



CITY OF BRISTOL, VIRGINIA CAPITAL IMPROVEMENT PROGRAM 2020-2024

ROADMAP





City of Bristol, Virginia Capital Improvement Program

Introduction

One of the most important duties of a local government is capital improvement planning. A capital improvement program consists of two (2) components, the capital plan and the capital budgets. The capital budget is an element of the locality's annual budget adoption process and details the upcoming year's planned expenditures for capital projects. This capital budget is based on the capital improvement plan. The plan is a listing of capital items that the locality anticipates undertaking within the next five (5) years. A capital item is any tangible asset or project with a total cost of \$5,000 or more and a useful life of longer than 1 year.

The Capital Improvement Program (CIP) for the City of Bristol, Virginia is intended to provide four (4) basic benefits:

- The CIP is a formal mechanism for decision making.
The CIP provides the City with an orderly process for planning and budgeting capital needs. It provides answers to such questions as what to build, when to build, and how much to spend.
- The CIP links the budgeting process to the City's long range planning process.
- The CIP is a financial management tool.
A capital improvement plan can easily be seen as a "wish list" for government spending. However, the capital budget component of the program requires prioritization of capital items based on estimates of revenue, possible financing mechanisms, available funding and existing debt. This ensures that the best use is made of financially constrained capital dollars.
- The CIP is a reporting tool.
The program provides a source of information for citizens and businesses alike to be informed about planned city expenditures and needs.

Organization

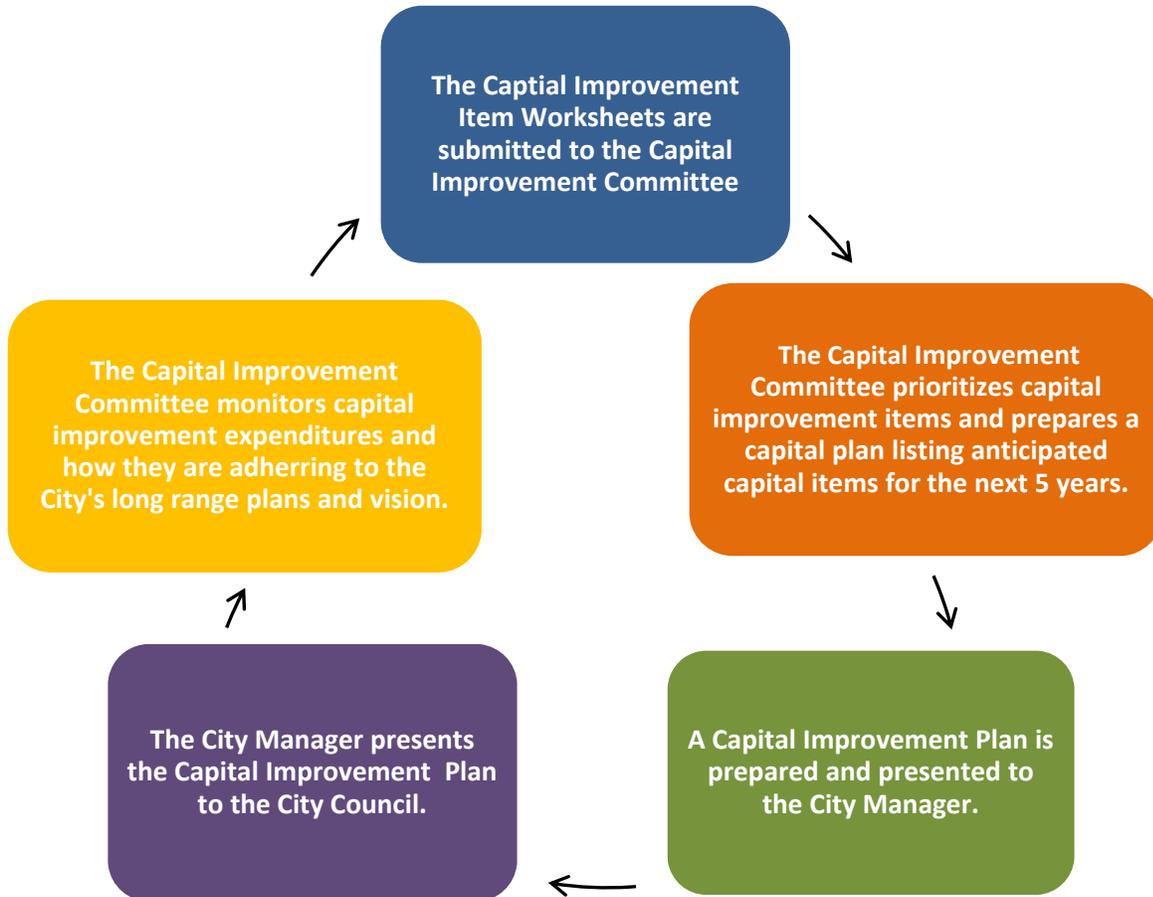
The Capital Improvement Program is composed of both process and format. A CIP committee will be formed. It will consist of the City Manager, Chief Financial Officer, Director of Public Works and other applicable City Staff. Each capital item to be included in the plan is sponsored by a department head and must be submitted to the CIP Committee with a valid Capital Improvement Item Worksheet. The worksheet provides details of the capital item to be purchased or the project to be undertaken. The Committee will convene to review the current year's capital budget, consider new capital item submissions, and discuss available funding. The Committee will update the capital improvement program as needed, which may include reprioritizing the capital items included in the plan, redistributing funding and adjusting delivery dates.

