

January 22, 2019

A REGULAR MEETING OF THE BRISTOL, VIRGINIA, CITY COUNCIL WAS HELD ON JANUARY 22<sup>nd</sup> AT 6:00PM, 300 LEE STREET, BRISTOL, VIRGINIA WITH MAYOR KEVIN MUMPOWER PRESIDING. COUNCIL MEMBERS PRESENT WERE VICE MAYOR KEVIN WINGARD, ANTHONY FARNUM, WILLIAM HARTLEY, AND NEAL OSBORNE. CITY MANAGER/INTERIM CITY ATTORNEY, RANDALL EADS, AND CHIEF FINANCIAL OFFICER TAMRYA SPRADLIN WERE ALSO PRESENT.

Mayor Mumpower called the meeting to order and asked for a moment of silence, followed by the pledge of allegiance. Mayor Mumpower commented on the advisory groups on the agenda and the importance of citizen input on the budget and the landfill.

Michael Pollard spoke about the importance of sound financial policies. Nancy Marney spoke about the development of The Falls and the proposed Bristol Resort and Casino.

Mr. Osborne made a motion that the closed session exemption in Item #10 be changed to §2.2-3711.A5. Mr. Farnum seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

### REGULAR AGENDA

1. Consider Second Reading and Adoption of an Ordinance to Amend the City Code (74-7) and the City Subdivision Ordinance (50-356 and 30-357), by caption only.

GIS Coordinator Kelly Miller said that the ordinance would bring the city into compliance with NextGen911 requirements in 2020. Mr. Hartley made a motion for second reading of the ordinance by caption only, which was seconded by Mr. Osborne. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

City Manager Randall Eads read the ordinance by caption only: AMENDING BRISTOL VIRGINIA CODE STANDARDS FOR STREET NAMES AND ADDRESSING; AN ORDINANCE AMENDING CHAPTER 50, ARTICLE III (SUBDIVISIONS), SECTIONS 356 AND 357 AND CHAPTER 74, ARTICLE I (IN GENERAL), SECTION 7.

Mr. Osborne made a motion to adopt the ordinance, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

2. Consider Second Reading and Adoption of an Ordinance to Amend the Enterprise Zone (Chapter 50, Section 133 and zoning map), by caption only.

City Planner Sally Morgan said that the ordinance changes were recommended by the Planning Commission. Mr. Osborne made a motion for second reading of the ordinance. Mr. Hartley seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

City Manager Randall Eads read the ordinance by caption only: TITLE: AMENDING BRISTOL VIRGINIA CODE FOR ENTERPRISE ZONE; AN ORDINANCE AMENDING CHAPTER 50, ARTICLE II (ZONING), SECTION 133 AND THE BRISTOL VIRGINIA ZONING MAP.

Mr. Osborne made a motion to adopt the ordinance, which was seconded by Mr. Farnum. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

3. Consider Approval of Resolution of Support for VDOT Urban Additions.

January 22, 2019

Director of Public Works Wallace McCulloch said that the street names and additions were required each year by VDOT to receive maintenance funding and that an additional \$68,000 would be available this year due to the additions.

City Manager Randall Eads read the resolution: WHEREAS, pursuant to the provisions of Virginia Code §33.2-319, the Virginia Department of Transportation makes payments to municipalities for the maintenance of qualifying highways; and

WHEREAS, the Virginia Department of Transportation constructed an access road to the Sugar Hollow Recreational Area circa 1988 under Recreational Access Project 1749-095-221, M501; and

WHEREAS, the Sugar Hollow Recreational Area and the access road were subsequently annexed by the City of Bristol, Virginia and are now within the corporate limits of the City of Bristol, VA; and

WHEREAS, Virginia Department of Transportation procedures require that municipalities requesting lane mileage additions and deletions for payments under §33.2-219 submit Form U-1, "Request for Street Additions, Deletions or Conversions for Municipal Assistance Street Payments," as approved by the municipality's governing body;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BRISTOL, VA:

1. That the City of Bristol, Virginia hereby petitions the Virginia Department of Transportation to accept (or delete) those streets listed on Form U-1 for street maintenance payments; a copy of said Form U-1 being attached hereto and made a part of this resolution.
2. That Form U-1 and accompanying maps for "Added New Roads", and a copy of this resolution, shall be transmitted to the Resident Engineer/Administrator of the Virginia Department of Transportation.
3. That this resolution shall be in full force and effect upon its passage.

