definitely true Probably true Not sure Probably Not True Definitely Not True

5. When I was a child, there were relatives in my family who made me feel better if I was sad or worried.

Definitely true Probably true Not sure Probably Not True Definitely Not True

6. When I was a child, neighbors or my friends' parents seemed to like me.

Definitely true Probably true Not sure Probably Not True Definitely Not True

7. When I was a child, teachers, coaches, youth leaders or ministers were there to help me.

Definitely true Probably true Not sure Probably Not True Definitely Not True

8. Someone in my family cared about how I was doing in school.

Definitely true Probably true Not sure Probably Not True Definitely Not True

9. My family, neighbors and friends talked often about making our lives better.

Definitely true Probably true Not sure Probably Not True Definitely Not True

10. We had rules in our house and were expected to keep them.

Definitely true Probably true Not sure Probably Not True Definitely Not True

11. When I felt really bad, I could almost always find someone I trusted to talk to.

Definitely true Probably true Not sure Probably Not True Definitely Not True

12. As a youth, people noticed that I was capable and could get things done.

Definitely true Probably true Not sure Probably Not True Definitely Not True

13. I was independent and a go-getter.

Definitely true Probably true Not sure Probably Not True Definitely Not True

14. I believed that life is what you make it.

Definitely true Probably true Not sure Probably Not True Definitely Not True

How many of these 14 protective factors did I have as a child and youth? (How many of the 14 were circled "Definitely True" or "Probably True"?) _____

Of these circled, how many are still true for me? _____

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: City Clerk

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Proclamation recognizing People, Inc.

ITEM BACKGROUND:

Recognizing People, Inc. for their 55th year of service to the community.

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATION:

Recommend approval.

DOCUMENTATION:

[People Inc Resolution.doc](#)



Office of the
City Manager

City of Bristol, Virginia

300 Lee Street, Bristol, Virginia 24201 (276) 645-7333
FAX: (276) 821-6278
Website: www.bristolva.org



WHEREAS, People Incorporated of Virginia was founded on August 4, 1964 and

WHEREAS, People Incorporated, a private non-profit Community Action Partnership has dedicated fifty-five years to innovative and compassionate service to the citizens and communities of Virginia; and WHEREAS, People Incorporated is the designated Community Action Agency of Bristol, Virginia; and

WHEREAS, People Incorporated is widely regarded as one of the most innovative and successful Community Action Partnerships in the nation, last year providing human development and community development services to 7720 individuals and 4478 families across the Commonwealth; and

WHEREAS, People Incorporated's founders recognized that people, no matter their circumstances, have hopes and dreams for themselves, their families and their communities; and

WHEREAS, the Board of Directors and staff of People Incorporated remain true to this core principle and demonstrate excellence in providing opportunities for economically disadvantaged people to reach their goals to enhance their lives, their families and their communities; and

WHEREAS, the City Council cares about all of the citizens of Bristol, Virginia, including economically disadvantaged people;

NOW THEREFORE, BE IT RESOLVED that the City Council of Bristol, Virginia hereby commends People Incorporated on the occasion of its 55th anniversary; and

BE IT FURTHER RESOLVED, that a copy of this resolution be prepared for presentation to Robert G. Goldsmith, President and CEO of People Incorporated, as an expression of the City Council's recognition and admiration of People Incorporated's tireless work on behalf of the citizens and communities of the Commonwealth of Virginia.
Adopted this 22nd day of October, 2019.

Neal Osborne, Mayor

Nicole Storm, City Clerk

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: City Clerk

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Annual report from People, Inc.

ITEM BACKGROUND:

Bob Goldsmith will present the annual report of People, Inc.

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATION:

Receive for information.

DOCUMENTATION:

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: City Clerk

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Public hearing on the sale of city owned property (Clear Creek lot E-23)

ITEM BACKGROUND:

An offer has been received of \$14,000 for lot E-23 at Clear Creek.

PREVIOUS RELEVANT ACTION:

Council received a list of city owned properties to be listed for sale at the February 27, 2018 meeting and passed a resolution on the procedures to be used when an offer is received on April 10, 2018. Public hearing was advertised on 10/10 and 10/17.

STAFF RECOMMENDATION:

DOCUMENTATION:

[Clear Creek advertisement.pdf](#)

[Clear Creek 3-23 offer.pdf](#)

[Clear Creek map.pdf](#)

Order Confirmation

Order# 0001009700

Client

CITY OF BRISTOL VA
Phone: 2766457329
Account: 2158563
Address: 300 LEE ST CITY HALL
BRISTOL VA 24201

Payor

CITY OF BRISTOL VA
Phone: 2766457329
Account: 2158563
Address: 300 LEE ST CITY HALL
BRISTOL VA 24201

Ad Content Proof

Note: Ad size does not reflect actual ad



The following matter is scheduled for public hearing at the Tuesday, October 22nd meeting of the Bristol, Virginia City Council at 6pm in City Council Chambers, 300 Lee Street: (i) the sale of city-owned property at Clear Creek, lot E-23. Additional information may be obtained by contacting the City Manager's Office at 300 Lee Street, Bristol, Virginia, 276-645-7300.

Sales Rep **Accnt Rep** **Ordered By**
aperrone_tri Imorrell Nicole Storm

Fax:
Email: donq@bristolva.org

Total Amount **\$206.60**
Payment Amount **\$0.00**

Status **Materials**
Tear Sheets **Proofs** **Affidavits** **Blind Box**

Amount Due **\$206.60**

Tax Amount: 0.00

Payment Meth: Invoice - Statement **PO Number:**

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>
0001009700-01	CLS Legal Liner	1 X 19 li	\$0.00

Production Method

AdBooker (liner)

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
TRI Bristol Herald Courier	C-Legal Ads	Legal Notices	2

Run Schedule Invoice Text: The following matter is scheduled for public hearing at the

Run Dates 10/10/2019, 10/17/2019

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
TRI heraldcourier.com	C-Legal Ads	Propos-Sld Bids-RFP	17

Run Schedule Invoice Text: The following matter is scheduled for public hearing at the

Run Dates 10/10/2019, 10/11/2019, 10/12/2019, 10/13/2019, 10/14/2019, 10/15/2019, 10/16/2019, 10/17/2019, 10/18/2019, 10/19/2019, 10/20/2019, 10/21/2019, 10/22/2019, 10/23/2019, 10/24/2019, 10/25/2019, 10/26/2019

TagLine: THEFOLLOWINGMATTERISSCHEDULEDFORPUBLICHEARINGATTHTUESDAYOCTOBER22NDMEETING OFTHEBRISTOLVIRGINIACITYCOUNCILAT6PMIN CITYCOUNCILCHAMBE



VIRGINIA ASSOCIATION OF REALTORS®
CONTRACT FOR PURCHASE OF UNIMPROVED PROPERTY

(This is a legally binding contract. If you do not understand any part of it, please seek competent advice before signing.)

This CONTRACT FOR PURCHASE OF UNIMPROVED PROPERTY made as of 09/27/2019,
 between City of Bristol, VA (the "Seller," whether
 one or more), whose address is 300 Lee st Bristol, VA 24201
 and Stephen C Stehney and Clair J Stehney (the "Purchaser", whether one or
 more), whose address is P.O. Box 1532 Abingdon, VA 24212
 provides: The Listing Company (who represents Seller) is Evans & Evans
 and the Selling Company (who ☐ does OR ☒ does not represent Purchaser) is Evans and Evans

1. **REAL PROPERTY:** Purchaser agrees to buy and Seller agrees to sell the land and all improvements thereon located in
 the County or City of Bristol, Virginia
 and described as (legal description):

Lot E-23 in Clear Creek

and more commonly known as: Pebble Beach Dr, Bristol, VA 24201
 (the "Property").

2. **PURCHASE PRICE:** The Purchase Price (the "Purchase Price") of the Property is \$14,000.00.
☒ This sale shall be in gross, and the Purchase Price shown above shall be the exact sales price.
☐ The Purchase Price shall be adjusted at settlement to an exact purchase price of \$ _____
 per (sq ft.) (acre). The exact area to be determined by a survey to be made by a licensed
 surveyor and paid for by _____. The Purchaser shall pay to the Seller at settlement the Purchase
 Price in cash or by cashier's certified check, subject to the prorations herein and from the following sources:

- ☐ (a) **THIRD PARTY FIRST TRUST:** This sale is subject to Purchaser's ☐ obtaining OR ☐ assuming:
☐ a conventional OR ☐ other (describe) _____ loan secured by a first deed
 of trust lien on the Property in the principal amount of \$ _____, or _____% of the
 Purchase Price bearing interest at a fixed rate not exceeding _____% per year, or at an adjustable rate with an
 initial rate not exceeding _____% per year and a maximum rate during the term of the loan not exceeding
 _____% per year, or at the market rate of interest at the time of settlement, amortized over a term of _____
 years, and requiring not more than a total of _____ loan discount points, excluding a loan origination fee, or an
 assumption fee not exceeding \$ _____. (If this contract provides for the assumption of a loan:
 (i) the parties acknowledge that the balance set forth above is approximate and that the principal amount to be
 assumed will be the outstanding principal balance on the date of settlement, and (ii) Purchaser shall assume all
 obligations of Seller under such loan.)

- ☐ (b) **THIRD PARTY SECOND TRUST:** As set forth in paragraph 4, this sale is also subject to Purchaser's
 obtaining a loan secured by a second deed of trust lien on the Property in the principal amount of
 \$ _____, or _____% of the Purchase Price bearing interest at rate not exceeding
 _____% per year, amortized as follows _____, and
 requiring not more than a total of _____ loan discount points, excluding the origination fee.

- ☐ (c) **SELLER FINANCING:** Seller agrees that \$ _____ or _____%
 of the Purchase Price shall be evidenced by a note made by Purchaser payable to Seller bearing interest at a
 rate of _____% per year amortized as follows _____

_____. The note shall be secured by a deferred purchase money ☐ first OR
☐ second OR ☐ (specify priority) _____ deed of trust lien on the Property. The deed of trust and note
 shall provide, among other things, that: (i) the note shall be due and payable in full if the Property, or any interest
 therein, is transferred, sold or conveyed; (ii) Purchaser shall have the right to prepay the note at any time in
 whole or in part: ☐ with a premium or penalty of _____% of the amount prepaid OR ☐ without premium or
 penalty; (iii) a lot release schedule shall be provided, if applicable; (iv) a late payment charge not exceeding five
 percent of the payment may be assessed by seller for any payment more than seven (7) calendar days late; (v)
 a default under the terms of any prior financing shall constitute a default under the note and deed of trust; (vi)
 the note and deed of trust shall otherwise be in form satisfactory to Seller; (vii) other terms:

If this Contract provides for SELLER FINANCING, then (i) such financing shall be contingent upon review and approval by Seller of a current credit report on each Purchaser and a current personal financial statement of each Purchaser, which documents must be provided to Seller within _____ business days following execution of this Contract by both parties; (ii) Purchaser shall properly record applicable deed of trust, at its expense, at settlement; and (iii) Purchaser may not assign this Contract in whole or in part, without the prior written consent of Seller, which Seller shall be under no obligation to give. Any deed of trust securing SELLER FINANCING (i) shall contain a provision requiring the trustees under said deed of trust, without the necessity of obtaining the prior consent or joinder of the noteholder, to release land for easements and rights of ways, and/or land to be dedicated for public use from the above mentioned trust without curtailment and at no cost to Purchaser, provided such releases in their aggregate total less than _____ % of the total land area originally encumbered by the deed of trust; (ii) shall provide that Purchaser shall have the right, at any time after settlement, to raze existing improvements, cut, fill, grade, erect improvements and do all other things Purchaser believes necessary in the development of the Property, ☐ with OR ☐ without obligation to make any prepayment on account of the debt secured by the deferred purchase money deed of trust.

(d) **OTHER FINANCING TERMS:** _____

3. **DEPOSIT:** Purchaser shall make a deposit of \$500.00 _____ to be held by Evans and Evans (the "Escrow Agent") in the form of: ☒ check ☐ cash ☐ other _____ (the "Deposit"). Purchaser [select one]: ☐ has paid the Deposit to the Escrow Agent OR ☐ will pay the Deposit to the Escrow Agent within 10 days (the "Extended Deposit Date") after the date this Contract is fully executed by the parties. If Purchaser fails to pay the Deposit as set forth herein, then Purchaser shall be in breach of this Contract. At Seller's option and in lieu of all other remedies set forth in this Contract, Seller may terminate this Contract by written notice to Purchaser and neither party shall have any further obligation hereunder.

If the Escrow Agent is a Virginia Real Estate Board ("VREB") licensee, the parties direct the Escrow Agent to place the Deposit in an escrow account by the end of the fifth business banking day following the latter of: (i) the date this Contract is fully executed by the parties, or (ii) the Extended Deposit Date. If the Escrow Agent is not a VREB licensee, the parties direct the Escrow Agent to place the Deposit in an escrow account in conformance with applicable Federal or Virginia law and regulations. The Deposit may be held in an interest bearing account and the parties waive any claim to interest resulting from such Deposit. The Deposit shall not be released by the Escrow Agent until (i) credited toward the Purchase Price at settlement; (ii) Seller and Purchaser agree in writing as to its disposition; (iii) a court of competent jurisdiction orders a disbursement of the funds; or (iv) disbursed in such manner as authorized by the terms of this Contract or by Virginia law or regulations. Seller and Purchaser agree that Escrow Agent shall have no liability to any party for disbursing the Deposit in accordance with this paragraph, except in the event of Escrow Agent's negligence or willful misconduct.

If the Property is foreclosed upon while this Contract is pending, the terms of Section 54.1-2108.1 of the Code of Virginia shall apply to the disbursement of the Deposit. Foreclosure shall be considered a termination of this Contract by Seller and, absent any default by Purchaser, the Deposit shall be disbursed to Purchaser.

4. **FINANCING:**

(a) This Contract is contingent upon Purchaser obtaining and delivering to Seller a written commitment or commitments, as the case may be, for the third-party financing or loan assumption required in paragraph 2. Purchaser agrees to make written application for such financing or assumption (including the payment of any required application, credit, or appraisal fees) within five (5) business days of the date of acceptance of this Contract and to diligently pursue obtaining a commitment for such financing.

(b) If Purchaser does not obtain such written commitment and so notifies Seller or Selling Company or Listing Company in writing before 5:00 p.m. local time on _____ (if no date is filled in, the date shall be the same date set forth in paragraph 7), then if Purchaser is otherwise in compliance with the terms of this Contract, this Contract shall terminate upon giving such a notice and the Deposit shall be refunded to Purchaser. If Purchaser does not obtain such a written commitment and notice thereof is not received by the deadline, or such later deadline as the parties may agree upon in writing, then Purchaser's financing contingency set out in subparagraph 4(a) above shall nonetheless continue unless Seller gives Purchaser written notice of intent to terminate this Contract. If Seller gives Purchaser such notice, this Contract shall terminate as of 5:00 p.m. local time on the third day following Seller's delivery of such notice to Purchaser unless before that time Purchaser has delivered to Seller a commitment in compliance with the provisions of

subparagraph 4(a) above, or a removal of Purchaser's financing contingency and evidence of the availability of funds necessary to settle without such financing.

(c) If the balance of the Purchase Price in excess of the Deposit is to be paid in cash without third party or seller financing. Purchaser shall give the Seller written verification from Purchaser's bank or other sources within fifteen (15) days after the date this Contract is fully ratified that Purchaser has or can have the balance of the Purchase Price in cash not later than the settlement date. If Purchaser fails to give such verification within such time, Seller may terminate this Contract by giving Purchaser written notice thereof within ten (10) days after the date by which verification was to be given.

(d) Unless specified in a written contingency, neither this Contract nor Purchaser's financing is dependent or contingent on the sale or settlement or lease of other real property.

(e) The occurrence of any of the following shall constitute a default by Purchaser under this Contract:

- (i) Purchaser fails to make timely application for any financing provided for hereunder, or to diligently pursue obtaining such financing;
- (ii) Purchaser fails to lock in the interest rate(s) provided for hereunder and the rate(s) increase so that Purchaser no longer qualifies for the financing;
- (iii) Purchaser fails to comply with the lender's reasonable requirements in a timely manner;
- (iv) Purchaser fails to notify the lender, Seller or Listing Company promptly of any material adverse change in Purchaser's financial situation that affects Purchaser's ability to obtain the financing;
- (v) Purchaser does not have the down payment, closing costs or fees, or other funds required to settle as provided in this Contract;
- (vi) Purchaser does or fails to do any act following ratification of this Contract that prevents Purchaser from obtaining the financing; or
- (vii) Purchaser makes any deliberate misrepresentation, material omission, or other inaccurate submission or statement that results in Purchaser's inability to secure the financing.

(f) Purchaser ☒ does OR ☐ does not intend to occupy the Property as a primary residence.

(g) Nothing in this Contract shall prohibit Purchaser from pursuing alternative financing from the financing specified in paragraph 2. Purchaser's failure to obtain the alternative financing shall be at Purchaser's risk, and shall not relieve Purchaser of the consequences set forth in this paragraph 4 should Purchaser fail to pursue, as required in this paragraph 4, the financing set forth in paragraph 2.

5. **LOAN FEES:** Except as otherwise agreed upon in this Contract, Purchaser shall pay all points, loan origination fees, charges and other costs imposed by a lender or otherwise incurred in connection with obtaining the loan or loans. The amount of any contributions Seller agrees to make under this Contract toward Purchaser's loan fees shall include miscellaneous and tax service fees charged by a lender for financing described in this Contract and which by regulation or law Purchaser is not permitted to pay.
6. **TITLE INSURANCE.** Purchaser may, at Purchaser's expense, purchase owner's title insurance. Depending on the particular circumstances of the transaction, such insurance could include affirmative coverage against possible mechanics' and materialmen's liens for labor and materials performed prior to Settlement and which, though not recorded at the time of recordation of Purchaser's deed, could be subsequently recorded and would adversely affect Purchaser's title to the Property. The coverage afforded by such title insurance would be governed by the terms and conditions thereof, and the premium for obtaining such title insurance coverage will be determined by its coverage. Purchaser may purchase title insurance at either "standard" or "enhanced" coverage and rates. For purposes of owner's policy premium rate disclosure by Purchaser's lender(s), if any, Purchaser and Seller require that enhanced rates be quoted by Purchaser's lender(s). Purchaser understands that nothing herein obligates Purchaser to obtain any owner's title insurance coverage at any time, including at Settlement, and that the availability of enhanced coverage is subject to underwriting criteria of the title insurer.
7. **SETTLEMENT; POSSESSION:** Settlement shall be made at _____ on or about 11/18/2019. Possession of the Property shall be given at settlement, unless otherwise agreed in writing by the parties. At settlement, Seller will deliver the deed described in paragraph 15, an affidavit acceptable to Purchaser and Purchaser's title insurance company as to parties in possession and mechanic's liens, applicable non-foreign status and state residency certificates and applicable IRS 1099 certificates.
8. **EXPENSES; PRORATIONS; ROLLBACK TAXES:**
(a) Each party shall bear its own expenses in connection with this Contract, except as specifically provided otherwise herein. Seller agrees to pay the expense of preparing the deed and the recordation tax applicable to grantors; all expenses incurred by Purchaser in connection with the purchase, including without limitation title examination, insurance premiums, survey costs, recording costs and the fees of Purchaser's attorney, shall be borne by Purchaser. All taxes, assessments, interest, rent escrow deposits, and other ownership fees, if any, shall be prorated as of the date of settlement.

