

BRISTOL VIRGINIA

PRELIMINARY SUBDIVISION PLAT CHECKLIST

Six (6) copies of the preliminary plat must be submitted to the Planning Commission Staff in order to provide up to forty-five (45) days review before presentation to the Bristol Virginia Planning Commission at its regular meeting held on the third Monday of each month.

The staff then distributes copies of the Preliminary Plat to the Health Department, the City Engineer, Utilities Board, and the Building Inspector for their review and approval.

After review and approval by the approving authorities, the developer then submits thirteen (13) copies of the preliminary plat to the Planning Commission staff at least ten (10) days prior to the regular meeting.

THE PRELIMINARY PLAT MUST SHOW THE FOLLOWING:

- _____ Subdivision Name and Location
- _____ Name and address of owner(s)
- _____ Name of surveyor
- _____ Surveyor's registration number
- _____ Designated zone
- _____ Date, magnetic point, and graphic scale
- _____ Location map

Location of existing and platted:

- _____ Property lines
 - _____ Buildings
 - _____ Water courses
 - _____ Railroads
 - _____ Sewers
 - _____ Bridges
 - _____ Culverts
 - _____ Drain Pipes
 - _____ Water Mains
 - _____ Gas Lines
 - _____ Public Utility Easements
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- _____ Present Zoning classification of Adjoining Property
 - _____ Names of adjoining property owners or subdivisions
 - _____ Set back lines

Plans of all proposed utility layouts:

- _____ Sewers
- _____ Water
- _____ Gas Lines
- _____ Electricity

Names, locations, widths and other dimensions of:

- _____ Proposed streets
- _____ Alleys

- _____ Easements
- _____ Parks and open spaces
- _____ Reservations
- _____ Lot lines
- _____ Building lines

_____ Statement describing method by which storm sewer, sanitary sewer and water facilities will be installed. If individual waste disposal facilities then Health Department approval and map showing site of each percolation test hole and results of such test.

_____ Deed description and map of survey of the tract boundary

_____ Certified copy of any applicable deed restrictions.

_____ Provisions for collecting and discharging surface drainage (including preliminary design of any bridges and culverts).

_____ Existing and proposed contour lines

_____ Closure of at least one part in 5000

_____ Any designated flood hazard area

_____ Lot and block identification

_____ Sketch plan for future development of the entire tract