ADOPTED this 22nd day of January, 2019

Mr. Osborne made a motion to adopt the resolution. Vice Mayor Wingard seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

4. Consider Approval of Resolution of Support for Fire Department Equipment.

City Manager Randall Eads said that the FY19 budget included \$180,000 in capital funding for the purchases of a fire department ladder truck and pumper truck. Mr. Eads said that the resolution was a requirement of the financing company. Mayor Mumpower asked Mr. Eads to read the resolution:

RESOLUTION IN SUPPORT OF FIRE DEPARTMENT EQUIPMENT

WHEREAS, § 7.05 of the Charter of the City of Bristol, Virginia gives the Fire Department the responsibility for the protection from fire, of life and property within the city, and;

WHEREAS, the Bristol Virginia Fire Department requires certain equipment to meet the charge given to them by the Charter, and;

WHEREAS, the Bristol Virginia City Council recognizes the need to make sure that equipment is in operable condition for the safety of firefighters and residents, and;

January 22, 2019

WHEREAS, the Bristol Virginia City Council included funding in the FY19 budget that would allow the fire department to purchase a new pumper truck and a new ladder truck, and;

THEREFORE, be it resolved that the Bristol Virginia City Council provides authorization to make those purchases as provided for in the FY19 budget.

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on January 22, 2019.

Mr. Osborne made a motion to adopt the resolution. Mr. Farnum seconded the motion. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

5. Consider Approval of Resolution Establishing Citizen Budget Advisory Committee and a Solid Waste Disposal Fund Advisory Committee.

City Manager Randall Eads said that Mayor Mumpower and Vice-Mayor Wingard said they would like an advisory committee to review the Solid Waste Disposal Fund and the general fund. He said that under section 8.01 of the City Charter, an ordinance would need to be enacted to set up the committees which would need to be advertised before adoption. Mr. Eads read the resolution:

A RESOLUTION ESTABLISHING A CITIZEN BUDGET ADVISORY COMMITTEE AND A SOLID WASTE DISPOSAL FUND ADVISORY COMMITTEE

WHEREAS, the City Council of the City of Bristol, Virginia is responsible for adopting an annual budget which includes the City's General Fund and Solid Waste Disposal Fund; and,

WHEREAS, the City Council acknowledges that there will be difficult decisions to be made in order to protect the financial stability of the City; and,

WHEREAS, the City Council recognizes the value of citizen input for important budgetary decisions; and,

THEREFORE, be it resolved that the City Council of the City of Bristol, Virginia, hereby establishes a Citizen Budget Advisory Committee and a Solid Waste Disposal Fund Advisory Committee. These committees will meet as needed to provide input and recommendations on budget matters and matters concerning the Solid Waste Disposal Fund. Each committee is to be made up of 5-7 residents of the City of Bristol. The Citizen Budget Advisory Committee will be selected by the City Manager and the Chief Financial Officer, while the Solid Waste Advisory Committee will be selected by the members of City Council.

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on January 22, 2019.

Vice Mayor Wingard made a motion to adopt the resolution. The motion failed with no second made. A lengthy discussion on citizen input followed.

6. Consider Approval of Lee Highway Right of Way and Limited Access Line relocations.

City Engineer Joseph Daft said that this is part of the Lee Highway road projects and requires Council approval to proceed. Mr. Osborne made a motion to approve. Mr. Farnum seconded the motion. The motion carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

7. Consider Approval of Financial Policies.

Chief Financial Officer Tamrya Spradlin presented policies that were recommended for adoption by the Finance committee: a credit card policy, a travel policy, and a financial policy. The

January 22, 2019

policies are available on the City website.