(b) Rollback taxes shall be paid as follows: none

9. **BROKERAGE FEE; SETTLEMENT STATEMENTS:** Seller and Purchaser authorize and direct the settlement agent to disburse to Listing Company and/or Selling Company from the settlement proceeds their respective portions of the brokerage fee payable as a result of this sale and closing under the Contract. Each of Listing Company and/or Selling Company shall deliver to the settlement agent, prior to settlement, a signed written statement setting forth the fee to which such company is entitled and stating how such fee and any additional sales incentives are to be disbursed. Seller and Purchaser authorize and direct the settlement agent to provide to each of Seller, Purchaser, Listing Company and Selling Company a copy of the unified settlement statement for the transaction.
10. **BROKER INDEMNIFICATION:** Seller and Purchaser agree to hold harmless Listing Company, Selling Company, the officers, directors and employees, or any real estate broker or salesperson employed by or affiliated with the Listing Company or Selling Company for any delay, or expense caused by such delay, in settlement due to regulatory or legal requirements.
11. **STUDY PERIOD:** Purchaser shall have 10 days from the date this Contract is executed by both Purchaser and Seller to determine, through engineering and feasibility studies, whether Purchaser's plan of development of the Property is practical. Purchaser shall contract for such studies within ten (10) days from the date of execution, and deliver to Seller and Listing Company copies of the letter(s) ordering the studies, said letter(s) stipulating that true copies of all studies are to be sent to Seller or Listing Company, simultaneously with delivery to Purchaser. If within such study period Purchaser notifies Seller or Listing Company, in writing, that Purchaser's plan, in Purchaser's sole judgment, is not practical, Purchaser may terminate this Contract and receive a refund of the Deposit and the parties shall have no further liability or obligations hereunder, except as set forth herein. Time shall be of the essence of this provision.
12. **SOIL STUDY:** This Contract is contingent for n/a days from date of execution of this Contract by both Purchaser and Seller to allow _____ at its expense to obtain a soil study and/or percolation test, which shall lawfully allow for the erection and use of _____ on the Property. Such study or test shall be pursued diligently and in good faith and if such study or test reveals that Purchaser's intended use of the Property is not permissible or practicable, Purchaser shall have the right, upon written notice to Seller, to terminate this Contract, in which event the Deposit shall be returned to Purchaser and the parties shall have no further liability or obligations hereunder, except as set forth herein.
13. **ACCESS:** Purchaser and Purchaser's agents and engineers shall have the right to enter onto the Property at all reasonable times prior to settlement for purposes of engineering, surveying, title or such other work as is permitted under this Contract, so long as such studies do not result in a permanent change in the character or topography of the Property. Purchaser shall not interfere with Seller's use of the Property, and Purchaser, at Purchaser's expense, shall promptly restore the Property to its prior condition upon completion of Purchaser's studies or work. Purchaser to keep the Property free and clear from all liens resulting from its work, studies, investigations or other activities performed pursuant to this Contract and shall indemnify and hold Seller harmless against any loss or liability to person or property resulting from Purchaser's presence or activities on the Property. This obligation shall survive settlement and transfer of title and possession to the Property.
14. **RISK OF LOSS:** All risk of loss or damage to the Property by fire, windstorm, casualty, or other cause is assumed by Seller until settlement. In the event of substantial loss or damage to the Property before settlement, Purchaser shall have the option of either (i) terminating this Contract and recovering the Deposit, or (ii) affirming this Contract, in which event Seller shall assign to Purchaser all of Seller's rights under any policy or policies of insurance applicable to the Property.
15. **TITLE:** At settlement Seller shall convey the Property to Purchaser by general warranty deed containing English covenants of title (except that conveyance from a personal representative of an estate or from a trustee or institutional lender shall be by special warranty deed), free of all encumbrances, tenancies, and liens (for taxes and otherwise), but subject to such restrictive covenants and utility easements of record which do not materially and adversely affect the use of the Property for Purchaser's intended purposes or render the title unmarketable. If the Property does not abut a public road, title to the Property must include a recorded easement providing adequate access thereto. In the event this sale is subject to a financing contingency under paragraph 2(a) or 2(b), the access to a public road must be acceptable to each lender. If the examination reveals a title defect of a character that can be remedied by legal action or otherwise within a reasonable time, then Seller, at Seller's expense, shall promptly take such action as is necessary to cure such defect. If the defect is not cured within 60 days after Seller receives notice of the defect, then Purchaser shall have the right to (i) terminate this Contract, in which event the Deposit shall be returned to Purchaser, and Purchaser and Seller shall have no further obligations hereunder, or (ii) waive the defect and proceed to settlement with no adjustment to the Purchase Price. If Seller has agreed to cure such defect, the parties agree that the settlement date prescribed in paragraph 7 shall be extended as necessary to enable Seller to cure such title defect, but not for more than 60 days unless agreed by the parties.

16. **PROPERTY OWNERS' ASSOCIATION DISCLOSURE:** The Seller represents that the Property [select one]: ☒ is OR ☐ is not located within a development which is subject to the Virginia Property Owners' Association Act (Sections 55-508 et. seq. of the Code of Virginia) (the "Act"). If the Property is within such a development, the Act requires the Seller to obtain from the property owners' association an association disclosure packet and provide it to the Purchaser, or Purchaser's authorized agent. The information contained in the association disclosure packet shall be current as of the specified date on the disclosure packet. The Purchaser may cancel this Contract (a) within 3 days after the date of this Contract, if on or before the date that the Purchaser signs this Contract, the Purchaser receives the association disclosure packet or is notified that the association disclosure packet is not available; (b) within 3 days after receiving the association disclosure packet, if the association disclosure packet is available or notice that the association disclosure packet will not be available is hand delivered, delivered by electronic means, or delivered by a commercial overnight delivery service or the United Parcel Service and a receipt obtained; or (c) within 6 days after the postmark date if the association disclosure packet or notice that the association disclosure packet will not be available is sent to the Purchaser by United States mail. The Purchaser may also cancel this Contract at any time prior to settlement if the Purchaser has not been notified that the association disclosure packet will not be available and the association disclosure packet is not delivered to the Purchaser. Notice of cancellation shall be provided to the Seller (owner) or his agent by one of the following methods: (i) hand delivery; (ii) United States mail, postage prepaid, provided the sender retains sufficient proof of mailing, which may be either a United States postal certificate of mailing or a certificate of service prepared by the sender confirming such mailing; (iii) electronic means provided the sender retains sufficient proof of the electronic delivery, which may be an electronic receipt of delivery, a confirmation that the notice was sent by facsimile, or a certificate of service prepared by the sender confirming the electronic delivery; or (iv) overnight delivery using a commercial service or the United States Postal Service. In the event of a dispute, the sender shall have the burden to demonstrate delivery of the notice of cancellation. Such cancellation shall be without penalty, and the Seller shall cause any deposit to be returned promptly to the Purchaser, but not later than thirty days from the date of cancellation. Seller shall provide written instructions to the Association for delivery of the disclosure packet to Purchaser or Purchaser's authorized agent. The right to receive the association disclosure packet and to cancel this Contract terminates at settlement. If the Purchaser has received the association disclosure packet, the Purchaser has a right, at Purchaser's sole expense, to request an update of such disclosure packet from the property owners' association. A request for an updated disclosure packet does not extend the cancellation periods set forth above.
17. **CONDOMINIUM DISCLOSURE:** The Seller represents that the Property [select one]: ☐ is OR ☒ is not a condominium resale, which is subject to the Virginia Condominium Act (Section 55-79.39 et seq. of the Code of Virginia) (the "Condominium Act"). If the Property is a condominium resale, the Condominium Act requires the Seller to obtain from the unit owners' association a resale certificate and provide it to the Purchaser or Purchaser's authorized agent. The information contained in the resale certificate shall be current as of the specified date on the resale certificate. The Purchaser may cancel this Contract (a) within 3 days after the date of this Contract, if on or before the date that the Purchaser signs this Contract, the Purchaser receives the resale certificate; (b) within 3 days after receiving the resale certificate if the resale certificate is hand delivered, delivered by electronic means, or delivered by a commercial overnight delivery service or the United Parcel Service and a receipt obtained; or (c) within 6 days after the postmark date if the resale certificate is sent to the Purchaser by United States mail. Notice of cancellation shall be provided to the Seller (owner) or his agent by one of the following methods: (i) hand delivery; (ii) United States mail, postage prepaid, provided the sender retains sufficient proof of mailing, which may be either a United States postal certificate of mailing or a certificate of service prepared by the sender confirming such mailing; (iii) electronic means provided the sender retains sufficient proof of the electronic delivery, which may be an electronic receipt of delivery, a confirmation that the notice was sent by facsimile, or a certificate of service prepared by the sender confirming the electronic delivery; or (iv) overnight delivery using a commercial service or the United States Postal Service. In the event of a dispute, the sender shall have the burden to demonstrate delivery of the notice of cancellation. Such cancellation shall be without penalty, and the Seller shall cause any deposit to be returned promptly to the Purchaser, but not later than thirty days from the date of cancellation. Seller shall provide written instructions to the Association for the delivery of the resale certificate to Purchaser or Purchaser's authorized agent. The right to receive the resale certificate and to cancel this Contract terminates at settlement. If the Purchaser has received the resale certificate, the Purchaser has a right, at Purchaser's sole expense, to request from the unit owners' association a resale certificate update or financial update. A request for an updated resale certificate does not extend the cancellation periods set forth above.
18. **NOTICE TO PURCHASER REGARDING SETTLEMENT AGENT AND SETTLEMENT SERVICES:** Choice of Settlement Agent: Chapter 27.3 (§ [55-525.16](#) et seq.) of Title 55 of the Code of Virginia provides that in loans made by lenders and secured by first deeds of trust or mortgages on real estate containing not more than four residential dwelling units, the purchaser or borrower has the right to select the settlement agent to handle the closing of this transaction. The settlement agent's role in closing this transaction involves the coordination of numerous administrative and clerical functions relating to the collection of documents and the collection and disbursement of funds required to carry out the terms of the contract between the parties. If part of the purchase price is financed, the lender for the purchaser will instruct the settlement agent as to the signing and recording of loan documents and the disbursement of loan proceeds. No settlement agent can provide legal advice to any party to the transaction except a settlement agent who is engaged in the private practice of law in Virginia and who has been retained or engaged by a party to the transaction for the purpose of providing legal services to that party. Variation by agreement: The provisions of Chapter 27.3 (§ [55-525.16](#) et seq.) of Title 55 of the Code of Virginia may not be varied by agreement, and rights conferred by this chapter may not be waived. The seller may

not require the use of a particular settlement agent as a condition of the sale of the property. Escrow, closing, and settlement service guidelines: The Virginia State Bar issues guidelines to help settlement agents avoid and prevent the unauthorized practice of law in connection with furnishing escrow, settlement or closing services. As a party to a real estate transaction, the purchaser or borrower is entitled to receive a copy of these guidelines from his settlement agent, upon request, in accordance with the provisions of Chapter 27.3 (§ 55-525.16 et seq.) of Title 55 of the Code of Virginia.

To facilitate the settlement agent's preparation of various closing documents, including any HUD-1 or Closing Disclosure, Purchaser hereby authorizes the settlement agent to send such Closing Disclosure to Purchaser by electronic means and agrees to provide the settlement agent Purchaser's electronic mail address for that purpose only.

19. **MECHANICS LIEN NOTICE:**

(a) Virginia law (§ 43-1 et seq.) permits persons who have performed labor or furnished material for the construction, removal, repair or improvement of any building or structure to file a lien against the Property. This lien may be filed at any time after the work is commenced or the material is furnished, but not later than the earlier of (i) 90 days from the last day of the month in which the lienor last performed work or furnished materials or (ii) 90 days from the time the construction, removal, or improvement is terminated. **AN EFFECTIVE LIEN FOR WORK PERFORMED PRIOR TO THE DATE OF SETTLEMENT MAY BE FILED AFTER SETTLEMENT. LEGAL COUNSEL SHOULD BE CONSULTED.**

(b) Seller shall deliver to Purchaser at settlement an affidavit, on a form acceptable to Purchaser's lender, if applicable, signed by Seller that no labor or materials have been furnished to the Property within the statutory period for the filing of mechanics' or materialmen's liens against the Property. If labor or materials have been furnished during the statutory period, Seller shall deliver to Purchaser an affidavit signed by Seller and the person(s) furnishing the labor or materials that the costs thereof have been paid.

20. **NON-BINDING MEDIATION:** In an effort to avoid the expense and delay of litigation, the parties agree to submit any disputes or claims arising out of this Contract, including those involving the Listing Company or the Selling Company, to mediation prior to instituting litigation. Such mediation will be **non-binding**, that is, no party will be obligated to enter into any settlement arising out of mediation unless that settlement is satisfactory to that party. Any settlement the parties enter into will be binding, but if the parties are not able to reach agreement on a settlement, they may resort to arbitration or litigation as if the mediation had never taken place. The mediation will be provided by the local REALTOR® Association, if it provides such services, or by another mutually agreeable mediator or mediation service in the area. This agreement to mediate does not apply to foreclosure, unlawful detainer (eviction), mechanics lien, probate, or license law actions. Judicial actions to provide provisional remedies (such as injunctions and filings to enable public notice of pending disputes) are not violations of the obligation to mediate and do not waive the right to mediate.

21. **NOTICE TO PURCHASER(S):** Purchaser should exercise whatever due diligence Purchaser deems necessary with respect to information on sexual offenders registered under Chapter 23 (Section 19.2-987 et seq.) of Title 19.2. Such information may be obtained by contacting your local police department or the Department of State Police, Central Records Exchange at (804) 674-2000 or <http://sex-offender.vsp.virginia.gov/sor/>.

22. **DEFAULT:** If Seller or Purchaser defaults under this Contract, the defaulting party, in addition to all other remedies available at law or in equity, shall be liable for the brokerage fee referenced in paragraph 9 hereof as if this Contract had been performed and for any damages and all expenses incurred by non-defaulting party, Listing Company and Selling Company in connection with this transaction and the enforcement of this Contract, including, without limitation attorneys' fees and costs, if any. Payment of a real estate broker's fee as the result of a transaction relating to the Property which occurs subsequent to a default under this Contract shall not relieve the defaulting party of liability for the fee of Listing Company in this transaction and for any damages and expenses incurred by the non-defaulting party, Listing Company and Selling Company in connection with this transaction. In any action brought by Seller, Purchaser, Listing Company or Selling Company under this Contract or growing out of the transactions contemplated herein, the prevailing party in such action shall be entitled to receive from the non-prevailing party or parties, jointly and severally, in addition to any other damages or awards, reasonable attorneys' fees and costs expended or incurred in prosecuting or defending such action.

23. **OTHER TERMS:** (Use this space for additional terms not covered elsewhere in this Contract.)

City will allow Buyer to clear brush and small trees on their property, to give buyer views of the golf course and Lake.

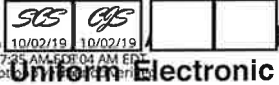
24. **BROKERS: LICENSEE STATUS:**

(a) Listing Company and Selling Company may from time to time engage in general insurance, title insurance, mortgage loan, real estate settlement, home warranty and other real estate-related businesses and services, from which they may

receive compensation during the course of this transaction, in addition to real estate brokerage fees. The parties acknowledge that Listing Company and Selling Company are retained for their real estate brokerage expertise, and neither has been retained as an attorney, tax advisor, appraiser, title advisor, home inspector, engineer, surveyor, or other professional service provider.

(b) Disclosure of Real Estate Board/Commission licensee status, if any is required in this transaction: _____

25. **MISCELLANEOUS:** This Contract may be signed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same document. Documents delivered by facsimile machine shall be considered as originals. Unless otherwise specified herein, "days" mean calendar days. For the purpose of computing time periods, the first day shall be the day following the date this Contract is fully ratified. This Contract represents the entire agreement between Seller and Purchaser and may not be modified or changed except by written instrument executed by the parties. This Contract shall be construed, interpreted and applied according to the laws of the state in which the Property is located and shall be binding upon and shall inure to the benefit of the heirs, personal representatives, successors, and assigns of the parties. To the extent any handwritten or typewritten terms herein conflict with or are inconsistent with the printed terms hereof, the handwritten and typewritten terms shall control. Whenever the context shall so require, the masculine shall include the feminine and singular shall include the plural. Unless otherwise provided herein, the representations and warranties made by Seller herein and all other provisions of this Contract shall be deemed merged into the deed delivered at settlement and shall not survive settlement.

26. **ELECTRONIC SIGNATURES.**  If this paragraph is initialed by both parties, then in accordance with the Uniform Electronic Transactions Act (UETA) and the Electronic Signatures in Global and National Commerce Act, or E-Sign, regarding electronic signatures and transactions, the parties do hereby expressly authorize and agree to the use of electronic signatures as an additional method of signing and/or initialing this Agreement. The parties hereby agree that either party may sign electronically by utilizing an electronic signature service.

27. **ACCEPTANCE:** This Contract, when signed by Purchaser, shall be deemed an offer to enter into a bilateral contract. If not accepted by Seller by _____ (time), _____, it shall become null and void.

WITNESS the following duly authorized signatures: (SEPARATE ALL COPIES BEFORE SIGNING BELOW)

PURCHASER:

DATE PURCHASER

DATE PURCHASER

DATE PURCHASER

DATE PURCHASER

SELLER:

DATE SELLER

DATE SELLER

DATE SELLER

DATE SELLER

Receipt of deposit per paragraph 3 above is hereby acknowledged.

For information purposes only:

Selling Company's Name and Address

Evans and Evans

Office Phone: _____ Fax: _____
MLS Broker Code: _____ Office ID No. _____
Agent Name: _____
Agent ID No.: _____
Agent E-mail address: _____

Listing Company's Name and Address:

Evans & Evans
2685 Boones Creek Rd, Suite 104
Johnson Ciy, TN 37615
Office Phone: _____ Fax: _____
MLS Broker Code: _____ Office ID No. _____
Agent Name: Tim Carter
Agent ID No.: _____
Agent E-mail address: TWC6102@aol.com

This Contract has been executed by Purchaser and Seller as of _____, Listing Firm ☐; Selling Firm ☐

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**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: Public Works

Staff Contact: Wallace McCulloch, Director

AGENDA ITEM WORDING:

Resolution endorsing Transportation Alternatives Project- Lee Highway shared use path phase 2

ITEM BACKGROUND:

We are requesting the VDOT Commonwealth Transportation Board to establish a Transportation Alternatives project. The project is 80% funded with federal funds the remaining 20% will be provided by the city through in-house labor charges. This project is for the construction of the Lee Highway Shared Use Path, Phase 2, a shared use path and necessary drainage improvements on Lee Highway from Overhill Road to Shipley Drive. This will be a continuation of the previously funded (UPC 110875) Lee Highway Shared Use Path, Phase 1 from Clover Lane to Overhill Road. The overall goal is have a shared use path or sidewalk from downtown to Sugar Hollow Park. Described in our comprehensive plan.

PREVIOUS RELEVANT ACTION:

None.

STAFF RECOMMENDATION:

Recommend approval of resolution

DOCUMENTATION:

[Draft Resolution Lee Hwy Shared Use Path - Ph 2 191008.docx](#)

[Lee Hwy SUP PHASE 2 PLAN 191015.pdf](#)

[Lee Hwy SUP PHASING PLAN 191015.pdf](#)

TRANSPORTATION ALTERNATIVES PROJECT ENDORSEMENT RESOLUTION

**LEE HIGHWAY SHARED USE PATH – PHASE 2
OVERHILL ROAD TO SHIPLEY DRIVE**

WHEREAS, in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution be received from the sponsoring local jurisdiction or agency requesting the Virginia Department of Transportation (VDOT) to establish a Transportation Alternatives project in the CITY of BRISTOL (CITY).

NOW, THEREFORE, BE IT RESOLVED, that the CITY requests the Commonwealth Transportation Board to establish a project for the construction of the Lee Highway Shared Use Path – Phase 2, a shared use path and necessary drainage improvements on Lee Highway from Overhill Road to Shipley Drive.

BE IT FURTHER RESOLVED, that the CITY hereby agrees to provide a minimum 20 percent matching contribution for this project.

BE IT FURTHER RESOLVED, that the CITY hereby agrees to enter into a project administration agreement with VDOT and provide the necessary oversight to ensure the project is developed in accordance with all state and federal requirements for design, right-of-way acquisition, and construction of a federally funded transportation project.

BE IT FURTHER RESOLVED, that the CITY will be responsible for maintenance and operating costs of any facility constructed with Transportation Alternatives Program funds unless other arrangements have been made with VDOT.

