



September 14th, 2022

**Invitation to Bid
Solid Waste Cover-Topsoil
ITB SW-23-008**

**City of Bristol, VA
300 Lee Street
Bristol, VA 24201**

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Section I

1.1 Purpose

The purpose of this solicitation is that the City of Bristol, Virginia (hereinafter referred to as the “City”) requires soil materials (hereinafter referred to as “Topsoil”) for the purposes of capping the City’s Integrated Solid Waste Facility (hereinafter referred to as the “Facility”) located adjacent to 2880 Valley Drive, Bristol, VA. Therefore, the City is accepting bids for supplying Topsoil and transporting the Topsoil to the Facility.

1.2 Scope of Services

The City seeks to receive bids on a price per cubic yard basis for the furnishing and delivering of Topsoil. The Bidder should reflect all costs (supplying, delivering costs, and taxes) in its price-per-cubic yard response. The City requires 30,000-cubic yards, more or less, of Topsoil.

The scope of work is provided generally and is described as: Supplying and delivering of Topsoil; provide all necessary equipment, maintenance, and personnel to facilitate these actions; obtain all necessary operating permits; and maintain appropriate licensure, liability insurance, and performance bonds.

The Topsoil shall be certified by the supplier to meet or exceed the following specified requirements and the certification is to be provided to the City prior to any Topsoil being brought to the Facility:

1. The Topsoil shall be fertile, natural, or amended soil; free from large stones, roots, sticks, clay, peat, weeds, and sod; and obtained from naturally well drained areas.
2. The Topsoil shall have an organic content of a minimum of 10% and a maximum of 12%.
3. The Topsoil shall not be excessively acid or alkaline nor contain toxic material harmful to plant growth
4. The Topsoil shall be certified as uncontaminated.
5. The Topsoil shall be free of stone, rock, or gravel larger than 2-inches in any dimension.
6. The Topsoil shall be tested by the supplier once per 10,000-cubic yards of material delivered in accordance with ASTM D2216, ASTM D2487, ASTM D6913, and ASTM D7928 and the test results are to be provided to the City.

1.3 Bid Closing Date

The sealed bid must be received by the City prior to **2:00 p.m. local time on Wednesday October 12, 2022**. Bids received by that time will be publicly opened at City Hall, 300 Lee Street, Bristol, Virginia. Bids will not be accepted if received after the stated date and time. Bids submitted by facsimile or electronic means will

not be accepted. The completed and signed bid form shall be returned in an opaque sealed envelope or package and addressed as follows:

**City of Bristol, Virginia
Attention: Emily Compton, Procurement Specialist
300 Lee Street
Bristol, Virginia 24201**

**“Bid on Solid Waste Cover – Topsoil”
Due date: Wednesday, October 12th, 2022 at 2:00 PM
SW-23-008**

1.4 Inquiries

It is the responsibility of the bidder to inquire and clarify any requirement that is not understood. All verbal questions are discouraged. The City will not be bound by verbal responses to questions. All technical questions can be submitted to Jacob Chandler, Director of Public Works, via email at jacob.chandler@bristolva.org or via phone at 276-642-2316. Bid documents are available on the City website www.bristolva.org or by contacting the Purchasing Department at 276-645-7358.

1.5 Bid Evaluation

Evaluation of bids will be based upon the criteria set forth in this invitation. The award will be made to the lowest responsive and responsible bidder.

1.6 Rejection of Bids

The City reserves the right to reject any and all bids, to waive informalities and to negotiate with the low bidder if the bid exceeds budgeted funds. The City reserves the right to select the bid which, in the sole judgement of the City, is deemed to be in the best interest of the City. Exceptions to the specifications may cause the bid to be deemed non-responsive and to be rejected as such.

Section II

2.1 General Instructions

Interested parties may submit a sealed bid using the Bid Form in Section 2.2 based upon the estimated quantity of Topsoil required to be furnished until June 30, 2023. Bids will be opened publicly and read aloud after the closing time of 2:00 PM, Wednesday, October 12, 2022.

**City of Bristol, Virginia
Solid Waste Cover – Topsoil
Price Per Cubic Yard
Bid Form**

Date: _____

Company: _____

Address: _____

Phone Number: _____

Printed Name: _____

Signature: _____

Description	Price per Cubic Yard Numerals	Price per Cubic Yard Words
Bid Price Per Cubic Yard for Topsoil as specified Section 1.2.		

Bid prices must be valid until June 30, 2023.