Mr. Hartley made a motion to adopt the policies as presented. Mr. Osborne seconded the motion. Members of Council commented on the importance of these policies.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

8. Presentation on Capital Improvement Program.

City Manager Randall Eads said that the City has not had a capital project plan in place for a number of years. Mr. Eads presented a five year plan for capital expenditures and explained the process for ranking capital projects submitted by departments and the vehicle replacement plan.

9. Discussion on FY20 Budget Calendar.

City Manager Randall Eads said that City staff has begun work on the FY20 budget and presented a proposed calendar of budget work sessions. The calendar would be available on the website. Mr. Hartley recommended adding an additional Saturday

10. Consider closed session pursuant to §2.2-3711.A5, Code of Virginia, 1950, as amended. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Unannounced business prospect).

Mayor Mumpower asked for a motion and second to go into closed session. Mr. Farnum made a motion to enter into executive session for the reasons stated. Mr. Osborne seconded the motion, which was carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

Mayor Mumpower asked for a roll call vote to certify the closed session.

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

CONSENT AGENDA

11.1 Consider Approval of Minutes.

- December 11, 2018
- December 20, 2018
- January 8, 2019

11.2 Consider a supplemental appropriation of \$310,970 to the FY19 Budget per the Items Listed Below.

Police Department

Appropriate funds received as a donation to Other Equipment.

Expenditure	4-001-31010-8101	Other Equipment	\$10,000
Revenue	3-001-18040-0001	Donations & Gifts – Police Dept.	\$10,000

Fire Department

Appropriate funds received as a donation to Operating Supplies & Materials.

Expenditure	4-001-32010-6014	Operating Supplies & Materials	\$5,000
Revenue	3-001-18040-0002	Donations & Gifts – Fire Dept.	\$5,000

Appropriate additional SHSP HazMat grant funds awarded for fiscal year 2019.

Expenditure	4-001-32030-5870	SHSP FY18 HazMat	\$52,000
Revenue	3-001-33020-0044	SHSP FY18 HazMat	\$52,000

January 22, 2019

Appropriate additional SHSP Tech Rescue grant funds awarded for fiscal year 2019.

Expenditure	4-001-32030-5871	SHSP FY18 Special Ops Tech Res	\$35,000
Expenditure	4-001-32030-1242	SHSP FY18 Salaries & Wages	\$15,000
Revenue	3-001-33020-0045	SHSP FY18 Tech Rescue	\$50,000

City Treasurer

Appropriate a refund of taxes paid to the appropriate expenditure account. This refund was the result of a legal proceeding and is needed to comply with the final court order. These funds were received in a prior fiscal year.

Expenditure	4-001-12070-6095	Refunds	\$171,932
Revenue	3-001-10110-0001	Beginning Fund Balance	\$171,932

Parks & Recreation – Programming

Appropriate donations received for youth basketball.

Expenditure	4-001-71030-6014	Operating Supplies & Materials	\$977
Expenditure	4-001-71030-6014	Operating Supplies & Materials	\$925
Revenue	3-001-18020-0001	Donations and Gifts	\$1,902

Economic Development

Appropriate state funding to pay for an Economic Forecast.

Expenditure	4-001-81190-3140	Professional Services	\$20,136
Revenue	3-001-24010-0051	State Reimbursement	\$20,136

11.3 Consider purchase requisitions totaling \$56,182.00 per the items below:

Sheriff's Department; Inmate Housing November 2018	\$29,557.00
Chamber of Commerce/Keep Bristol Beautiful; Quarterly Payments	\$26,625.00

Mr. Osborne made a motion to approve the consent agenda as written. Mr. Wingard seconded the motion, which carried by the following votes:

AYES: Farnum, Hartley, Osborne, Wingard, Mumpower.

There being no further business, the meeting was adjourned.

\*\*\*\*\*  
\*\*\*\*\*  
\*\*\*\*  
\*\*  
\*

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Mayor