BE IT FURTHER RESOLVED, that if the CITY subsequently elects to cancel this project, the CITY hereby agrees to reimburse VDOT for the total amount of costs expended by VDOT through the date VDOT is notified of such cancellation. The CITY also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

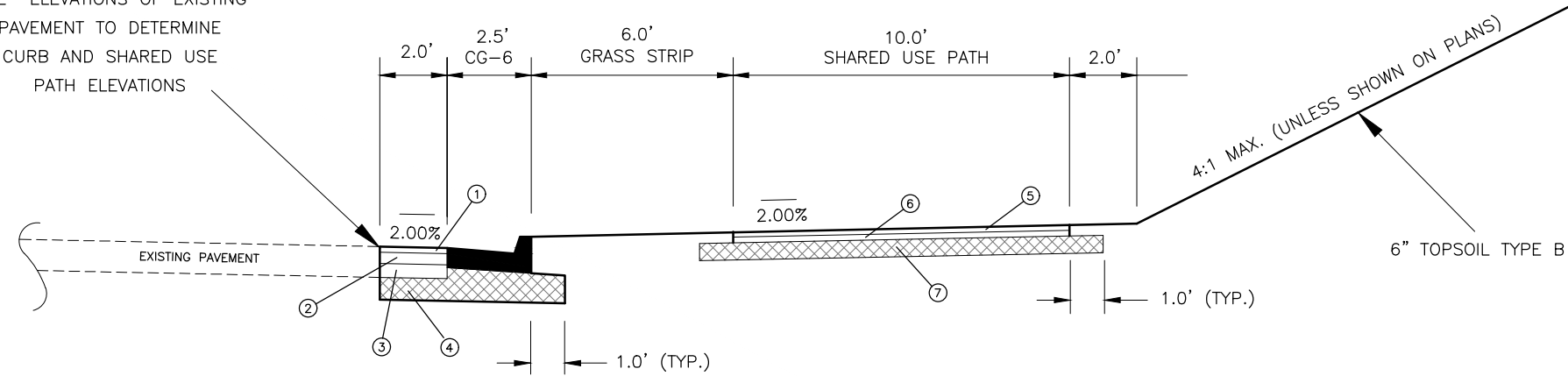
BE IT FURTHER RESOLVED THAT: The COUNCIL of the CITY of BRISTOL hereby grants authority for the CITY MANAGER to apply for funds and execute project administration agreements, as well as other documents necessary this project.

ADOPTED on the 22nd day of October 2019.

City Clerk

Mayor

USE ELEVATIONS OF EXISTING PAVEMENT TO DETERMINE CURB AND SHARED USE PATH ELEVATIONS



TYPICAL SECTION

NOTES:

- ① SURFACE COURSE - TYPE SM-12.5D (1.5" DEPTH)
- ② INTERMEDIATE COURSE - TYPE IM-19.0A (3" DEPTH)
- ③ BASE COURSE - TYPE BM-25.0A (4" DEPTH)
- ④ SUBBASE COURSE - AGGREGATE BASE MATERIAL TYPE 1 NO. 21-B (6" DEPTH)
- ⑤ 2" ASPHALT SURFACE MIX, SM 9.5D
- ⑥ 2" ASPHALT BINDER MIX, IM 19.0A
- ⑦ 6" AGGREGATE, NO. 21A, TYPE 1

NOTE:

THE CG-6 CURB AND GUTTER WITH PAVEMENT PATCH AND THE STORM DRAINAGE PIPES WITH DROP INLETS TO BE COMPLETED BY THE CITY OF BRISTOL, VIRGINIA DURING THE FISCAL YEAR 2020

SKETCH SHOWING PROPOSED
LEE HIGHWAY
SHARED USE PATH
PHASE 2
IN THE CITY OF BRISTOL, VA



SKETCH SHOWING PROPOSED
**LEE HIGHWAY SHARED
USE PATH PHASING**
IN THE CITY OF BRISTOL, VA

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: City Clerk

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Resolution authorizing lease-purchase of fire department equipment.

ITEM BACKGROUND:

The lease/purchase of a new pumper truck was included in the FY20 budget which was approved on May 28, 2019.

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATION:

Approve resolution.

DOCUMENTATION:

[Bristol VA Master Lease and Lease schedule combined.pdf](#)

MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT

THIS MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT (this “**Master Agreement**”) is made as of October 10, 2019, by and between BMO HARRIS INVESTMENT COMPANY LLC, a Nevada limited liability company, as lessor (“**Lessor**”), and City of Bristol, Virginia, a city body corporate and politic existing under the laws of the Commonwealth of Virginia, as lessee (“**Lessee**”). This Master Agreement contains terms and conditions that Lessor and Lessee agree shall be applicable to one or more lease-purchase transactions between them. Each transaction to which this Master Agreement applies will be evidenced by a Schedule (as defined below) executed by Lessor and Lessee that incorporates the terms and conditions of this Master Agreement and further sets forth specific terms and conditions of that specific lease-purchase transaction.

1. **AGREEMENT.** Subject to the terms and conditions of this Master Agreement and the terms of the applicable Schedule, Lessor agrees to sell, transfer and lease to Lessee, and Lessee agrees to acquire, purchase and lease from Lessor, the Equipment. In the event of any conflict in terms between a Schedule and this Master Agreement, the terms of the Schedule shall control in the interpretation of the Lease created thereby. Each Schedule shall constitute a complete and separate contractual obligation of Lessee and Lessor, independent of all other Schedules, each incorporating the terms of the Master Agreement.

2. **DEFINITIONS.** In addition to capitalized terms that are defined elsewhere in this Master Agreement or in a Schedule, the following terms shall have the respective meanings set forth in this Section 2, unless the context clearly requires otherwise:

“**Code**” means the Internal Revenue Code of 1986, as amended. Each reference to a Section of the Code in this Master Agreement and a Lease shall be deemed to include the United States Treasury Regulations proposed or in effect thereunder.

“**Commencement Date**” means, for each Lease, the date when Lessee’s obligation to pay rent commences under such Lease, which date shall be the earlier of (a) the date on which the Equipment listed in such Lease is accepted by Lessee in the manner described in Section 9(a), and (b) the date on which moneys to acquire and install the Equipment listed in such Lease are deposited for that purpose in an Escrow Fund pursuant to Section 9(b).

“**Contract Rate**” means, with respect to each Lease, the rate identified as such in the related Payment Schedule.

“**Equipment**” means the equipment and other property described in each Schedule, together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto.

“**Escrow Agent**” means the escrow agent under any applicable Escrow Agreement with responsibility for administering the Escrow Fund established under such Escrow Agreement.

“**Escrow Agreement**” means the Escrow Agreement relating to a Schedule, dated the Commencement Date under such Schedule and in form and content acceptable to Lessor, Lessee and the escrow agent therein identified, with respect to the Escrow Fund established and to be administered thereunder.

“**Escrow Fund**” means the fund of that name established pursuant to an Escrow Agreement.

“**Event of Default**” means an Event of Default described in Section 20.

“**Lease**” means a Schedule and the terms and provisions of this Master Agreement which are incorporated by reference into such Schedule.

“**Lease Term**” means, with respect to each Lease, the Scheduled Term for such Lease upon its expiration or as terminated as provided in Section 3.

“Lessee” means the entity referred to as Lessee in the first paragraph of this Master Agreement.

“Lessor” means (a) the entity referred to as Lessor in the first paragraph of this Master Agreement or (b) any assignee or transferee pursuant to Section 22(b) of any right, title or interest of Lessor in and to the Equipment under a Lease or any Lease (including Rent Payments and other amounts due thereunder) and any related Escrow Fund, but does not include any entity solely by reason of that entity retaining or assuming any obligation of Lessor to perform under a Lease.

“Lien” means any lien (statutory or otherwise), security interest, mortgage, deed of trust, pledge, hypothecation, assignment, deposit arrangement, encumbrance, preference, priority or other security or preferential arrangement of any kind or nature whatsoever (including, without limitation, any conditional sale or other title retention agreement, any financing lease having substantially the same economic effect as any of the foregoing and the filing of any financing statement under the Uniform Commercial Code or comparable law of any jurisdiction).

“Material Adverse Change” means any change in Lessee’s creditworthiness, or other condition or event that could have a material adverse effect on (a) the financial condition or operations of Lessee, (b) Lessee’s ability to perform its obligations under this Master Agreement or any Lease and (c) Lessor’s rights, title, interests, security or remedies under this Master Agreement, any Lease and/or with respect to any Collateral.

“Maximum Federal Corporate Tax Rate” means, for any day, the maximum rate of income taxation imposed on corporations pursuant to Section 11(b) of the Code, as in effect as of such day (or, if as a result of a change in the Code, the rate of income taxation imposed on corporations generally shall not be applicable to the Lessor, the maximum statutory rate of federal income taxation which could apply to the Lessor as of such day.

“Non-Appropriation Event” means, with respect to a Lease, the failure of Lessee’s governing body to appropriate funds to pay Rent Payments under such Lease following the Original Term or then current Renewal Term sufficient for the continued performance of such Lease by Lessee.

“Optional Prepayment Commencement Date” means, with respect to a Lease, the date identified in the Payment Schedule for such Lease, on and after which Lessee may prepay its obligations under such Lease pursuant to Section 16.

“Original Term” means, with respect to each Lease, the period from the Commencement Date identified in the related Schedule until the end of Lessee’s fiscal year in effect at such Commencement Date.

“Payment Schedule” means, with respect to each Lease, the Rent Payment Schedule attached to and made a part of the related Schedule and substantially in the form of *Schedule S-1* attached to *Exhibit A* to this Master Agreement.

“Prepayment Amount” means, with respect to each Lease, the amount identified as such under the column titled “Prepayment Amount” in the Payment Schedule for such Lease for the Rent Payment Date on which any prepayment of such Lease is to occur as provided in Section 16 and the related Lease.

“Related Agreements” means, with respect to each Lease, means, with respect to each Lease, this Master Agreement, such Lease, any Escrow Agreement, tax agreement and Vendor Agreement related thereto, and any other agreements relating to such Lease.

“Renewal Terms” means, with respect to each Lease, the consecutive renewal terms of such Lease as specified in the related Schedule, the first of which commences immediately after the end of the Original Term and each having a duration of one year and a term coextensive with each successive fiscal year of Lessee, *provided* that the final such renewal term shall commence on the first day of the last fiscal year and end on the first business day after the last scheduled Rent Payment Date.

“Rent Payment Date” means, with respect to each Lease, each date on which Lessee is required to make a Rent Payment under such Lease as specified in the related Payment Schedule.

“Rent Payments” means, with respect to each Lease, the basic rent payments payable by Lessee on the Rent Payment Dates and in the amounts as specified in the related Payment Schedule, consisting of a principal component and an interest component, and in all cases sufficient to repay the principal component under such Lease and interest thereon at the applicable Contract Rate (or the Taxable Rate if then in effect).

“Return Date” means the last day of Lessee’s fiscal year for which appropriations were made for the Rent Payments due under a Lease.

“Schedule” means each separately numbered Equipment Schedule, substantially in the form of *Exhibit A* attached to this Master Agreement, including the related Payment Schedule attached thereto and incorporated therein by reference, and any addenda, riders or other attachments thereto, as the same may from time to time be amended, modified or supplemented in accordance with Section 26.

“Scheduled Term” means, with respect to each Lease, the Original Term and all Renewal Terms identified in the related Payment Schedule.

“State” means the State or Commonwealth under whose laws Lessee is organized and exists.

“Taxable Rate” means, with respect to each Lease, the rate identified as such in the related Payment Schedule.

“Vendor” means the manufacturer or supplier of the Equipment listed in a Schedule, any energy services company or provider, or any other person as well as the agents or dealers of the manufacturer, installer or supplier with whom Lessee arranged for its acquisition, installation, maintenance, operation or servicing or energy savings guarantee or performance of the Equipment that is financed pursuant to the applicable Lease, and includes without limitation, any Vendor specified in a Schedule.

“Vendor Agreement” means any agreement or contract entered into by Lessee and any Vendor for the acquisition, installation, maintenance, operation or servicing of Equipment financed under a Lease, and includes without limitation, each energy savings guarantee or performance contract or any other Vendor Agreement relating to the Equipment specified in a Schedule.

3. **LEASE TERM.** (a) The term of each Lease shall commence on, and interest shall accrue from, the Commencement Date identified in the related Schedule and shall initially be in effect for the Original Term. The Lease Term for each Lease may be continued, solely at the option of Lessee, at the end of its Original Term or any Renewal Term for the next succeeding Renewal Term up to the Scheduled Term set forth in such Lease. At the end of the Original Term and at the end of each Renewal Term, the Lease Term shall be automatically extended upon the successive appropriation by Lessee’s governing body of amounts sufficient to pay Rent Payments and other amounts payable under the related Lease during the next succeeding fiscal year of Lessee until all Rent Payments payable under such Lease have been paid in full, unless Lessee shall have terminated such Lease pursuant to Section 5 or Section 16 or Lessor shall have terminated such Lease pursuant to Section 21. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term, except that the Rent Payments shall be as provided in the applicable Lease.

(b) The term for this Master Agreement shall be the period from the dated date hereof until termination of all Leases in effect on the fifth anniversary of such dated date.

4. **RENT PAYMENTS.** (a) Lessee shall promptly pay Rent Payments for the Equipment under each Lease for the applicable Lease Term, without prior notice or demand, to Lessor in the amounts and on the Rent Payment Dates specified in the related Schedule in lawful money of the United States of America. Rent Payments are due whether or not Lessee is invoiced or receives notice from Lessor. Lessee shall not permit the federal government to guarantee any Rent Payments under any Lease. As set forth in each Payment Schedule, a portion of each Rent Payment under a Lease is paid as, and represents payment of, interest, and the balance of each Rent Payment is paid as, and represents payment of, principal. Except as specifically provided in Section 5, Lessee’s obligation to pay Rent Payments and other sums due under a Lease are absolute and unconditional in all events without abatement, reduction, setoff, defense, counterclaim or recoupment for any reason whatsoever and regardless of any disability of Lessee to use the Equipment or any part thereof because of any reason including, without limitation, any failure of or delay in delivery or installation of the Equipment, failure to realize any energy savings with respect to the Equipment, disputes with Lessor or any Vendor(s) or

other manufacturer(s) or O&M provider(s) of the Equipment specified in a Schedule or any provider(s) of energy savings guarantees relating to such Equipment, or Lessor, failure of a Vendor or energy services company under any Vendor Agreement or guarantee to deliver any Equipment or to perform any of its obligations thereunder for whatever reason, including bankruptcy, insolvency, reorganization or any similar event with respect to the Vendor under any Vendor Agreement, or the failure or inability (for whatever reason) of Lessee to receive (or delay in receipt of) all or any portion of any rebate or any payment for guaranteed energy savings by Vendor under any Vendor Agreement, any defects, malfunctions, breakdowns or infirmities in the Equipment or any accident, condemnation or unforeseen circumstances. Rent Payments are payable in immediately available funds by delivering the same to Lessor at its lockbox address, P.O. Box 88127, Milwaukee, WI 53288-0127 (and Lessee shall include with such payment the name of this Master Agreement and the Equipment Schedule No. and Rent Payment Date to which such payment applies) or at such other address as Lessor shall hereafter designate in writing to Lessee, and shall be credited upon receipt. Lessee also hereby consents to Lessor's use of variable Automated Clearing House debit entries ("ACH") for Lessee's payment of Rent Payments. Lessee agrees, at Lessor's request, to execute and deliver to Lessor, the applicable ACH Direct Payment Authorization form for payment of Rent Payments by ACH (which form is currently in the form of *Exhibit F* attached to this Master Agreement) in lieu of payment to Lessor's office. If any Rent Payment is not paid within 10 days after the due date, Lessee shall pay interest on such delinquent payment from the due date thereof until paid at a rate equal to the lesser of (i) the sum of the Contract Rate (or Taxable Rate if then in effect) under the related Lease *plus* 5% per annum and (ii) the maximum rate permitted by law, from such date until paid.

(b) For each Lease, Lessee represents and warrants that (i) it has appropriated and budgeted legally available funds to make all Rent Payments required pursuant to such Lease for the remainder of Lessee's fiscal year in which the Lease Term commences; (ii) it currently intends to make Rent Payments for the Scheduled Term of each Lease so long as funds are appropriated for each succeeding fiscal year by its governing body; (iii) Lessee currently intends to do all things lawfully within its power to obtain appropriated funds for the payment of Rent Payments and other amounts required to be paid under each Lease in each next succeeding fiscal year for its Scheduled Term; and (iv) Lessee acknowledges that Lessor has relied upon these representations as an inducement to enter into this Master Agreement and each Lease. Lessee reasonably believes that moneys in an amount sufficient to make all Rent Payments can and will lawfully be appropriated and made available therefor. Notwithstanding the foregoing, the decision whether or not to budget and appropriate funds or to extend the Lease Term for a Lease for any Renewal Term is within the discretion of the governing body of Lessee.

(c) **Lessee's obligation to pay Rent Payments and any other amounts payable under each Lease constitutes a current obligation payable exclusively from legally available funds and shall not be construed to be an indebtedness within the meaning of any applicable constitutional or statutory limitation or requirement, nor shall anything contained in any Lease constitute a pledge of the full faith and credit or taxing power of Lessee.**

5. **TERMINATION UPON NON-APPROPRIATION.** If a Non-Appropriation Event occurs, then:

(a) Lessee shall give Lessor written notice at least 30 days prior to the end of Lessee's then current fiscal year of the occurrence of such Non-Appropriation Event together with written evidence of such failure by Lessee's governing body (but failure to deliver such notice shall not extend the Lease Term);

(b) on or before the Return Date, Lessee shall cease use of the Equipment that is subject to the affected Lease and peaceably remove and deliver to Lessor all, but not less than all, of the Equipment that is subject to the affected Lease, at Lessee's sole expense (from funds legally available for such purpose), at such location in the continental United States as is specified by Lessor and in the condition required by Section 10; and

(c) the affected Lease shall terminate on the Return Date without penalty or expense to Lessee, *provided*, that Lessee shall pay all Rent Payments and other amounts payable under the affected Lease for which funds shall have been appropriated, and *provided further*, that Lessee shall pay month-to-month rent at the rate set forth in the affected Lease for each month or part thereof that Lessee fails to return the Equipment under this Section 5.

6. **REPRESENTATIONS AND WARRANTIES OF LESSEE.** Lessee represents and warrants to Lessor that:

(a) Lessee is a [city] [county] [school district] [special district] [body corporate and politic] duly organized and existing under the Constitution and laws of the State, with full power and authority to enter into this

Master Agreement, each Lease, any Escrow Agreement, if applicable, and any other Related Agreement and the transactions contemplated hereby and thereby and to perform its obligations hereunder and thereunder;

(b) Lessee has duly authorized the execution and delivery of this Master Agreement, all Schedules, any Escrow Agreement (if applicable), any other Related Agreement and documents relating thereto by proper action of its governing body at a meeting duly called, regularly convened and attended throughout by the requisite quorum of the members thereof, or by other appropriate official approval, and all requirements have been met and procedures have occurred (including compliance with open and public meeting law requirements) in order to ensure the validity and enforceability of this Master Agreement, all Schedules, any Escrow Agreement (if applicable) and any other Related Agreement;

(c) Lessee has complied with such procurement and public bidding requirements as may be applicable to this Master Agreement and any Related Agreement and the acquisition by Lessee of the Equipment under each Lease;

(d) the use and operation of the Equipment is essential to Lessee's proper, efficient and economic governmental operation and the functions performed by the Equipment could not be transferred to other equipment available for its use;

(e) the execution and performance by Lessee of this Master Agreement, each Lease and any Related Agreement do not require the consent or approval or authorization or order of, the giving of notice to or the registration with, or any hearings or other proceedings by, any federal, state or other governmental authority or agency;

(f) the application, statements and credit or financial information submitted by Lessee to Lessor are true, correct and complete and are made to induce Lessor to enter into this Master Agreement, each Lease and each Escrow Agreement (if applicable);

(g) there has been no Material Adverse Change since the last submission of financial information to Lessor on or after the Commencement Date under any Lease;

(h) there are no suits or proceedings, tax claims, pending or threatened against or affecting Lessee which would impair the ability of Lessee to perform its obligations under any Lease, any Escrow Agreement or any Related Agreement;

(i) Lessee is not subject to any legal or contractual limitation or provision of any nature whatsoever that in any way limits, restricts or prevents Lessee from entering into this Master Agreement, any Lease, any Escrow Agreement or any Related Agreement or performing any of its obligations hereunder or thereunder, except to the extent that such performance may be limited by bankruptcy, insolvency, reorganization or other similar laws affecting creditors' rights generally;

(j) all authorizations, consents and approvals of, and hearings and other proceedings by, governmental bodies or agencies required in connection with the execution and delivery by Lessee of this Master Agreement, each Lease, any Escrow Agreement and any Related Agreement or in connection with the carrying out by Lessee of its obligations hereunder and thereunder have been obtained and have occurred;

(k) the entering into and performance of this Master Agreement, each Lease, any Escrow Agreement and any Related Agreement (i) will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound and (ii) will not result in the creation of any Lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment under any Lease pursuant to an indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as herein provided;

(l) Lessee's name as indicated on the first page of this Master Agreement is its true, correct and complete legal name;

(m) the useful life of the Equipment will not be less than the Scheduled Term of the related Lease;

(n) during the last 10 years prior to the Commencement Date of the applicable Lease, Lessee's governing body has not failed (for whatever reason) to appropriate amounts sufficient to pay its obligations that are subject to termination or non-renewal for failure to appropriate funds;

(o) to the extent that any Equipment under a Lease may constitute fixtures under applicable State law, Lessee is the fee owner of the real estate where the Equipment is and will be located and has good and marketable title thereto, and there exists no mortgage, pledge, Lien, security interest, charge or other encumbrance of any nature whatsoever on or with respect to such real estate;

(p) the street addresses and legal descriptions affixed to the UCC-1 financing statements and fixture filings filed and recorded with respect to each Lease pursuant to Section 8(c)(vii)(4) and/or Section 13(b) hereof are true, accurate and complete street addresses and legal descriptions of all the properties on which the Equipment is located or to be installed; and

(q) as of the date of execution and delivery of this Master Agreement and the date of execution and delivery of each Lease, Lessee has not granted any Lien on the Collateral that would be senior in priority to, or pari passu with, the first priority Lien on the Collateral granted to Lessor under Section 13(b) of this Agreement.