Following the work of the CIP Committee, the CIP will be submitted to the City Manager. The City Manager will review the plan and present it to the City Council.



City of Bristol, Virginia Capital Improvement Program

Capital Improvement Program Process





City of Bristol, Virginia Capital Improvements Program

	FY19	FY20	FY21	FY22	FY23	FY 24
Summary by Funding Source						
General Fund						
Operating Transfers	301,000	625,427	985,415	1,239,601	1,480,000	1,680,000
State Funding	6,450,006	2,639,677	0	0	0	0
Federal Funding	4,028,861	5,807,434	3,654,000	2,841,000	0	0
Other Funding	0	0	0	0	0	0
Debt Funding	1,006,334	0	0	0	0	0
Rserve Funding	97,322	0	0	0	0	0
Total Funding by Year	11,883,523	9,072,538	4,639,415	4,080,601	1,480,000	1,680,000

Summary by Function						
General Government Administration	0	0	0	49,848	23,202	0
Public Safety	1,437,010	670,233	672,415	711,583	40,000	0
Public Works	10,100	0	0	0	75,000	0
Parks & Recreation	0	0	0	33,170	38,017	0
Community & Economic Development	0	0	0	0	0	0
Transit	138,050	0	0	0	0	0
Infrastructure	10,298,363	8,176,305	3,654,000	2,841,000	0	0
Vehicle Replacment	0	226,000	313,000	445,000	480,000	480,000
Reserve	0	0	0	0	823,781	1,200,000
Total CIP	11,883,523	9,072,538	4,639,415	4,080,601	1,480,000	1,680,000



**City of Bristol, Virginia
Capital Improvements Program**

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
LOCAL FUNDING PLAN						
Local Capital	301,000.00	399,427.00	672,415.00	794,601.00	1,000,000.00	1,200,000.00
Local Vehicle	0.00	226,000.00	313,000.00	445,000.00	480,000.00	480,000.00
Total	301,000.00	625,427.00	985,415.00	1,239,601.00	1,480,000.00	1,680,000.00
% of General fund	0.58%	1.20%	1.90%	2.38%	2.85%	3.23%
Budget Increase from PY		324,427.00	359,988.00	254,186.00	240,399.00	200,000.00



**City of Bristol, Virginia
Capital Improvements Program**

	FY20	FY21	FY22	FY23	FY24	Total		
Fully Funded Infrastructure Projects								
State Funds	410,000	0	0	0	0	410,000		
Federal Funds	1,459,798	3,654,000	2,841,000	0	0	7,954,798		
Total Revenue	1,869,798	3,654,000	2,841,000	0	0	8,364,798		
Project Costs								
Bonham Rd/Paulena Dr. Sidewalk	130,000	0	0	0	0	130,000		
Lee Hwy-Old Airport Intersection	280,000	123,000	2,841,000	0	0	3,244,000		
Euclid-Bob Morrison Signal	424,198	0	0	0	0	424,198		
Shared Use Path Overhill to Clover	195,600	0	0	0	0	195,600		
Fairview St. Bridge Improvements	280,000	0	0	0	0	280,000		
Goodson St. Bridge Replacement	375,000	1,590,000	0	0	0	1,965,000		
Martin Luther King Bridge Rehab	185,000	1,941,000	0	0	0	2,126,000		
Total Projects	1,869,798	3,654,000	2,841,000	0	0	8,364,798		

