



City of Bristol Virginia - Planning Department  
300 Lee Street  
Bristol, VA 24201  
Phone: 276-645-7470

**Temporary Use Permit Application**  
**TEMPORARY SEASONAL SALES**

Applicant Name	Email/Phone
Address	Type of Temporary Sales
Location of Temporary Sales (Tax Map #)	City Business License No.

It is the intent of the City of Bristol, Virginia to allow temporary seasonal sales as defined by Section 50-242 of City Code provided that the activity meets all the requirements of the Temporary Use Ordinance (City Code Section 50-137) which are specified below:

- (1) The operator of the sales activity shall have current business license;
- (2) If the operator is not the property owner, written permission from the property owner must be provided;
- (3) The activity shall meet the front yard setback for the district in which it is located;
- (4) None of the sales activity shall block sight distance or create a hazardous traffic situation;
- (5) The duration of the outdoor sales activity shall be restricted to no more than 90 days. An extension of time may be allowed if a site plan meeting the requirements of article VII, division 3 is approved.
- (6) Unless excluded from the definition of "temporary seasonal sales" as found in section 50-242, temporary outdoor retail sales of products that are not agricultural or horticultural in nature are not allowed.

I acknowledge that I have read and agree to the terms and conditions outlined above. I understand that failure to comply with one or more of the terms and conditions may cause this permit to be revoked. I have provided all of the information listed on the following page.

Applicant Signature	Date
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City Code Section 50-242: Temporary seasonal sales means outside sales or distribution of agricultural or horticultural products that are seasonal in nature, including agricultural products, bedding plants, and Christmas trees; but excluding outside sales activity that is conducted on a site with an existing permitted retail operation and that is conducted by the on-site tenant or property owner and is clearly incidental to the primary use of the property. This definition excludes yard sales conducted by property owners or residents on their own premises as long as they are limited to no more than three (3) days in duration and no more than two (2) yard sales on the same property per calendar year. The definition also excludes temporary outdoor sales conducted by church or non-profit organizations of no more than three (3) days in duration.

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Information to be attached to the application:

1. Written permission from property owner
2. Sketch plan of where sales will take place on the property and provisions for parking spaces, etc.
3. Description of any planned signage

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**FOR DEPARTMENT USE ONLY**

Remarks or Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Planning Division Authorization Signature

\_\_\_\_\_  
Date

Permit Expiration Date: \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_