7. COVENANTS OF LESSEE. Lessee agrees as follows:

(a) Lessee will furnish Lessor:

(i) within 180 days after the end of each fiscal year of Lessee, a copy of its audited financial statements for such fiscal year, which audited financial statements shall include a balance sheet, a statement of revenues, expenses and changes in fund balances for budget and actual, a statement of cash flows, notes, schedules and any attachments to the financial statements;

(ii) no later than 10 days prior to the end of each fiscal year (commencing with the current fiscal year during which a Lease becomes effective), a copy of Lessee's current budget or other proof of appropriation for the ensuing fiscal year;

(iii) promptly after Lessor's written request, a copy of any interim updates or modifications to Lessee's adopted budget and such other information relating to Lessee's ability to continue the Lease Term of each Lease for such fiscal year as may be reasonably requested by Lessor; and

(iv) promptly after Lessor's written request, such other financial statements and information as Lessor may reasonably request;

(b) Lessee will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a city body corporate and politic under the laws of the State;

(c) Lessee promptly will execute and deliver to Lessor such further documents and take such further action(s) as Lessor from time to time reasonably requests to carry out the intent of each Lease and to establish the rights created herein in favor of Lessor;

(d) the financial statements described in subsection (a)(i) of this Section shall be accompanied by an unqualified opinion of Lessee's auditor;

(e) in the event any street address, legal description, other information, UCC-1 financing statement or fixture filing (or continuations or amendments thereof) filed or recorded with respect to the Lessor's interests in the Equipment or any of the real property on which the Equipment is located or to be installed reflects any incorrect or incomplete real property legal description, equipment description or other information, Lessee shall take all steps necessary (with the Lessor's prior written approval) to promptly correct any errors or deficiencies with respect to such legal descriptions, street address, other information, UCC-1 financing statements and/or fixture filings and to protect Lessor's interests in the Equipment;

(f) in the event any Lien, encumbrance, restriction, asserted encumbrance, claim, dispute or other issue exists or arises with respect to the Lessee's legal title to or valid and marketable, beneficial use and enjoyment of the real estate where the Equipment is and will be located (the "*Real Property*") or impairs or adversely impacts Lessor's right, title or interest in the Equipment or any of Lessor's rights or remedies under any Lease with respect to the Equipment (each of the foregoing referred to as a "*Real Property Issue*"), Lessee will take all steps necessary to promptly quiet, resolve and/or eliminate such Real Property Issue to the satisfaction of Lessor and ensure that Lessee and Lessor have adequate access to and use of (including beneficial use and enjoyment of) the Real Property for all purposes of the Equipment contemplated herein and Lessee shall ensure that its fee interest in the Real Property and Lessor's right, title or interest in the Equipment and rights or remedies under this Agreement with respect to the Equipment remain free and clear of all Real Property Issues;

(g) Lessee covenants that notwithstanding any provisions of the Vendor Agreement to the contrary, Lessee shall not (i) in any material respect waive, amend, modify, supplement, rescind, terminate or alter all or any part of the Vendor Agreement without the prior written consent of Lessor or (ii) terminate any services or guarantees under the Vendor Agreement or fail to timely pay amounts required to be paid under the Vendor Agreement without the prior written consent of Lessor. Lessee shall deliver to the Lessor such information as the Lessor shall request regarding each Vendor Agreement, including any information provided by the Vendor to the Lessee thereunder. Lessee shall comply with the terms of each Vendor Agreement; and

(h) Lessee shall promptly furnish to Lessor all documentation and other information requested by Lessor which may be required by bank regulatory authorities under applicable "know your customer" and anti-money laundering rules and regulations, including without limitation the United States PATRIOT Act. Lessee is and will remain in full compliance with all such laws, including, without limitation, ensuring that no person who owns a controlling interest in or otherwise controls Lessee is or shall be (a) listed on the Specially Designated Nationals and Blocked Person List maintained by the Office of Foreign Assets Control ("OFAC"), Department of the Treasury, and/or any other similar lists maintained by OFAC pursuant to any authorizing statute, Executive Order or regulation, or (b) a person designated under Section 1 of Executive Order No. 13,224 (September 24, 2001), any related enabling legislation or any other similar Executive Orders. Lessee agrees to provide additional information as reasonably requested by Lessor relating to the foregoing.

8. **CONDITIONS PRECEDENT TO LESSOR'S PERFORMANCE.** (a) This Master Agreement is not a commitment by Lessor or Lessee to enter into any Lease not currently in effect, and nothing in this Master Agreement shall impose, or be construed to impose, any obligation upon Lessor or Lessee to enter into any proposed Lease, it being understood that whether Lessor and Lessee enter into any proposed Lease shall be a decision solely within the respective discretion of Lessor and Lessee.

(b) Lessee shall cooperate with Lessor in Lessor's review of any proposed Lease. Without limiting the foregoing, Lessee will provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Lease. Such documentation may include, without limitation, documentation concerning the Equipment and its contemplated use and location and documentation or information concerning the financial status of Lessee and other matters related to Lessee. Credit information relating to Lessee may be disseminated among Lessor and any of its successors and assigns.

(c) Lessor shall have no obligation to pay the purchase price for Equipment to a Vendor or deposit any amount into an Escrow Fund under the related Schedule as provided in Section 9 unless all reasonable conditions established by Lessor ("**Funding Conditions**") have been satisfied, including, without limitation, the following:

(i) Lessee has signed and delivered to Lessor the Schedule (including the related Payment Schedule) and the related Escrow Agreement (if applicable);

(ii) no Event of Default or Non-Appropriation Event shall have occurred and be continuing under any Lease;

(iii) no Material Adverse Change shall have occurred since the dated date of this Master Agreement;

(iv) the Equipment to be described in such Schedule is reasonably satisfactory to Lessor and is free and clear of any mortgage, pledge, Lien, security interest, charge or other encumbrance (except the security interest provided in this Master Agreement to secure Lessee's obligations to Lessor under the related Lease);

- (v) all representations of Lessee in each Lease remain true, accurate and complete;
- (vi) the amount (if any) that Lessor may require in advance that Lessee apply to the payment of Equipment costs; and
- (vii) Lessor has received all of the following documents, which shall be reasonably satisfactory, in form and substance, to Lessor:
 - (1) evidence of insurance coverage or self-insurance required by Section 14(a) and, if applicable, a certified copy of any Surety Bond satisfying the conditions set forth in Section 14(b) or, at Lessor's sole discretion, such Surety Bonds may be provided after the Commencement Date under the related Lease provided that no "Disbursement Request" pursuant to the related Escrow Agreement (if applicable) shall be approved by Lessor until such Surety Bonds satisfying the conditions set forth in Section 14(b) have been delivered to Lessor;
 - (2) an incumbency certificate, in substantially the form attached as *Exhibit B-1* to this Master Agreement, for the person(s) who will sign the Lease and the Escrow Agreement (if applicable), and certified copy of a resolution adopted by Lessee's governing body, duly authorizing the Lease and the Escrow Agreement (if applicable), which resolution may be in substantially the form attached as *Exhibit B-2* to this Master Agreement;
 - (3) an opinion of Lessee's counsel in substantially the form attached as *Exhibit C* to this Master Agreement;
 - (4) Uniform Commercial Code ("UCC") personal property financing statements with respect to the Equipment, to be filed centrally, and UCC financing statements for fixtures with respect to Equipment on such sites as agreed upon between Lessor and Lessee and identified in the related Lease, to be recorded in the appropriate recording office;
 - (5) real property waivers as Lessor may deem necessary;
 - (6) such documents, opinions and certificates as Lessor may request relating to federal tax-exemption of the interest component of Rent Payments payable under the Lease, including (without limitation) IRS Form 8038-G or 8038-GC and evidence of the adoption of a reimbursement resolution or other official action in the event that Lessee is to be reimbursed for expenditures that it has paid more than 60 days prior to the date on which the Funding Conditions are satisfied;
 - (7) if any items of Equipment are motor vehicles, properly completed certificates of title or certificates of origin (or applications therefor) for such vehicles and noting Lessor's title and interest thereon;
 - (8) if applicable, a certificate of an authorized official of Lessee, in substantially the form attached as *Exhibit D* to this Master Agreement, designating the Lease as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code; and
 - (9) such other documents and information previously identified by Lessor or otherwise reasonably requested by Lessor.

(d) Upon satisfaction of the Funding Conditions described in this Section 8 with respect to a Lease and execution and delivery of the related Schedule and Escrow Agreement (if applicable), Lessor shall pay the purchase price for the Equipment subject to such Lease to the Vendor or transfer funds to the Escrow Agent for deposit into the related Escrow Fund, in either case as directed by Lessee pursuant to Section 9.

9. DELIVERY AND ACCEPTANCE BY LESSEE; ALTERNATIVE PROCEDURE FOR ESCROW FUNDING; QUIET ENJOYMENT. (a) Lessee shall order the Equipment to be subject to a Lease, cause such Equipment to be delivered and installed at the location(s) specified in the applicable Schedule and pay all delivery and installation costs and other costs in connection therewith. As Equipment is delivered and installed as provided in the contract or purchase order with the Vendor thereof, Lessee shall inspect such Equipment and, if it is conforming and otherwise acceptable,

Lessee shall execute and deliver to Lessor an Acceptance Certificate in substantially the form attached as *Exhibit E* to this Master Agreement (accompanied by original invoices relating to each item of Equipment relating thereto) whereupon, as between Lessor and Lessee, the Equipment shall be deemed to have been unconditionally accepted by Lessee for all purposes of the applicable Lease. Lessor shall pay to such Vendor as directed by Lessee on the Commencement Date for such Lease the purchase price for such Equipment in an amount equal to the aggregate principal component of Rent Payments under the applicable Lease, unless Lessor and Lessee otherwise agree in the related Schedule.

(b) As an alternative to acceptance of the Equipment and payment by Lessor of the purchase price therefor on behalf of Lessee under a Lease as provided in subsection (a) of this Section 9, Lessor and Lessee may agree with respect to a Lease and the Equipment to be acquired, installed and financed thereunder to enter into an Escrow Agreement relating to the creation and administration of an Escrow Fund with respect to such Schedule. On the Commencement Date of such Lease after satisfaction of the Funding Conditions provided in Section 8, Lessor shall transfer funds to the Escrow Agent for deposit into the related Escrow Fund for the payment of the costs of acquiring and installing the Equipment under such Lease, and such funds (including investment earnings thereon) shall be disbursed in accordance with the applicable Escrow Agreement. Lessee shall pay, from funds legally available for such purpose, the excess (if any) of the actual costs of acquiring and installing the Equipment under a Lease over the amount deposited by Lessor in the related Escrow Fund and interest earnings thereon.

(c) During the Lease Term of each Lease, Lessee shall be entitled to quiet enjoyment of the Equipment identified therein, subject to the terms of the applicable Lease.

10. **USE; MAINTENANCE; LOCATION; INSPECTION.** (a) Lessee shall, at its sole expense: (i) repair and maintain all Equipment in good condition and working order, in accordance with manufacturer's instructions, and supply and install all replacement parts or other devices when required to so maintain the Equipment or when required by applicable law or regulation, which parts or devices shall automatically become part of the Equipment; (ii) use and operate all Equipment solely for the purpose of performing one or more essential governmental or proprietary functions of Lessee and in a careful manner in the normal course of its operations and only for the purposes for which it was designed in accordance with the manufacturer's warranty requirements; and (iii) comply with all laws, ordinances, regulations or requirements of any governmental authority, official, board or department relating to its installation, possession, use or maintenance. If any Equipment is customarily covered by a maintenance agreement, Lessee will furnish Lessor with a maintenance agreement by a party reasonably satisfactory to Lessor. No maintenance or other service for any Equipment will be provided by Lessor. Lessee will not make any alterations, additions or improvements to any Equipment without Lessor's prior written consent unless the such alterations, additions or improvements may be readily removed without damage to the operation, value or utility of such Equipment, but any such alterations, additions or improvements not removed prior to the termination of the applicable Lease shall automatically become part of the Equipment.

(b) Once installed, Lessee shall keep the Equipment within the State at the "Equipment Location" stated in the related Schedule. Equipment will not be removed from, or if Equipment is rolling stock its permanent base will not be changed from, such Equipment Location without Lessor's prior written consent. Upon reasonable notice to Lessee and subject to compliance with applicable legal requirements relating to access to Lessee's facilities, Lessor may enter the Equipment Location or elsewhere during Lessee's normal operating hours to inspect the Equipment.

(c) Upon expiration and/or earlier termination of each Lease or following a Non-Appropriation Event, on or before the Return Date, Lessee shall at its expense, immediately return the applicable Equipment (together with maintenance records and operating manuals relating thereto) to Lessor at such place as Lessor may designate (and shall assign to Lessor any maintenance agreements relating to the Equipment). All Equipment, when returned to Lessor shall be (i) in the same condition and appearance as when received by Lessee (ordinary wear and tear from proper use excepted), (ii) in good working order for the original intended purpose of the Equipment, (iii) free and clear of all claims, Liens and legal processes except those created by the related Lease and (iv) in the condition otherwise required by this Master Agreement and the applicable Lease, including the provisions of Section 10(a) hereof. As required by Lessor, the Equipment shall be de-installed, disassembled and crated by an authorized manufacturer's representative or such other service person satisfactory to Lessor.

11. **NO REPRESENTATION OR WARRANTIES BY LESSOR.** LESSEE HAS SELECTED BOTH THE EQUIPMENT AND THE VENDOR OF THE EQUIPMENT PRIOR TO HAVING REQUESTED LESSOR TO FINANCE IT. LESSEE AGREES THAT LESSOR, NOT BEING THE MANUFACTURER, SUPPLIER, VENDOR OR DEALER OF THE EQUIPMENT, HAS NOT MADE ANY, AND MAKES NO, REPRESENTATION OR WARRANTY, DIRECTLY OR INDIRECTLY, EXPRESS OR IMPLIED, OF ANY KIND AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT 41

LIMITATION, AS TO TITLE, FITNESS, QUALITY, DESIGN, CONDITION, CAPACITY, SUITABILITY, DURABILITY, OPERATION, MERCHANTABILITY, PERFORMANCE, FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO THE MATERIAL OR WORKMANSHIP OF ANY ITEM OF EQUIPMENT. AS BETWEEN LESSEE AND LESSOR, LESSEE LEASES, PURCHASES AND ACQUIRES THE EQUIPMENT UNDER EACH LEASE "AS IS", "WHERE IS" AND "WITH ALL FAULTS." LESSOR HEREBY SPECIFICALLY DISCLAIMS ANY AND ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND. NO DEFECT IN, OR UNFITNESS OF, THE EQUIPMENT SHALL RELIEVE LESSEE OF THE OBLIGATION TO PAY RENT PAYMENTS OR TO PAY ANY OTHER AMOUNT OR TO PERFORM ANY OTHER OBLIGATION OF LESSEE UNDER OR ARISING FROM ANY LEASE. **LESSEE SHALL LOOK SOLELY TO THE VENDOR AND/OR MANUFACTURER OF THE EQUIPMENT FOR ANY CLAIM BASED UPON THE QUALITY OR CONDITION OF THE EQUIPMENT, ITS PERFORMANCE, SPECIFICATIONS, MERCHANTABILITY OR FITNESS FOR USE, AND LESSEE'S OBLIGATIONS TO LESSOR UNDER ANY LEASE SHALL NOT IN ANY MANNER BE AFFECTED THEREBY, INCLUDING (WITHOUT LIMITATION) LESSEE'S OBLIGATIONS TO PAY LESSOR ALL RENT PAYMENTS AND OTHER AMOUNTS PAYABLE UNDER THE RELATED LEASE. LESSOR SHALL NOT BE LIABLE TO LESSEE OR ANY THIRD-PARTY FOR ANY LOSS, DAMAGE, INJURY OR EXPENSE OF ANY KIND OR NATURE CAUSED DIRECTLY OR INDIRECTLY BY ANY EQUIPMENT OR BY ANY DEFECT OR DEFECTS THEREIN OR BY THE USE OR MAINTENANCE THEREOF, OR BY THE REPAIR, SERVICING OR ADJUSTMENT THEREOF, OR BY ANY DELAY OR FAILURE TO PROVIDE ANY THEREOF, OR BY ANY INTERRUPTION OF SERVICE OR LOSS OF USE THEREOF OR DAMAGE WHATSOEVER AND HOWSOEVER CAUSED. LESSOR SHALL HAVE NO OBLIGATION TO MAINTAIN, INSTALL, ERECT, LET, ADJUST OR SERVICE THE EQUIPMENT. LESSOR SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES HOWSOEVER ARISING. LESSOR MAKES NO WARRANTY AS TO THE TREATMENT OF ANY LEASE FOR TAX OR ACCOUNTING PURPOSES OR AS TO THE COMPLIANCE OF THE EQUIPMENT WITH APPLICABLE GOVERNMENT REGULATIONS OR REQUIREMENTS.**

12. LIENS, TAXES, OTHER GOVERNMENTAL CHARGES AND UTILITY CHARGES. (a) Lessee shall at all times protect and defend, at its own cost and expense, its title in and to the Equipment and Lessor's first priority security interest constituting a first Lien on the Collateral from and against all claims, Liens and legal processes of its creditors, and keep all Equipment and the Collateral free and clear of all such claims, Liens and processes, except those created by the related Lease. Lessee will, at its expense, do any further act and execute, acknowledge, deliver, file, register and record any further documents that Lessor may reasonably request in order to protect Lessor's interest in the Equipment under each Lease and Lessor's pledge and security interest in the Collateral, Lessor's rights and interest under any Lease and the other Related Agreements.

(b) Lessor and Lessee contemplate that the Equipment under each Lease will be used for governmental or proprietary purposes of Lessee and that the Equipment will therefore be exempt from all property taxes. Nevertheless, Lessee shall pay promptly when due or reimburse Lessor for, and hold Lessor harmless from, (i) all titling, recordation, filing, documentary stamp and other fees; (ii) taxes (other than taxes calculated solely on the basis of Lessor's net income), including but not limited to *ad valorem* property (whether on real or personal property) or other taxes of any kind under state or federal law, ownership, transfer, sales, use, excise, gross receipts and personal property taxes (including any relating to Lessor's legal title and interest in the Equipment) or Lessor's ownership or Lessee's leasing, rental, sale, purchase, possession or use of the Equipment; and (iii) assessments and all other charges or withholdings of any nature (together with any penalties, fines or interest thereon) arising at any time relating to the Equipment or any Lease or with respect to the use, possession, acquisition, ownership, operation, leasing, delivery, return or other disposition of any Equipment, or upon the Rent Payments, whether the same be assessed to Lessor or Lessee. Lessee shall pay all utility and other charges incurred in the use and maintenance of the Equipment as the same may become due. If Lessee fails to pay any such taxes, assessments and other charges when due (except taxes, assessments or charges being contested in good faith and by appropriate proceedings as set forth above for a period not to exceed 60 days), Lessor, at its option, may do so, in which event the amount so paid (including any penalty or interest incurred as a result of Lessee's failure), plus interest thereon at the rate of 12% per annum, or the highest rate permitted by applicable law, whichever is less, shall be paid by Lessee to Lessor along with any filing fees, accountant fees, attorneys' fees and other expenses incurred by Lessor with the next Rent Payment when due.