City of Bristol, Virginia
Capital Improvement Assessment

Dept no.	Description	1. Health/Saf	2. Compl	3. Progr	4. Rem defic	5. Long Term	6. ServArea	7. Dept Pri	8. Service	9. Proj Fund	Total	TOTAL COST	FED FUND	STATE FUND	LOCAL FUND
41010	Lee Hwy Exit 5 Phase 1B w/ Off Ramps	35	30	35	35	35	35	35	35	32	307	5,150,000	3,814,141	1,309,142	26,717
41010	Bonham Road Shared Use Path-Paulena	33	26	34	33	35	30	31	34	27.7	283.7	755,507	193,350	549,535	12,622
41010	Kings Mill Pike Curve Reconstruction	35	16	32	34	35	34	34	35	25.5	280.5	401,000		371,000	30,000
32010	Heart Monitors/Defibrillators	35	35	31	33	20	34	35	33	20	276	172,723			172,723
31010	Repeater Replacement-Radio	35	35	29	33	21	35	34	35	9	266	9,887			9,887
32010	Radio System	34	30	23	33	21	35	31	35	24	266	358,047	340,145		17,902
32010	Fire Hose	31	35	31	33	14	33	34	35	17	263	85,000			85,000
32010	Mobile Data Terminal	33	30	33	35	14	31	35	33	16	260	44,576			44,576
33010	X-ray Inspection	34	28	29	35	23	30	32	31	17	259	22,415			22,415
33010	Waterline Replacement	33	35	33	35	31	25	31	17	9	249	150,000			150,000
33010	HVAC	35	35	32	35	24	27	27	22	5	242	500,000			500,000
33010	Service Weapons	29	30	20	35	21	30	33	31	7	236	34,739			34,739
33010	Cover/netting over Rec Yard	35	8	29	35	23	29	33	31	7	230	120,000			120,000
12095	Sheriff Department Infrastructure Modern	34	35	22	30	14	32	31	23	7	228	49,848			49,848
33010	Updated Lighting Cell Blocks	29	35	27	35	21	26	28	19	7	227	15,000			15,000
33010	Clothes Dryers-Laundry	25	31	25	35	16	23	33	19	7	214	11,773			11,773
32010	Fire Station Sleeping Qtr remodel	14	35	25	29	32	21	26	17	7	206	150,000			150,000
33010	Oven/Mixer-Kitchen	23	33	19	23	23	26	28	19	7	201	16,533			16,533
71010	John Deere Zero Turn Mower	21	1	31	31	21	28	28	23	9	193	11,000			11,000
71030	Scoreboards -Baseball	13	1	30	30	23	31	27	25	9	189	22,170			22,170
33010	Security Tower-Rec Yard	30	5	26	26	19	29	22	23	7	187	163,538			163,538
32010	Station Alerting System	24	3	18	20	19	31	22	25	20	182	200,000			200,000
71010	Dump Trailer	17	1	29	27	21	28	25	19	9	176	5,500			5,500
41010	Misc Street and Drainage Improvements	22	1	30	18	22	28	21	25	7	174	75,000			75,000
12095	Document Management System	10	30	19	23	15	28	23	15	7	170	14,800			14,800
71030	Scoreboards -Soccer	14	1	23	26	22	30	25	17	9	167	11,030			11,030
71030	Scoreboards -Soccer/Football	13	1	23	26	22	30	24	17	9	165	7,927			7,927
71030	Backstops/Padding Base Ball Fields	19	1	20	25	22	30	23	15	7	162	13,560			13,560
32010	Kitchen Upgrade	9	1	7	21	32	21	22	7	7	127	20,000			20,000
12095	Video System	1	5	3	23	13	28	21	11	7	112	8,402			8,402
32010	Fire Station Office-Window Repl	11	0	5	22	24	8	17	6	6	99	20,000			20,000
												8,619,975	4,347,636	2,229,677	2,042,662