13. TITLE; SECURITY INTEREST. (a) During the Lease Term of each Lease, title to the Equipment under such Lease shall be vested in Lessee immediately upon its acceptance of each item of Equipment, subject to the terms and conditions of the applicable Lease; *provided, however*, that title to the Equipment shall be and remain in Lessor to the extent required under applicable State law as provided in the related Schedule. In the event Lessor terminates a Lease pursuant to Section 21 or a Non-Appropriation Event occurs under a Lease, full and unencumbered legal title to the related Equipment shall, at Lessor's option, immediately pass to Lessor free and clear of any right, title or interest of

Lessee. In the event that Lessor terminates a Lease pursuant to Section 21 or a Non-Appropriation Event occurs under a Lease, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of such legal title to Lessor and the termination of Lessee's interest therein, and upon request by Lessor shall deliver possession of the Equipment to Lessor in accordance with Section 5 or Section 21, as applicable.

(b) To secure the payment and performance of all of Lessee's obligations under each Lease, upon the execution of such Lease, Lessee grants to Lessor, and Lessor shall have and retain, a security interest constituting a first and exclusive Lien on (a) the Equipment subject to such Lease, (b) moneys and investments held from time to time in the related Escrow Fund created under each Escrow Agreement and all proceeds (cash and non-cash) thereof, (c) all accounts, chattel paper, deposit accounts, documents, instruments, general intangibles and investment property (including any securities accounts and security entitlements relating thereto) evidenced by or arising out of or otherwise relating to the foregoing collateral described in clauses (a) and (b) above, as such terms are defined in Article 9 of the applicable Uniform Commercial Code (and treating such Article 9 as applicable to entities such as Lessee), and (d) any and all proceeds of any of the foregoing and other proceeds of any of the foregoing (collectively, the "*Collateral*"). Lessee agrees to execute and deliver such additional documents, including, without limitation, financing statements, motor vehicle titles, notices and similar instruments, in form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Collateral, including, without limitation, such financing statements with respect to personal property under Article 9 of the Uniform Commercial Code in effect in the State and treating such Article 9 as applicable to entities such as Lessee, and agrees with respect to each Lease that Lessor shall have all the rights and remedies of a secured party under Article 9 of the applicable Uniform Commercial Code (and treating such Article 9 as applicable to entities such as Lessee). Upon payment or prepayment of all amounts due and owing under a Lease in accordance with its terms, Lessor's security interest or other interest in the Equipment under such Lease shall terminate, and Lessor shall execute and deliver to Lessee such documents as Lessee may request to evidence the termination of Lessor's security interest in the Equipment subject to the related Lease.

14. INSURANCE; SURETY BONDS; LESSEE TO PURSUE REMEDIES AGAINST VENDORS AND THEIR SURETIES. (a) Lessee at its sole expense shall keep the Equipment fully insured against all risks of loss in an amount at least equal to the then applicable Prepayment Amount for Lessee's obligations with respect to the Equipment as shown on the related Payment Schedule. Lessee shall also carry public liability insurance, both personal injury and property damage (including comprehensive and collision coverage for motor vehicles), covering the Equipment, with a combined single limit in an amount acceptable to Lessor (but in no event with limits in an amount less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate, unless other limits are agreed to in the related Schedule). All insurance shall be in a form and amount reasonably satisfactory to Lessor and written by insurers of recognized reputation and responsibility satisfactory to Lessor (but each such insurer shall carry a current rating by A.M. Best Company of at least "A" for a general policyholder and a financial rating of at least "VIII"). Lessor shall be named as an additional insured with respect to all such liability insurance and loss payee with respect to all property and casualty insurance. Lessee shall pay the premiums therefor and deliver to Lessor evidence satisfactory to Lessor of such insurance coverage. Each insurer shall agree that it will give Lessor at least 30 days prior written notice of the effective date of any cancellation of, or material change in, such policy(ies). The proceeds of such insurance payable as a result of loss of, or damage to, the Equipment shall be applied as required by the provisions of Section 15. Proceeds of any such public liability insurance, both personal injury and property damage, shall be payable first to Lessor as additional insured to the extent of its liability, and then to Lessee. Lessee shall procure and maintain in full force and effect at all times worker's compensation insurance which shall cover any and all claims for injury to any worker, employee or agent of Lessee arising out of use, operation or maintenance of the Equipment. If Lessee fails to obtain, and maintain throughout the Lease Term, the required insurance coverage and provide Lessor satisfactory evidence thereof upon request, Lessor may, but is not obligated to, obtain such coverage and Lessee agrees to pay the premium therefor when due or to reimburse Lessor therefor promptly upon demand. Lessee hereby irrevocably appoints Lessor as Lessee's attorney-in-fact to make claims for, receive payments of and execute and endorse all documents, checks or drafts received in payment for loss or damage under any such insurance policy.

(b) Lessee shall secure from each Vendor directly employed by Lessee in connection with the acquisition, construction, installation, improvement or equipping of Equipment under a Lease, a payment and performance bond ("**Surety Bond**") executed by a surety company authorized to do business in the State, having a financial strength rating by A.M. Best Company of "A-" or better, and otherwise satisfactory to Lessor and naming Lessor as a co-obligee in a sum equal to the entire amount to become payable under such Vendor Agreement. Each bond shall be conditioned on the completion of the work in accordance with the plans and specifications for the Equipment and upon payment of all claims of subcontractors and suppliers. Lessee shall cause the surety company to add Lessor as a co-obligee on each Surety Bond, and shall deliver a certified copy of each Surety Bond to Lessor promptly upon receipt thereof by Lessee. Any 43

proceeds from a Surety Bond shall be applied in accordance with such Surety Bond to the payment and performance of the Vendor's obligations in accordance with the related Vendor Agreement and, if for whatever reason such proceeds are not so applied, then first to amounts due Lessor under the applicable Lease, and any remaining amounts shall be payable to Lessee.

(c) In the event of a material default of any Vendor under any Vendor Agreement in connection with the acquisition, construction, maintenance and/or servicing of Equipment under a Lease or in the event of a material breach of warranty with respect to any material workmanship or performance guaranty with respect to Equipment under a Lease, Lessee will promptly proceed to exhaust its remedies against the Vendor in default. Lessee shall advise Lessor of the steps it intends to take in connection with any such default. Any amounts received by Lessee in respect of damages, refunds and adjustments or otherwise in connection with the foregoing shall be paid to Lessor and applied against Lessee's obligations under the related Lease.

(d) **VEHICLES.** If any item of Equipment is a motor vehicle, Lessee shall (i) permit only licensed drivers to operate same who shall be employees of Lessee or any permitted sublessee; (ii) use the vehicle for its own needs and not for hire; (iii) do nothing which shall increase or suspend insurance coverage thereon; (iv) assume sole responsibility for the payment of wages, unemployment and worker's compensation insurance and social security requirements of such employees; (v) cause such item of Equipment to be registered in the name of Lessor and will cause all periodic renewals of the registration and/or licensing of such item of Equipment to be completed in a timely fashion; and (vi) shall cause such item of Equipment to be insured for comprehensive and collision coverage.

15. RISK OF LOSS; DAMAGE, DESTRUCTION AND CONDEMNATION. Lessee shall bear the entire risk of loss, theft, destruction of or damage to the Equipment or any part thereof from any cause whatsoever during the Lease Term of each Lease, and shall not be relieved of the obligation to pay Rent Payments or any other obligation thereunder because of any such occurrence. If (a) the Equipment or any portion thereof under a Lease is destroyed (in whole or in part) or is damaged by fire or other casualty or (b) title to, or the temporary use of, the Equipment or any part thereof under a Lease is taken under the exercise of the power of eminent domain, Lessee shall immediately notify Lessor. Lessee and Lessor shall cause the Net Proceeds (as defined herein) to be applied to the prompt repair, restoration, modification, improvement or replacement of the Equipment so affected to substantially the same condition as existed prior to the event causing such damage, destruction or condemnation, unless Lessee shall have exercised its option to pay in full the then applicable Prepayment Amount under the applicable Lease pursuant to Section 16. Any balance of the Net Proceeds remaining after completion of such work shall be paid promptly to Lessee. If the Net Proceeds are insufficient to pay in full the costs of such repair, restoration, modification, improvement or replacement referred to herein, Lessee shall either (i) complete such repair, restoration, modification, improvement or replacement and pay any cost in excess of the amount of the Net Proceeds from funds legally available for that purpose, or (ii) pay in full the then applicable Prepayment Amount under the applicable Lease pursuant to Section 16. For purposes of this Section, the term "**Net Proceeds**" shall mean the amount remaining from the gross proceeds of any insurance claim (including self-insurance) or condemnation award or sale under threat of condemnation after deducting all expenses, including attorneys' fees, incurred in the collection thereof. If Lessee shall make any payments pursuant to this Section, Lessee shall not be entitled to any reimbursement therefor from Lessor nor shall Lessee be entitled to any diminution of the amounts payable under Section 4.

16. PURCHASE OF EQUIPMENT BY LESSEE; PREPAYMENT. At the option of Lessee, and provided that no Event of Default has occurred and is continuing under a Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, and such Lease shall terminate (a) upon payment in full of the Rent Payments under such Lease and all other payments then due thereunder or (b) on any Rent Payment Date under such Lease on or after the Optional Prepayment Commencement Date identified in the Payment Schedule for such Lease, provided Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Rent Payment due on such date, an amount equal to the Prepayment Amount shown for such Rent Payment Date in the Payment Schedule attached to and incorporated in the Schedule for the applicable Lease. Other than as provided in clause (ii) of Section 15 hereof, Lessee shall not have the option to purchase the Equipment under a Lease as provided in the foregoing clause (b) in this Section 16 on any Rent Payment Date under such Lease prior to the Optional Prepayment Commencement Date identified in the applicable Payment Schedule.

17. GENERAL INDEMNITY. To the fullest extent permitted by State law, Lessee shall indemnify, defend and hold harmless Lessor, its affiliates and each of their respective directors, officers, agents, representatives and employees, from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of cause thereof, and all expenses in connection therewith (including, without limitation, attorney's fees and expenses and court costs and 44

expense) arising out of or as result of (a) entering into this Master Agreement or any Lease or any of the transactions contemplated hereby or thereby, (b) the ownership of any item of Equipment, (c) the ordering, acquisition, use, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment, (d) any accident in connection with the operation, use, condition, possession, storage or return of any item of Equipment resulting in damage to property or injury or death to any person and/or (e) the breach of any covenant of Lessee or any material representation of Lessee contained in this Master Agreement or a Lease. The indemnification and obligations arising under this Section shall be payable solely from funds legally available for such purpose and shall continue in full force and effect notwithstanding the full payment of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

18. **TAX COVENANTS AND REPRESENTATIONS OF LESSEE; TAX INDEMNITY.** (a) Lessee agrees that it will not take any action that would cause the interest component of Rent Payments under any Lease to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes, nor will it omit to take or cause to be taken, in a timely manner, any action which omission would cause the interest component of Rent Payments under any Lease to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes. Lessee agrees to (i) execute and deliver to Lessor with respect to each Lease, upon Lessor's request, a tax certificate and agreement in form and content acceptable to Lessor and Lessee, relating to the establishment and maintenance of the excludability from gross income of the interest component of Rent Payments under such Lease for federal income tax purposes; (ii) complete and file in a timely manner an information reporting return with respect to each Lease as required by the Code; (iii) rebate an amount equal to excess earnings on the Escrow Fund or any other fund under any Escrow Agreement to the federal government if required by, and in accordance with, Section 148(f) of the Code, and make the determinations and maintain the records required by the Code; and (iv) so long as any Rent Payments under a Lease remain unpaid, moneys on deposit in the Escrow Fund or any other fund under any Escrow Agreement related to such Lease will not be used in a manner that will cause such Lease to be classified as an "arbitrage bond" within the meaning of Section 148(a) of the Code.

(b) Lessee represents to Lessor on the date of execution and delivery of this Master Agreement and on the date of execution and delivery of each Lease pursuant hereto that (i) Lessee has a substantial amount of the independent power to tax, the power of eminent domain or police power under applicable State law; (ii) neither Lessee nor any agency or unit of Lessee has on hand any property, including cash and securities, that is legally required or otherwise restricted (no matter where held or the source thereof) to be used directly or indirectly to purchase the Equipment under the related Lease; (iii) Lessee has not and will not establish any funds or accounts (no matter where held or the source thereof) the use of which is legally required or otherwise restricted to pay directly or indirectly Rent Payments under a Lease; (iv) Lessee does not intend to sell or otherwise dispose of the Equipment or any interest therein prior to the conclusion of the Scheduled Term of the related Lease; (v) the payment of the Rent Payments or any portion thereof under each Lease is not (under the terms of this Master Agreement or any Lease) directly or indirectly (A) secured by any interest in property used or to be used in any activity carried on by any person other than a state or local governmental unit or payments in respect of such property or (B) on a present value basis, derived from payments (whether or not to Lessee) in respect of property, or borrowed money, used or to be used in any activity carried on by any person other than a state or local governmental unit; (vi) the Equipment will not be used, directly or indirectly, in any activity carried on by any person other than a state or local government unit; (vii) no portion of the purchase price for the Equipment will be used, directly or indirectly, to make or finance loans to any person other than Lessee; (viii) Lessee has not entered into any management or other service contract with respect to the use and operation of the Equipment; (ix) Lessee has entered into, or will enter into, each Lease for the purpose of purchasing, acquiring, installing and leasing the Equipment and not for the purpose of refinancing any outstanding obligation of Lessee more than 90 days in advance of its payment or prepayment date; and (x) the purchase price for the Equipment has been or will be paid directly by Lessor to the Vendor thereof, and no portion of the purchase price for the Equipment has been or will be paid to Lessee as reimbursement for any expenditure paid by Lessee more than 60 days prior to the execution and delivery of the applicable Lease.

(c) Upon the occurrence of an Event of Taxability (as defined below) with respect to a Lease, the interest component of Rent Payments under such Lease and any charge on Rent Payments or other amounts payable based on the Contract Rate shall accrue and shall have accrued and be payable at the Taxable Rate applicable to such Lease retroactive to the Taxable Date (as defined below), and Lessee shall pay such additional amount as will result in the owner receiving the interest component at the Taxable Rate identified in the related Lease. For purposes of this Section, "**Event of Taxability**" means any circumstance of the interest component of any Rent Payment paid or payable pursuant to a Lease being or becoming includable for federal income tax purposes in an owner's gross income. An Event of Taxability shall be presumed to have occurred upon (i) the receipt by Lessor or Lessee of an original or a copy of an Internal Revenue Service Technical Advice Memorandum or Statutory Notice of Deficiency or other written correspondence from the Internal Revenue Service which states or determines that the interest component of any Rent 45

Payment under such Lease is includable in the gross income of the owner thereof; (ii) the issuance of any public or private ruling of the Internal Revenue Service that the interest component of any Rent Payment under such Lease is includable in the gross income of the owner thereof; or (iii) receipt by Lessor or Lessee of a written opinion of a nationally recognized firm of attorneys experienced in matters pertaining to the tax-exempt status of interest on obligations issued by states and their political subdivisions, selected by Lessor and acceptable to Lessee, to the effect that the interest component of any Rent Payment under a Lease is or has become includable in the gross income of the owner thereof for federal income tax purposes. For all purposes of this Section, "**Taxable Date**" means the first date as of which the interest component of any Rent Payment is deemed includable in the gross income of the owner or owners thereof for federal income tax purposes (which may be as early as the Commencement Date under the related Lease). To the extent not included in the increased rate on the interest component, Lessee shall also pay to Lessor on demand all interest, costs (including Lessor's attorney costs), penalties and additions to tax associated with an Event of Taxability. Lessor shall calculate the interest component of Rent Payments to be due at the Taxable Rate and such determination shall be binding upon Lessee in the absence of manifest error and Lessor shall provide Lessee with notice of the same for inclusion in an updated Payment Schedule. To the extent not included in the increased rate on the interest component, Lessee shall also pay to Lessor on demand all interest, costs (including Lessor's attorney costs), penalties and additions to tax associated with an Event of Taxability.

(d) It is Lessor's and Lessee's intention that each Lease not constitute a "true" lease for federal income tax purposes and therefore, it is Lessor's and Lessee's intention that Lessee be considered the owner of the Equipment under each Lease for federal income tax purposes.

19. **PERSONAL PROPERTY; NO ENCUMBRANCES.** (a) The Equipment shall be and remain personal property notwithstanding the manner in which it may be attached or affixed to realty. Lessee covenants that, unless Lessee owns the premises in which the Equipment is to be located and such premises are not subject to any mortgage or lease, at Lessor's request, Lessee shall provide Lessor with a waiver from each landlord and/or mortgagee of the premises in which the Equipment is to be located of any rights which such landlord and/or mortgagee may have in respect of any of the Equipment.

(b) Lessee shall not create, incur, assume or permit to exist any mortgage, pledge, Lien, security interest, charge or other encumbrance of any nature whatsoever on any of the real estate where the Equipment under a Lease is or will be located or enter into any agreement to sell or assign or enter into any sale/leaseback arrangement of such real estate without the prior written consent of Lessor; *provided*, that if Lessor is furnished with a waiver of interest in the Equipment under such Lease acceptable to Lessor in its discretion from any party taking an interest in any such real estate prior to such interest taking effect, such consent shall not be unreasonably withheld.

20. **EVENTS OF DEFAULT.** Any of the following events shall constitute an event of default (each, an "**Event of Default**") under a Lease:

(a) Lessee fails to pay in full the Rent Payment due under such Lease within 10 days after the date such Rent Payment is due;

(b) Lessee fails to perform or observe any of its obligations under Sections 12(a), 14 or 22(a) hereof or fails to use the Equipment strictly in compliance with all municipal, state and federal regulatory agency requirements;

(c) Lessee fails to perform or observe any covenant, condition or agreement contained in this Master Agreement or such Lease to be performed or observed by it, other than as referred to in subsection (a) or (b) of this Section 20, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor; *provided* that, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(d) Lessee institutes any proceedings under any bankruptcy, insolvency, reorganization or similar laws or files any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization, moratorium or insolvency proceeding; a receiver, trustee, conservator, liquidator, emergency manager or similar officer is appointed for Lessee or any of its property; Lessee becomes insolvent, makes an assignment for the benefit of creditors, enters into or petitions for a creditor's arrangement or is generally not paying, or admits in writing its inability to pay, its debts as they become due; or a court of competent jurisdiction or

governmental authority having jurisdiction over Lessee imposes a debt moratorium or other extraordinary restriction on the repayment when due of any Rent Payment;

(e) any certificate, statement, representation or warranty contained in such Lease or furnished with respect to such Lease or the Equipment by Lessee proves to have been false, incorrect, misleading or breached in any material respect at the time it was made;

(f) actual or attempted sale, lease or encumbrance of any of the Equipment under such Lease or the making of any levy, seizure or attachment thereof or thereon;

(g) an Event of Default occurs under any other Lease;

(h) any default occurs under any other agreement for borrowing money, lease financing of property or otherwise receiving credit under which Lessee is an obligor, if such default (i) arises under any other agreement for borrowing money, lease financing of property or provision of credit provided by Lessor or any affiliate of Lessor, or (ii) arises under any obligation under which there is outstanding, owing or committed an aggregate amount in excess of \$500,000.00; or

(i) Lessee is dissolved, terminated or ceases to exist.

21. **REMEDIES.** (a) Whenever any Event of Default exists under any Lease, Lessor shall have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps with respect to any or all Leases, including those with an Event of Default pursuant to Section 20(g) hereof (each a “**Defaulted Lease**”): (i) by written notice to Lessee, Lessor may declare all Rent Payments payable by Lessee pursuant to one or more Defaulted Leases and other amounts payable by Lessee under each such Defaulted Lease to the end of the then current Original Term or Renewal Term to be immediately due and payable; (ii) with or without terminating the Lease Term under any one or more Defaulted Leases, Lessor may enter the premises where the Equipment listed in any one or more such Defaulted Leases is located and retake possession of such Equipment or require Lessee at Lessee’s expense to promptly return any or all of such Equipment to the possession of Lessor at such place within the United States as Lessor shall specify, and sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable, but solely from funds legally available for such purpose, for the difference between (A) the Rent Payments payable by Lessee pursuant to each such Defaulted Lease and other amounts related to each such Defaulted Lease or the Equipment listed therein that are payable by Lessee to the end of the then current Original Term or Renewal Term, as the case may be, and (B) the net proceeds of any such sale, leasing or subleasing (after deducting all expenses of Lessor in exercising its remedies under each such Defaulted Lease, including without limitation all expenses of taking possession, storing, reconditioning and selling, leasing or subleasing such Equipment and all brokerage, auctioneer’s and attorney’s fees), subject, however, to the provisions of Section 5. The exercise of any such remedies in respect of any such Event of Default shall not relieve Lessee of any other liabilities under any other Lease that Lessor determines not to treat as a Defaulted Lease or with respect to the Equipment listed therein; (iii) Lessor may terminate any Escrow Agreement relating to any one or more such Defaulted Leases and apply any proceeds in each such applicable Escrow Fund thereunder to the Rent Payments under any one or more such Defaulted Leases as Lessor shall determine; and (iv) Lessor may exercise any or all remedies available to a secured party under Article 9 of the applicable Uniform Commercial Code (and treating such Article 9 as applicable to entities such as Lessee) and take whatever action at law or in equity may appear necessary or desirable to enforce its rights under any one or more such Defaulted Leases. Any net proceeds from the exercise of any remedy under any Defaulted Lease (after deducting all costs and expenses described in this Section) shall be applied as follows: (I) if such remedy is exercised solely with respect to a single Defaulted Lease, Equipment listed in such Defaulted Lease or rights thereunder, then to amounts due pursuant to such Defaulted Lease and other amounts related to such Defaulted Lease or such Equipment; or (II) if such remedy is exercised with respect to more than one Defaulted Lease, Equipment listed in more than one Defaulted Lease or rights under more than one Defaulted Lease, then to amounts due pursuant to one or more such Defaulted Leases as Lessor shall determine and distribute on a *pro rata* basis or on such other basis as Lessor shall determine. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default as herein provided and realizes net proceeds (after payment of costs) in excess of total rent payments that would have been payable during the Scheduled Term plus any other amounts then due under the affected Defaulted Lease or Defaulted Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

(b) Unless the context expressly requires otherwise, no right or remedy is intended to be exclusive, but each shall be cumulative, and shall be in addition to any other right or remedy referred to above or otherwise available at law or 47

in equity, and may be exercised concurrently or separately from time to time. Lessor's failure to exercise or delay in exercising any right or remedy shall not be construed as a waiver thereof, nor shall a waiver on one occasion be construed to bar the exercise of any right or remedy on a future occasion. Lessee agrees to reimburse Lessor for any expenses reasonably incurred by Lessor with respect to the enforcement of any of the remedies listed above or any other remedy available to Lessor, but only from funds legally available for such purpose.

22. **ASSIGNMENT.** (a) Without the prior written consent of Lessor, which consent may be withheld, conditioned or delayed, in the sole discretion of Lessor, LESSEE SHALL NOT ASSIGN, PLEDGE, MORTGAGE, SUBLET OR OTHERWISE TRANSFER OR ENCUMBER ANY OF ITS RIGHTS UNDER THIS MASTER AGREEMENT, ANY LEASE, ANY ESCROW AGREEMENT (INCLUDING THE ESCROW FUND CREATED THEREUNDER) OR IN THE EQUIPMENT OR ANY PART THEREOF, NOR PERMIT ITS USE BY ANYONE OTHER THAN LESSEE AND ITS REGULAR EMPLOYEES. ANY SUCH PURPORTED TRANSFER, ASSIGNMENT OR OTHER ACTION WITHOUT LESSOR'S PRIOR WRITTEN CONSENT SHALL BE VOID. No assignment or sublease shall relieve Lessee of its obligations under a Lease and Lessee shall remain primarily liable thereunder.

(b) Lessor shall have the right, at any time and from time to time, to assign, transfer or convey Lessor's right, title and interest in and to Rent Payments and any other amounts payable by Lessee under any and all of the Leases and the Escrow Agreement relating to any Lease and its security interest in the Equipment subject to the related Lease, and all proceeds therefrom (collectively, the "**Assigned Property**"), or any interest in or portion of any of the Assigned Property, but no such assignment, transfer or conveyance shall be effective as against Lessee unless and until Lessor has delivered to Lessee written notice thereof that discloses the name and address of the assignee or the Lease Servicer (as hereafter provided) and such assignment, transfer or conveyance shall be made only to (i) an affiliate of Lessor or (ii) banks, insurance companies or other financial institutions or their affiliates. Lessee agrees, if so requested, to acknowledge each such assignment, transfer or conveyance in writing within 10 days after request therefor by acknowledgment in form and substance satisfactory to Lessor. Nothing herein shall limit the right of Lessor or its assignees to sell or assign participation interests in the Assigned Property to one or more entities listed in clause (i) or (ii), *provided* that any participation, custodial or similar agreement under which multiple ownership interests in the Assigned Property are created shall provide the method by which the owners of such interests shall establish the rights and duties of a single entity, owner, servicer or other fiduciary or agent acting on behalf of all of the assignees (the "**Lease Servicer**") to act on their behalf with respect to the rights and interests of Lessor under the Assigned Property, including with respect to the exercise of rights and remedies of Lessor on behalf of such owners upon the occurrence of an Event of Default or a Non-Appropriation Event under any Lease. In the event of any such assignment by Lessor, the right of the assignee to receive Rent Payments and other amounts payable under the affected Lease or Leases as well as any other right of the assignee shall not be subject to any defense, set-off or counterclaim which Lessee may have against Lessor, any Vendor or any other party. During the Lease Term of a Lease, Lessee shall keep, or cause to be kept, a complete and accurate record of all notices of assignment that it receives pursuant to this Section in form necessary to comply with Section 149 of the Code. Lessee shall retain, or cause to be retained, all such notices as a register of all assignees and Lease Servicer and shall make all payments to the assignee or Lease Servicer, as the case may be, designated in such register.

23. **VENDOR'S WARRANTIES.** Lessor hereby irrevocably appoints Lessee its agent and attorney-in-fact during the Lease Term under each Lease, so long as no Event of Default shall have occurred and be continuing under such Lease or no Non-Appropriation Event shall have occurred under such Lease, to assert from time to time whatever claims and rights (including, without limitation, warranties) relating to the Equipment that Lessor may have against a Vendor. Lessee's sole remedy for the breach of such warranty, indemnification or representation shall be against the applicable Vendor or Vendors of the Equipment and not against Lessor. Any such matter shall not have any effect whatsoever on the rights and obligations of Lessor with respect to any Lease, including the right to receive full and timely Rent Payments and other payments under each Lease. Lessee expressly acknowledges that Lessor makes, and has made, no representations or warranties whatsoever as to the existence or the availability of such warranties relating to the Equipment.

24. **NOTICE.** All notices (excluding billings and communications in the ordinary course of business) under this Master Agreement and each Lease shall be in writing, personally delivered, delivered by overnight courier service, sent by e-mail transmission (with confirmation of receipt), or sent by certified mail, return receipt requested, addressed to the other party at its respective address stated below the signature of such party or at such other address as such party shall from time to time designate in writing to the other party; and shall be effective from the date of receipt.

25. **COUNTERPARTS.** This Master Agreement and each Lease may be executed in counterparts. Photocopies, digital, electronic or facsimile transmissions of signatures shall be deemed original signatures and shall be fully binding on 48

the parties to the same extent as original signatures. This Master Agreement and each Lease may be reproduced and stored in any electronic format, and the originals so reproduced destroyed; and any such electronic copy shall be deemed an original, shall be admissible in any court or other proceeding, and shall be enforceable against the parties thereto, whether or not the original is in existence and whether or not such reproduction was made or preserved by Lessor in the regular course of business. The transfer or possession of the "Original" of this Master Agreement shall be irrelevant to the full or collateral assignment of, or grant of security interest in, any Schedule; *provided, however*, no security interest in any Schedule may be created through the transfer, possession or control, as applicable, of any counterpart of such Schedule other than the original thereof, which shall be identified as the document or record (as applicable) marked "Original" and all other counterparts shall be marked "Duplicate".

26. **AMENDMENTS.** This Master Agreement, each Schedule (including the Payment Schedule attached thereto and incorporated therein) and any addenda, riders and other attachments hereto or thereto, constitute the entire agreement between the parties with respect to the subject matter hereof and thereof and shall not be amended or modified in any manner except by a document in writing executed by both parties.

27. **MISCELLANEOUS.** Each Lease shall inure to the benefit of and shall be binding upon Lessor and Lessee and their respective successors and permitted assigns. Any provision of a Lease which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. The representations, warranties and covenants of Lessee herein shall be deemed to be continuing and to survive the execution and delivery of each Lease. The obligations of Lessee under Sections 5, 12, 17 and 18 which accrue during the Lease Term of a Lease, shall survive the termination of such Lease. Lessor and Lessee do not intend to contract for, charge or receive any interest or other charge which is usurious. If Lessor or any other holder shall ever receive as interest an amount which exceeds the maximum amount of interest permitted by law, such excess amount shall be applied to the reduction of any principal component of Rent Payments owing under the affected Lease or refunded to Lessee and all sums paid or agreed to be paid to Lessor for the use, forbearance or detention of the obligations of Lessee shall, to the extent permitted by law, be amortized, allocated, prorated and spread throughout the Lease Term of the affected Lease so that the actual rate of interest is uniform throughout such Lease Term and does not exceed the maximum rate permitted by applicable law. Lessee authorizes Lessor to insert any serial numbers and other identification data of the Equipment, dates and other omitted factual matters or descriptions into any Lease or any other forms, schedules or exhibits executed pursuant thereto. The captions in any Lease are for convenience of reference only and shall not define or limit any of the terms or provisions thereof. Time is of the essence with respect to Lessee's obligations under each and every term and provision of each Lease.

28. **GOVERNING LAW.** This Master Agreement and each Lease shall be construed under the laws of the State.

29. **SERVICING.** (a) Unless otherwise stipulated in a particular Lease, Lessor has appointed BMO Harris Equipment Finance Company (referred to herein in such capacity as "Servicer") as its agent to provide certain Services described below with respect to this Master Agreement, each Lease, the related Equipment, the related Escrow Funds and the related transactions. Lessee acknowledges and agrees that Servicer shall be performing the Services on behalf of Lessor and, unless otherwise notified in writing by Lessor, Lessee shall make and deliver all payments due, notices, communications or other information with respect to this Master Agreement, each Lease, the related Equipment, the related Escrow Funds and the related transactions, to Servicer for the benefit of Lessor.

(b) On behalf of Lessor, Servicer has agreed to provide the following services (the "Services") in connection with this Master Agreement, each Lease, the related Equipment, the related Escrow Funds and the related transactions (unless otherwise stipulated in a particular Lease):

(i) bill for, collect and receive all Rent Payments due under each Lease as and when the same shall become due and payable and any other payments received in connection with such Lease and the Equipment thereunder, and to hold such Rent Payments and other payments in trust on behalf of Lessor;

(ii) send notices to Lessee on behalf of Lessor in accordance with the terms and conditions under the Leases;

(iii) receive all notices, communications or other information from Lessee in connection with the Leases and provide Lessor concurrently with copies of all such notices, communications or other information from Lessee and process any modifications to any of the Leases agreed to by Lessee and Lessor;

(iv) maintain accurate and complete books and records pertaining to each Lease, the related Equipment and the related Escrow Fund, if any; and

(vi) provide such other services reasonably necessary for servicing of the Leases and collection of the Rent Payments and other payments thereunder and with respect to the Equipment, including any past-due Rent Payments.

(c) Notwithstanding anything to the contrary contained herein, Lessor, at its sole discretion, may terminate the Services with Servicer at any time and shall provide Lessee with prompt written notice thereof, and Lessor shall be responsible for providing the Services unless or until it provides Lessee with notice of a servicing arrangement with a subsequent servicer.

(d) All notices, communications or other information shall be sent by Lessee to the Servicer at the following address or in accordance with the last unrevoked written direction from Lessor:

BMO Harris Equipment Finance Company
770 N. Water Street, 8th Floor
Milwaukee, Wisconsin 53202
Attention: Documentation Manager
Telephone: (414) 765-7509
Facsimile: (414) 302-3888
E-mail: efc.documentation@bmo.com

30. **ACCEPTANCE BY LESSOR.** A Lease shall not be binding on Lessor unless and until signed by Lessee and thereafter accepted by Lessor by execution by an officer of Lessor at the address as set forth below the signature of Lessor.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this Master Equipment Lease-Purchase Agreement to be duly executed as of the day and year first above set forth.

BMO HARRIS INVESTMENT COMPANY LLC
Lessor

CITY OF BRISTOL, VIRGINIA
Lessee

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Address:
770 N. Water Street, 8th Floor
Milwaukee, WI 53202
Attention: Julie Griffin

E-mail: julie.griffin@bmo.com
Telephone: (414)765-7509

Address:
300 Lee Street
Bristol, VA 24201
Attention: Don Quesenberry
E-mail: donq@bristolva.org
Telephone: (276) 645-7328

LIST OF EXHIBITS

Exhibit A	—	Form of Equipment Schedule, including Schedule S-1 (Rent Payment Schedule)
Exhibit B-1	—	Form of Incumbency and Authorization Certificate
Exhibit B-2	—	Form of Authorizing Resolution
Exhibit C	—	Form of Opinion of Lessee's Counsel
Exhibit D	—	Form of Bank Qualification Designation
Exhibit E	—	Form of Acceptance Certificate
Exhibit F	—	Form of ACH Direct Payment Authorization

EQUIPMENT SCHEDULE NO. 34116

Re: Master Equipment Lease-Purchase Agreement, dated as of October 10, 2019, between BMO Harris Investment Company LLC, as Lessor, and City of Bristol, Virginia, as Lessee

1. **Defined Terms.** All terms used herein shall have the meanings ascribed to them in the above-referenced Master Equipment Lease-Purchase Agreement (the "**Master Agreement**").

2. **Equipment.** For purposes of the Lease created hereby, the following items of Equipment are hereby included under this Schedule together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto as provided in the Master Agreement.

QUANTITY	DESCRIPTION	SERIAL NO.	MODEL NO.	EQUIPMENT LOCATION
1	Mack LR Day Cab and New Side Loader		42R	300 Lee Street Bristol, VA 24201

3. **Payment Schedule.** The Rent Payments shall be in such amounts and payable on such Rent Payment Dates as set forth in the Rent Payment Schedule attached to this Schedule as *Schedule S-1* and incorporated herein by this reference, subject to adjustment upon the occurrence of an Event of Taxability as provided in Section 18(c) of the Master Agreement.

4. **Representations, Warranties and Covenants.** Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Master Agreement (particularly Sections 6 and 7 thereof) are true and correct as though made on the Commencement Date. Lessee further represents and warrants that (a) no Material Adverse Change has occurred since the dated date of the Master Agreement; (b) no Event of Default has occurred and is continuing under any Lease currently in effect; (c) no Non-Appropriation Event under any Lease currently in effect is threatened; (d) no Lease has been terminated as the result of the occurrence of an Event of Default or a Non-Appropriation Event; (e) the governing body of Lessee has authorized the execution and delivery of the Master Agreement and the Schedules pursuant to Resolution No. _____, adopted on _____, 20__; (f) the Equipment listed in this Schedule is essential to the functions of Lessee or to the services Lessee provides its citizens; (g) Lessee has an immediate need for, and expects to make immediate use of, substantially all such Equipment, which will be used by Lessee only for the purpose of performing one or more of Lessee's governmental or proprietary functions consistent with the permissible scope of its authority; and (h) Lessee expects and anticipates adequate funds to be available for all future payments or rent due after the current budgetary period.

5. **The Lease.** The terms and provisions of the Master Agreement (other than to the extent that they relate solely to other Schedules or Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

6. **Application of Funds Advanced:** The amount for the Equipment listed in this Schedule to be paid to Worldwide Equipment Inc. and Municipal Equipment, Inc., as Vendor, or reimbursed to Lessee is \$258,241.00.

7. **Scheduled Term.** The Scheduled Term shall consist of the Original Term and four (4) consecutive Renewal Terms, with the final Renewal Term ending on the first business day after the final

scheduled Rent Payment Date, subject to earlier termination by Lessee as provided in Section 5 or Section 16 of the Master Agreement or by Lessor as provided in Section 21 of the Master Agreement.

8. **Registration.** Any Equipment that is a motor vehicle is to be registered and titled as follows:

- (a) **Registered Owner:** City of Bristol, Virginia
- (b) **Lienholder:** BMO Harris Investment Company LLC
P. O. Box 35707
Billings MT 59107

Lessee shall be responsible for the correct titling of all Equipment that is a motor vehicle leased, purchased and acquired hereunder. Lessee will cause the original Certificates of Title to be delivered to Lessor for retention in Lessor's files throughout the Lease Term of the Lease created hereby.

9. **Vendor Agreement.** "**Vendor**" means the manufacturer or supplier of the Equipment listed in a Schedule or any other person as well as the agents or dealers of the manufacturer, installer or supplier with whom Lessee arranged for its acquisition and installation of the Equipment that is financed pursuant to the applicable Lease, and includes without limitation, Worldwide Equipment Inc. and Municipal Equipment, Inc..

"**Vendor Agreement**" means any agreement or contract entered into by Lessee and any Vendor for the acquisition, installation, maintenance or servicing of Equipment under a Lease, as may be supplemented and amended from time to time in accordance with the Master Agreement.

Dated: October 10, 2019

LESSOR:
BMO HARRIS INVESTMENT COMPANY LLC

LESSEE:
CITY OF BRISTOL, VIRGINIA

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Address:
770 N. Water Street, 8th Floor
Milwaukee, WI 53202
Attention: Julie Griffin
E-mail: julie.griffin@bmo.com
Telephone: (414)765-7509

Address:
300 Lee Street
Bristol, VA 24201
Attention: Don Quesenberry
E-mail: donq@bristolva.org
Telephone: (276) 645-7328

SCHEDULE S-1 (RENT PAYMENT SCHEDULE)
To Equipment Schedule No. 34116

RENT PAYMENT DATE	RENT PAYMENT AMOUNT	INTEREST COMPONENT	PRINCIPAL COMPONENT	OUTSTANDING BALANCE	PREPAYMENT AMOUNT [including prepayment premium]
4/30/2020	\$28,774.94	\$5,157.89	\$23,617.05	\$234,923.95	\$246,670.15
10/30/2020	\$28,774.94	\$4,686.73	\$24,088.21	\$210,835.74	\$221,377.53
4/30/2021	\$28,774.94	\$4,206.17	\$24,568.77	\$186,266.97	\$195,580.32
10/30/2021	\$28,774.94	\$3,716.03	\$25,058.92	\$161,208.05	\$169,268.46
4/30/2022	\$28,774.94	\$3,216.10	\$25,558.84	\$135,649.21	\$142,431.67
10/30/2022	\$28,774.94	\$2,706.20	\$26,068.74	\$109,580.47	\$115,059.49
4/30/2023	\$28,774.94	\$2,186.13	\$26,588.81	\$ 82,991.66	\$ 87,141.24
10/30/2023	\$28,774.94	\$1,655.68	\$27,119.26	\$ 55,872.40	\$ 58,666.02
4/30/2024	\$28,774.94	\$1,114.65	\$27,660.29	\$ 28,212.11	\$ 29,622.72
10/30/2024	\$28,774.94	\$ 562.83	\$28,212.11	\$ 0.00	\$ 0.00

PREPAYMENT AMOUNT SCHEDULE: The Prepayment Amount on each Rent Payment Date shall be the amount set forth for such Rent Payment Date in the "Prepayment Amount" column of the Rent Payment Schedule shown above. The Prepayment Amount is in addition to all Rent Payments then due under the Schedule (including the Rent Payment shown on the same line in the Rent Payment Schedule).

CONTRACT RATE: The Contract Rate for this Schedule is _____% per annum.

[TAXABLE RATE: The Taxable Rate for this Schedule is _____% per annum.]

COMMENCEMENT DATE: _____, 20__.

OPTIONAL PREPAYMENT COMMENCEMENT DATE: For purposes of Section 16 of the Master Agreement, the Optional Prepayment Commencement Date for this Schedule is _____, 2019.

Lessee: City of Bristol, Virginia

By: _____
 Name: _____
 Title: _____

INCUMBENCY AND AUTHORIZATION CERTIFICATE

The undersigned, the duly elected or appointed and acting Secretary/Clerk of City of Bristol, Virginia, a city organized under the laws of the Commonwealth of Virginia (the "**Lessee**"), certifies that I have custody of the records of the Lessee and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of such entity holding the offices set forth opposite their respective names. I further certify that (i) the signatures set opposite their respective names and titles are their true and authentic signatures, and (ii) such officers have the authority on behalf of the Lessee to enter into that certain Master Equipment Lease-Purchase Agreement dated as of October 10, 2019 (the "**Master Agreement**") and Equipment Schedule No. 34116 thereto dated October 10, 2019 (the "**Schedule**"), each between the Lessee and BMO Harris Investment Company LLC, as lessor.

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____

I hereby further certify that the individual named below holds the office set forth opposite his/her name and is duly authorized to execute Acceptance Certificates and other documents relating to the Master Agreement and the Schedule.

NAME	TITLE	SIGNATURE
_____	_____	_____

IN WITNESS WHEREOF, I have duly executed this Certificate and affixed the seal of _____ hereto dated _____, 20__.

[SEAL]

[Secretary/Clerk]
(other than the person signing the documents)

FORM OF AUTHORIZING RESOLUTION

A RESOLUTION OF THE GOVERNING BODY OF CITY OF BRISTOL, VIRGINIA, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT AND SEPARATE SCHEDULES WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT AND OTHER PROPERTY FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, City of Bristol, Virginia (the "**Lessee**"), a city body corporate and politic duly organized and existing as a political subdivision of the Commonwealth of Virginia, is authorized by the laws of the Commonwealth of Virginia to purchase, acquire and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment and other property necessary for the Lessee to perform essential governmental functions; and

WHEREAS, in order to acquire such equipment and other property, the Lessee proposes to enter into that certain Master Equipment Lease-Purchase Agreement (the "**Master Agreement**") and separate Schedules from time to time as provided in the Master Agreement with BMO Harris Investment Company LLC (or its affiliates), as lessor (the "**Lessor**"), the form of which has been presented to the governing body of the Lessee at this meeting and Equipment Schedule No. 34116 thereto dated October 10, 2019 (together with the Master Agreement, the "**Lease**"), between the Lessee and Lessor; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Master Agreement, and the separate Schedules as provided in the Master Agreement, including the Lease for the purchase, acquisition and leasing of the equipment and other property to be therein described on the terms and conditions therein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of City of Bristol, Virginia as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Master Agreement and the separate Schedules as provided in the Master Agreement and the Lease are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the _____ of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the _____ of the Lessee is hereby authorized and directed to execute, and the _____ of the Lessee is hereby authorized and directed to attest, the Master Agreement and each Schedule and any related Exhibits attached thereto and the Lease and to deliver the Master Agreement and each Schedule (including such Exhibits) and the Lease to the respective parties thereto, and the _____ of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Master Agreement and each Schedule and the Lease to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of acceptance certificates and any tax certificate and agreement, each with respect to separate Schedules, as contemplated in the Master Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any

closing and other documents required to be delivered in connection with the Master Agreement and each Schedule and the Lease.

Section 3. No General Liability. Nothing contained in this Resolution, the Master Agreement, any Schedule, the Lease nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Master Agreement, any Schedule, the Lease or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rent payments payable under each Lease (as such term is defined in the Master Agreement) are special limited obligations of the Lessee as provided in such Lease.

Section 4. Appointment of Authorized Lessee Representatives. The _____ and _____ of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Master Agreement and each Schedule and the Lease until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Master Agreement and each Schedule and the Lease.

Section 5. Designation for Purposes of Section 265(b)(3) of the Internal Revenue Code of 1986. The governing body of the Lessee hereby designates Equipment Schedule No. 34116 to be dated October 10, 2019, and that incorporates by reference the terms and conditions of the Master Agreement, as a "qualified tax-exempt obligation" for purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

ADOPTED AND APPROVED by the governing body of the Lessee this ____ day of _____,
20__.

[SEAL]

City of Bristol, Virginia,
as Lessee

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED as to form:

Attorney

FORM OF OPINION OF LESSEE'S COUNSEL
(to be typed on letterhead of counsel)

[Closing Date]

BMO Harris Investment Company LLC
770 N. Water Street, 8th Floor
Milwaukee, Wisconsin 53202

Re: Master Equipment Lease-Purchase Agreement dated as of October 10, 2019
and Equipment Schedule No. 34116 thereto dated October 10, 2019, between
BMO Harris Investment Company LLC, as Lessor, and City of Bristol, Virginia, as
Lessee

Ladies and Gentlemen:

As legal counsel to City of Bristol, Virginia ("**Lessee**"), I have examined (a) an executed copy of that certain Master Equipment Lease-Purchase Agreement dated as of October 10, 2019, the terms and conditions of which have been incorporated by reference into that certain Equipment Schedule No. 34116 dated October 10, 2019 (collectively with such incorporated terms and conditions referred to herein as the "**Lease**"), each between Lessee and BMO Harris Investment Company LLC, as lessor ("**Lessor**"), ; (b) a certified copy of the resolutions adopted by the governing body of Lessee with respect to the transaction contemplated by the Lease and documents related thereto and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinions.

Based upon the foregoing examination, I am of the opinion that:

1. Lessee is a city duly organized and legally existing as a political subdivision under the Constitution and laws of the Commonwealth of Virginia with requisite power and authority to enter into the Lease and perform its obligations thereunder and has a substantial amount of the following sovereign powers which it can exercise independently: (a) the power to tax, (b) the power of eminent domain and (c) police power.
2. The Lease have been duly authorized, executed and delivered by and on behalf of Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease constitute legal, valid and binding obligations of Lessee, enforceable against Lessee in accordance with its respective] terms, subject to any applicable bankruptcy, insolvency, moratorium or other laws or equitable principles affecting the enforcement of creditors' rights generally.
3. The Equipment to be leased pursuant to the Lease constitutes personal property and when subjected to use by Lessee will not be or become a fixture under applicable law.
4. The authorization, approval, execution and delivery of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, procurement and public bidding laws and all other applicable state or federal laws.
5. No litigation or proceeding is pending or, to the best of my knowledge, threatened to restrain or enjoin the execution, delivery or performance by Lessee of the Lease or in any way to contest the validity of the Lease, to contest or question the creation or existence of Lessee or its governing body or the authority or ability of Lessee to execute or deliver the Lease or to comply with or perform its obligations thereunder. There is no litigation pending or, to the best of my knowledge,

threatened seeking to restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Rent Payments or other amounts contemplated by the Lease.

6. The entering into and performance of the Lease do not and will not (a) violate any judgment, order, law or regulation applicable to Lessee, (b) result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment (as such term is defined in the Lease) other than those created in favor of Lessor under the Lease and (c) result in any breach of, or constitute a default under, any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound.
7. The correct legal name of Lessee for purposes of the Virginia Commercial Code is City of Bristol, Virginia.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor and its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest component of the Rent Payments, are entitled to rely on this opinion.

Respectfully submitted,

Attorney

BANK-QUALIFIED DESIGNATION

The undersigned, a duly authorized official of City of Bristol, Virginia, as lessee (the "**Lessee**"), certifies in connection with that certain Master Equipment Lease-Purchase Agreement dated as of October 10, 2019, between BMO Harris Investment Company LLC (as lessor) and Lessee, the terms and conditions of which have been incorporated by reference into that certain Equipment Schedule No. 34116 dated October 10, 2019 (collectively with such incorporated terms and conditions referred to herein as the "**Lease**"), as follows:

1. The obligations evidenced by the Lease are not "private activity bonds" as defined in Section 141 of the Internal Revenue Code of 1986, as amended (the "**Code**");
2. The Lessee hereby designates the principal components of the Rent Payments payable under the Lease as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
3. The reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the Lessee (and all entities treated as one issuer with the Lessee, and all subordinate entities whose obligations are treated as issued by the Lessee) during the current calendar year will not exceed \$10,000,000; and
4. Not more than \$10,000,000 of obligations issued by the Lessee during the current calendar year have been designated for purposes of Section 265(b)(3) of the Code.

EXECUTED on _____, 2019.

CITY OF BRISTOL, VIRGINIA, as Lessee

Signature: _____

Printed Name: _____

Title: _____

ACCEPTANCE CERTIFICATE

BMO Harris Investment Company LLC
770 N. Water Street, 8th Floor
Milwaukee, Wisconsin 53202

Re: Equipment Schedule No. 34116, dated October 10, 2019, to Master Equipment Lease-Purchase Agreement, dated as of October 10, 2019, between BMO Harris Investment Company LLC, as Lessor, and City of Bristol, Virginia, as Lessee

Ladies and Gentlemen:

In accordance with the Master Equipment Lease-Purchase Agreement described above (the "**Master Agreement**"), the undersigned Lessee hereby certifies and represents to, and agrees with, Lessor as follows:

1. All of the Equipment listed in the above-referenced Equipment Schedule (the "**Schedule**") has been delivered, installed and accepted on the date hereof.
2. Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Lessee is currently maintaining the insurance coverage required by Section 14 of the Master Agreement.
4. Lessee hereby reaffirms that the representations, warranties and covenants contained in the Master Agreement and incorporated into the Schedule by reference are true and correct as of the date hereof.
5. (a) No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default exists at the date hereof under any Lease currently in effect; (b) no Material Adverse Change has occurred since the dated date of the Master Agreement; (c) no Non-Appropriation Event under any Lease currently in effect has been threatened; and (d) no Lease has been terminated as the result of the occurrence of an Event of Default or a Non-Appropriation Event.

Capitalized terms used, but not defined, in this Acceptance Certificate shall have the same meanings as when such terms are used in the Master Agreement.

Date: _____

LESSEE:

City of Bristol, Virginia

By: _____

Name: _____

Title: _____

ACH DIRECT PAYMENT AUTHORIZATION

City of Bristol, Virginia (the “Lessee”)
300 Lee Street
Bristol, VA 24201

This Authorization relates to each applicable finance agreement (e.g., Master Equipment Lease-Purchase Agreement and related Equipment Schedule(s)) (the “Agreement(s)”) entered into by and between the Lessee and BMO Harris Investment Company LLC (“BMO”).

The undersigned officer of the Lessee hereby authorizes BMO to initiate, from time to time, variable Automated Clearing House (“ACH”) Debit Entries (as defined in the NACHA Operating Rules) to the account indicated below (the “Account”) at the financial institution named below. ACH Debit Entries will be initiated strictly in amounts owed by the Lessee under the terms of the applicable Agreement(s) as in effect from time to time, including, without limitation, ACH Debit Entries that correspond to scheduled rent payments, prepayment charges, fees, taxes and other amounts payable under such Agreement(s), which may be variable as a result of non-periodic payment obligations under the terms of such Agreement(s). The Lessee authorizes BMO to initiate ACH Credit Entries (as defined in the NACHA Operating Rules) to correct, reverse or adjust any ACH Debit Entry to the Account. The Lessee agrees to give BMO twenty (20) days advance written notice of any change in the Account information listed below.

If any ACH Debit Entry is not successful due to insufficient funds in the Account, the Lessee agrees to pay an administrative fee of [\$25.00], plus any applicable late fee under the Agreement(s), which may be debited from the Account.

This Authorization will remain in effect until the terms of such Agreement(s) are satisfied or when otherwise agreed to by BMO and the Lessee in writing. The Lessee acknowledges that the origination of ACH transactions to the Account must comply with the provisions of U.S. law and agrees to be bound by the NACHA Operating Rules. The Lessee represents and warrants that the person executing this Authorization is an authorized signatory on the Account.

Lessee Name City of Bristol, Virginia		Lessee Tax Payer ID Number	
Lessee Address 300 Lee Street, Bristol, VA 24201		Lessee Phone and Fax Numbers	
Financial Institution Name		Financial Institution Address	
Name on Account	Account Type	Account Number	ABA Routing Number (9 Digit Number on Bottom of Check)

PLEASE PROVIDE A VOIDED OR PHOTOCOPY OF A CHECK

Lessee's Authorized Signature

Date

Title

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

Part I Reporting Authority		If Amended Return, check here ☐	
1 Issuer's name		2 Issuer's employer identification number (EIN)	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only)	
6 City, town, or post office, state, and ZIP code		7 Date of issue	
8 Name of issue		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a	

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.			
11 Education		11	
12 Health and hospital		12	
13 Transportation		13	
14 Public safety		14	
15 Environment (including sewage bonds)		15	
16 Housing		16	
17 Utilities		17	
18 Other. Describe ►		18	
19 If obligations are TANs or RANs, check only box 19a	► ☐		
If obligations are BANs, check only box 19b	► ☐		
20 If obligations are in the form of a lease or installment sale, check box	► ☐		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.				
	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity
21		\$	\$	years
				%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)				
22	Proceeds used for accrued interest		22	
23	Issue price of entire issue (enter amount from line 21, column (b))		23	
24	Proceeds used for bond issuance costs (including underwriters' discount)	24		
25	Proceeds used for credit enhancement	25		
26	Proceeds allocated to reasonably required reserve or replacement fund	26		
27	Proceeds used to currently refund prior issues	27		
28	Proceeds used to advance refund prior issues	28		
29	Total (add lines 24 through 28)		29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)		30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.			
31	Enter the remaining weighted average maturity of the bonds to be currently refunded	►	years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded	►	years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	►	
34	Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)		

Part VI Miscellaneous

- | | | |
|------------|--|--|
| 35 | | |
| 36a | | |
| 37 | | |
- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)
- 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)
- b** Enter the final maturity date of the GIC ▶ _____
- c** Enter the name of the GIC provider ▶ _____
- 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units
- 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ☐ and enter the following information:
- b** Enter the date of the master pool obligation ▶ _____
- c** Enter the EIN of the issuer of the master pool obligation ▶ _____
- d** Enter the name of the issuer of the master pool obligation ▶ _____
- 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ☐
- 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ☐
- 41a** If the issuer has identified a hedge, check here ☐ and enter the following information:
- b** Name of hedge provider ▶ _____
- c** Type of hedge ▶ _____
- d** Term of hedge ▶ _____
- 42** If the issuer has superintegrated the hedge, check box ☐
- 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ☐
- 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ☐
- 45a** If some portion of the proceeds was used to reimburse expenditures, check here ☐ and enter the amount of reimbursement ▶ _____
- b** Enter the date the official intent was adopted ▶ _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ _____ Date _____ ▶ _____
Signature of issuer's authorized representative Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ▶ _____			Firm's EIN ▶ _____	
Firm's address ▶ _____			Phone no. _____	

LEASE INSURANCE CERTIFICATE REQUIREMENT

In accordance with the terms and conditions of the agreement between
BMO Harris Investment Company LLC ("Lessor") And
City of Bristol, Virginia("Lessee")

Evidence of the following insurance coverage and endorsements are required prior to any funding and/or commencement between Lessor and Lessee:

1. PROPERTY INSURANCE:

- a. Special Form,
- b. Covering the Leased Equipment for its stated value of \$258,541.00,
- c. Identifying BMO Harris Investment Company LLC as the named Loss Payee,
- d. Including a 30-day notification clause regarding cancellation, alteration or non-renewal,

2. COMMERCIAL GENERAL LIABILITY INSURANCE:

- a. Limits of Two Million Dollars (\$2,000,000) per occurrence and,
- b. Limits of Two Million Dollars (\$2,000,000) in aggregate,
- c. Identifying BMO Harris Investment Company LLC as an Additional Insured,
- d. Including a 30-day notification clause regarding cancellation, alteration or non-renewal.

3. AUTO LIABILITY (if applicable):

- a. Limits of no less than Three Hundred-Thousand Dollars (\$300,000) Bodily Injury and Property Damage Liability coverage,
- b. Identifying Bank of Montreal as an Additional Insured.
- c. Including a 30-day notification clause regarding cancellation, alteration or non-renewal.

Please send this request to your insurance provider and e-mail the required Certificate(s) of Insurance to Tricia DiBennardi at Tricia.DiBennardi@bmo.com.

The Certificate Holder information should read as follows:

BMO Harris Investment Company LLC
And all its Affiliates and their Successor & Assigns
111 West Monroe,
Chicago, IL 60603

If there are any questions, kindly contact the undersigned.

Tricia DiBennardi

Tricia.DiBennardi@bmo.com

312-461-6475



**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: Transit

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consider a Street Closure Request for the Veteran's Day Parade - November 9, 2019

ITEM BACKGROUND:

The Bristol Fraternal Order of the Veterans Council has made a request to close portions of State Street and Bob Morrison Boulevard for the annual Veteran's Day Parade. The parade will begin at 10:00 AM and last approximately one hour. The date for the Parade is November 9, 2019.

PREVIOUS RELEVANT ACTION:

This has been approved by City Council in previous years, including last year.

STAFF RECOMMENDATION:

Staff recommends the street closure be approved as requested.

DOCUMENTATION:

[Veteran's Day Route.png](#)

CITY COUNCIL AGENDA ITEM SUMMARY

Meeting Date: October 22, 2019

Department: Transit

Staff Contact: Jay Detrick

AGENDA ITEM WORDING:

Consider a Street Closure Request for the annual Christmas Tree Lighting - Monday December 2, 2019

ITEM BACKGROUND:

Believe in Bristol has made a request to close portions of Lee Street, Cumberland Street and Birthplace of Country Music Way for the 38th annual Christmas Tree Lighting. The event will be held on December 2, 2019 (with a rain date of December 3, 2019) and will begin at approximately 6:00 PM with music starting at 6:30 and the tree lighting at 7. The event is tentatively scheduled to end at 7:30 PM. The streets will need to be closed at 4:00 PM so that staging can be started. All required documents have been submitted.

PREVIOUS RELEVANT ACTION:

This has been approved by City Council in previous years, including last year.

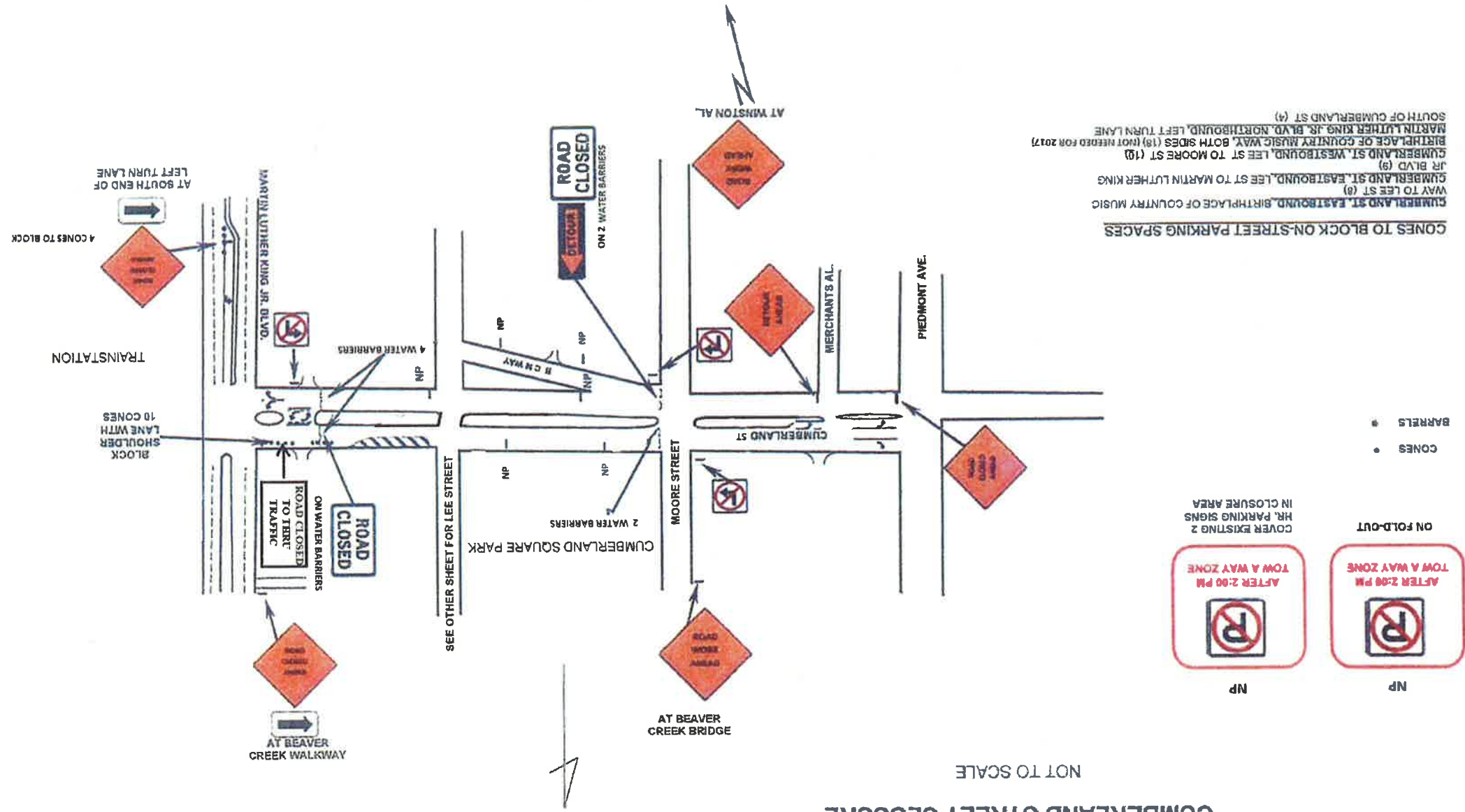
STAFF RECOMMENDATION:

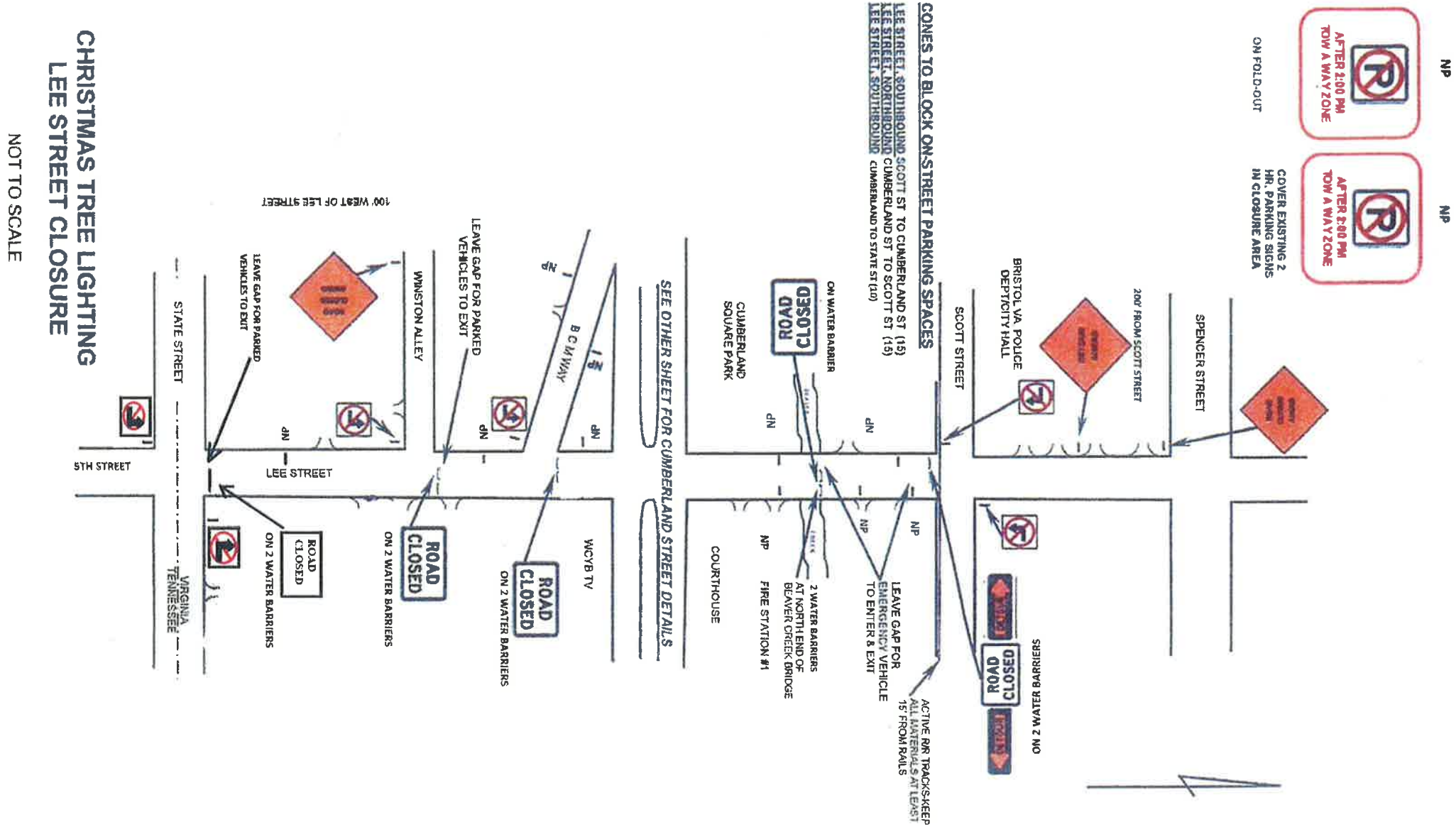
Staff recommends the street closure be approved as requested.

DOCUMENTATION:

[Cumberland Street Closure Diagram.pdf](#)

[Lee Street Closure Diagram.pdf](#)





CITY COUNCIL AGENDA ITEM SUMMARY

Meeting Date: October 22, 2019

Department: Finance

Staff Contact: Tamrya Spradlin, Chief Financial Officer

AGENDA ITEM WORDING:

Supplemental Appropriation - \$132,750

ITEM BACKGROUND:

On May 28, 2019, the Bristol Virginia City Council adopted the FY20 Budget. The above items are an additional appropriation to the original budget.

PREVIOUS RELEVANT ACTION:

May 28, 2019, the adoption of the FY20 Budget

STAFF RECOMMENDATION:

Staff recommends that Council approve the supplemental appropriation as listed.

Community and Economic Development

Appropriate Virginia Economic Development Partnership Grant for a Site Assessment and Planning Grant under the Virginia Brownfields Assistance Fund.

Expenditure	4-001-81010-3162	Professional Services-Brownfields	\$50,000
Revenue	3-001-24020-0002	VEDP-Virginia Brownfields	\$50,000

Capital Projects Fund

Appropriate amount for a transit bus purchase originally budgeted in FY19, but not received by year end. The majority of the purchase is grant funding.

Expenditure	4-009-91010-8105	Vehicular equipment	\$82,750
-------------	------------------	---------------------	----------

Revenue	3-009-24010-0010	Mass Transit-Capital Expense	\$8,550
Revenue	3-009-33010-0002	FTA-Capital Funds	\$66,200
Revenue	3-009-10110-0001	Beginning Fund Balance	\$8,000

DOCUMENTATION:

[BS Backup Information 10-22-2019.pdf](#)



CITY OF BRISTOL VIRGINIA

300 Lee Street, Bristol, Virginia 24201

TO: Tamrya Spradlin, CFO

FROM: Sally H. Morgan, City Planner, Department of Community Development

RE: Supplemental Budget Appropriation Request FY 2019-2020

DATE: October 1, 2019

We are requesting that the following budget supplemental appropriation be presented and approved at the next Council meeting on October 8, 2019.

The City has received a grant award of \$50,000 from the Virginia Economic Development Partnership for a Site Assessment and Planning Grant under the Virginia Brownfields Assistance Fund (VABF). The project will be undertaken with state grant funds and no local cash dollars from the city budget.

The amount needed in Budget Appropriation is \$50,000 with the same amount shown as both Revenues and Expenditures.

Revenue: 3-00 1-24020-0002

Expenditure: 4-00 1-81010-3162

Thank you. Please let me know if you have any questions.

Signature:

A handwritten signature in black ink, reading "Sally H. Morgan".

City Planner

**VIRGINIA BROWNFIELDS RESTORATION AND ECONOMIC
REDEVELOPMENT ASSISTANCE FUND PROGRAM**

SITE ASSESSMENT AND PLANNING GRANT

PERFORMANCE AGREEMENT

<u>Executive Summary</u>	
Effective Date:	September 16, 2019
Grantee:	City of Bristol, Virginia, a political subdivision of the Commonwealth of Virginia
Project:	Conduct an environmental site assessments, including testing for asbestos-containing materials and lead-based paint at the Site, develop a remediation plan, and develop a re-use concept plan for the Moore Street and Winston Alley area
Site:	Former Bristol Publishing Company Building, 33 Moore Street, Bristol, Virginia and adjacent properties
Grant:	\$50,000
Local Match:	The Grantee provided \$89,057 in local funds for the Project (see Exhibit A)
Performance Date:	March 1, 2020
Variations:	N/A
Notice Address:	if to the Grantee: Randall C. Eads, City Manager City of Bristol, Virginia 300 Lee Street Bristol, VA 24201

[SIGNATURES APPEAR ON FOLLOWING PAGE,
FOLLOWED BY BODY OF AGREEMENT]

WITNESS the following signatures as of the Effective Date, each having the same force and effect as if set forth at the end of this Agreement.

**VIRGINIA ECONOMIC
DEVELOPMENT PARTNERSHIP
AUTHORITY**

By _____
Name: Johan Salén
Title: Vice President, Incentives
Date: _____

CITY OF BRISTOL, VIRGINIA

By Randall C. Gads
Name: RANDALL C. GADS
Title: City Manager
Date: 10/9/19

SEEN AND ACKNOWLEDGED:

**VIRGINIA DEPARTMENT OF
ENVIRONMENTAL QUALITY**

By _____
Name: Jeffery A. Steers
Title: Director of Central Operations
Date: _____

VIRGINIA RESOURCES AUTHORITY

By _____
Name: _____
Title: _____
Date: _____



CITY OF BRISTOL VIRGINIA

300 Lee Street, Bristol, Virginia 24201

TO: Tamrya Spradlin, CFO

FROM: Jay Detrick, Transit, Transportation Planner

RE: Supplemental Budget Appropriation Request FY 2019-2020

DATE: October 3, 2019

We are requesting that the following budget supplemental appropriation be presented and approved at the next Council meeting.

Reason for request The bus purchase was budgeted for FY-19. Since the bus purchase will be reimbursed at 80% by the Federal Transit Administration and there will be an additional match provided by the Virginia Department of Rail and Public Transportation we had to wait for permission and grant approval before we could order the bus. We did not receive that until March of 2019. The bus was ordered in April and took approximately 5 months before it was delivered.

Amount: \$82,750

Revenue: 3-00 _____

Expenditure: 4-00 ⁰⁰⁹ 91010-8105

Real. 66,200
State 8,550
Local = 10 8,000 } ⑤

Signature: Jay Detrick

**CITY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: October 22, 2019

Department: Finance

Staff Contact: Nicole Storm,

AGENDA ITEM WORDING:

Purchase requisitions totaling \$151,698.68

ITEM BACKGROUND:

Sheriff's Office; Inmate Housing, September 2019 \$82,000 Information Technology; City Hall Enterprise Backup \$17,183.88 Information Technology; Interactive GIS \$18,000 Information Technology; Enterprise Backup for PD \$17,277.16 Information Technology; Enterprise Backup for Sheriff's Dept \$17,237.64

PREVIOUS RELEVANT ACTION:

STAFF RECOMMENDATION:

Recommend approval

DOCUMENTATION:

[Purchase Req- Inmate Housing.pdf](#)

[Purchase Req- City Hall Enterprise backup.pdf](#)

[Purchase Req- Interactive GIS.pdf](#)

[Purchase Req- Backup PD.pdf](#)

[Purchase Req- Backup BVSO.pdf](#)



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	
Department Name:	Bristol VA Sheriff's Office
Purpose/Description	Inmate Housing September 2019

Vendor Ordered/Purchased From	Southwest VA Regional Jail Authority
Payment to: please check one	☒ Vendor ☐ paid by City Credit Card

Purchase Order #		A purchase order is required if the amount purchased is over \$500. A purchase order is to be obtained before making purchase
Invoice Number:	BristolSep2019	
Invoice Date:		
Authorized for Payment	<i>Capt. D. Collins</i>	Capt D Collins

Material & Description	Charge to			Unit Price	QTY (#)	AMOUNT
	Fund	Dept.	Account #			
Inmate Housing Sept 2019		33010	3142	80,000.00		80,000.00
Medical Expense		33010	3143	2,000.00		2,000.00
					Total	82,000.00

Fiscal Year Budget 2019-2020

Budget Remaining After Purchase

\$ 708,000

\$ 279,130

Department Approval:

CFO Signature:

City Manager Signature:

Council Approved Date

Quotes Attached

Packing Slip/Bill of Lading Attached

Capt. D. Collins
Jamara Spradlin
Randall C. Cook 10/14/19

Approval Level

Up to \$5,000

Up to \$10,000

Up to \$15,000

Over \$15,000

rev 12/06/2017

Don't
10-4-19



City of Bristol Virginia Department Purchase Requisition Form

Date of Requisition	Monday, October 7, 2019
Department Name:	Information Technology
Purpose/Description	City Hall Enterprise Backup

Vendor Ordered/Purchased From	DELL EMC
Payment to: please check one	☒ Vendor ☐ paid by City Credit Card

Purchase Order #	30522	A purchase order is required if the amount purchased is over \$500. A purchase order is to be obtained before making purchase
Invoice Number:		
Invoice Date:		
Authorized for Payment		

Material & Descripton	Charge to			Unit Price	QTY (#)	AMOUNT
	Fund	Dept.	Account #			
DELL EMC NX3240 36TB	009	12095	8101	17,183.88	1	17,183.88
					Total	17,183.88

Fiscal Year Budget \$ 99,050.00

Budget Remaining After Purchase \$61,417

Department Approval:

CFO Signature:

City Manager Signature:

Council Approved Date

Quotes Attached

Packing Slip/Bill of Lading Attached

[Signature]
[Signature]
[Signature] 10/7/19

Approval Level

Up to \$5,000

Up to \$10,000

Up to \$15,000

Over \$15,000

rev 12/06/2017

[Signature]
10-8-19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$5000.00 & less than \$25,000=3 written quotes
greater than \$25,000.00 & less than \$100,000=4 written quotes

Department Purchased For: Information Technology

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service: Network Attached storage for Archive and Backup Purposes
City Hall DataCenter

Summary of Quotation Information

	<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1	10/07/19	DELL EMC NX3240 - 64GB, 36TB Rapid Recovery	17,183.88
2	10/07/19	CDWG SNS Evo Base NAS server	25,635.99
3	10/07/19	AVENTIS HP-e StoreVirtual 4330 SAN Storage	25,099.00
4			

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks: Include any negative consequences to the City if this purchase is not approved.

This is an enterprise backup system for City Servers and end user workstations. Fund 8101


Department Signature

10/7/19
Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia
Department Purchase Requisition Form

Date of Requisition	9/30/2019
Department Name	INFORMATION TECHNOLOGY
Purpose/Description	Maint of Computers & Software

Vendor Order/Purchase From	INTERACTIVEGIS, INC.	
Payment to: Please check one	Vendor	

Purchase Order #	0	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase.
Invoice Number:	5849	
Invoice Date:	Wednesday, August 21, 2019	
Authorized for Payment	Rick Belcher	

Material Description	Charge to			Unit Price	Qty (#)	Amount
	Fund	Dept #	Account #			
ANNUAL MAINT 9.1.19 - 8.31.20	001	12095	3321	\$18,000.00	1	\$18,000.00
	001			\$0.00		\$0.00
Total						\$18,000.00

Fiscal Year Budge 2019 - 2020 133,528

Budget Remaining After Purchase 115,528

Department Approval:

CFO Signature:

City Manager Signature:

Council Approved Date:

Quotes Attached:

Packing Slip/Bill of Lading Attached

☐

Approval Level

Up to \$5,000

Up to \$10,000

Up to \$15,000

Over \$15,000

rev 12/06/2017

DONP
10-2-19

Req. #

Project #

ServiceCamp#

Printed By:

Date Printed:

IT 135

sls

9/30/2019



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Information Technology

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service:

Interactive GIS Web-based Interface, consulting and Socio-Econ Data and Toolset

Summary of Quotation Information

<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 5/13/19	Interactive GIS, Inc.	18,000
2 2/1/19	Environmental Systems Research Institute, Inc.	25,000
3 5/13/19	MyGov Permitting	28,7160
4		

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

MyGov Permitting is the City's current GIS Web App. No Quote.


Department Signature

10/21/19
Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia
Department Purchase Requisition Form

Date of Requisition	10/15/2019
Department Name	INFORMATION TECHNOLOGY
Purpose/Description	OTHER EQUIPMENT

Vendor Order/Purchase From	DELL EMC	
Payment to: Please check one	Vendor	

Purchase Order #	0	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase.
Invoice Number:		
Invoice Date:		
Authorized for Payment	Rick Belcher	

Material Description	Charge to			Unit Price	Qty (#)	Amount
	Fund	Dept #	Account #			
QUEST RAPID RECOVERY ENTERPRISE BACK UP DEVICES FOR POLICE DEPT	009	12095	8101	\$17,277.16	1	\$17,277.16
	001			\$0.00		\$0.00
Total						\$17,277.16

Fiscal Year Budge 2019 - 2020

\$99,050

Budget Remaining After Purchase

\$17,238

Department Approval: [Signature] Approval Level
CFO Signature: Janyra Spradlin Up to \$5,000
City Manager Signature: Randall C. Goff 10/16/19 Up to \$10,000
Council Approved Date: _____ Up to \$15,000
Quotes Attached: _____ Over \$15,000

rev 12/06/2017

Packing Slip/Bill of Lading Attached ☐

Donp
10-16-19



City of Bristol, Virginia
Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Information Technology

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service:

City of Bristol Quest Rapid Recov Prepaid REM Quickstart ESS MNT & Quest Rapid Recov
Cap 11-20TB FE TB Lic 24x7 License. Enterprise back up devices. Quote No. 3000048225945.1

Summary of Quotation Information

Date	Vendor & Name of Salesperson/Individual Quoting Price	Cost
1 10/15/19	Dell EMC - Katie Bridgman	\$ 17,277.16
2		
3		
4		

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

Quest Licensing from Dell EMC is an existing product for the Police Department.



Department Signature

10-15-19

Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.



City of Bristol Virginia

Department Purchase Requisition Form

Date of Requisition	10/15/2019
Department Name	INFORMATION TECHNOLOGY
Purpose/Description	OTHER EQUIPMENT

Vendor Order/Purchase From	DELL EMC	
Payment to: Please check one	Vendor	

Purchase Order #	0	A purchase order is required if the amount purchase is over \$500. A purchase order is to be obtained before making purchase.
Invoice Number:		
Invoice Date:		
Authorized for Payment	Rick Belcher	

Material Description	Charge to			Unit Price	Qty (#)	Amount
	Fund	Dept #	Account #			
QUEST RAPID RECOVERY ENTERPRISE BACK UP DEVICES FOR SHERIFF DEPT	009	12095	8101	\$17,237.64	1	\$17,237.64
	001			\$0.00		\$0.00
				Total		\$17,237.64

Fiscal Year Budge 2019 - 2020 99,050

Budget Remaining After Purchase 7238

Department Approval: [Signature] Approval Level Up to \$5,000

CFO Signature: [Signature] Up to \$10,000

City Manager Signature: [Signature] Up to \$15,000

Council Approved Date: _____ Over \$15,000

Quotes Attached: _____

Packing Slip/Bill of Lading Attached ☐

rev 12/06/2017
DonP
10-16-19



City of Bristol, Virginia Documentation of Quotes

The procurement of goods and services shall require the following:
greater than \$2500.01 & less than \$15,000=3 written quotes
greater than \$15,000.01 & less than \$50,000=4 written quotes

Department Purchased For: Information Technology

Purchase Order #:

Quotes to be obtained before a purchase order is issued.

Description of Item/Service:

City of Bristol Quest Rapid Recov Prepaid REM Quickstart ESS MNT & Quest Rapid Recov

Cap 11-20TB FE TB Lic 24x7 License. Enterprise back up devices. Quote No. 3000047982481.1

Summary of Quotation Information

<u>Date</u>	<u>Vendor & Name of Salesperson/Individual Quoting Price</u>	<u>Cost</u>
1 10/15/19	Dell EMC - Katie Bridgman	\$17,237.64
2		
3		
4		

Quote documentation from the vendor should be attached to this paperwork.

Explanatory Remarks:

Quest Licensing from Dell EMC is an existing product for the Sheriff's Department.

Department Signature

10-15-19

Date

This form along with quote documentation should be forwarded to the purchasing department to be attached to the purchase order.