



**CITY OF BRISTOL, VIRGINIA**

**INVITATION TO BID**

**CRUSHED STONE AND SAND**

**ITB PW-23-002**

**Issue Date**  
**July 5, 2023**

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## SECTION ONE

### 1.1 Purpose

The City of Bristol, Virginia and all agencies thereof are requesting sealed bids on specified types of crushed stone and limestone sand.

### 1.2 Scope

This document contains general information relating to the evaluation process, selection criteria and mandatory requirements which must be addressed for a bid to receive consideration.

### 1.3 Closing Date and Time

The sealed bid must be received by the Office of the Procurement Specialist not later than 2:00 pm on **Tuesday July 18, 2023, with bids received by that time publicly opened at 2:00 p.m. at City Hall, 300 Lee Street, Bristol, Virginia.** Bids will not be accepted if received after this date and time. Bids submitted by facsimile or electronic means will not be accepted. The completed and signed bid form should be returned in an envelope or package, sealed and addressed as follows:

Sara Thompson, Procurement Specialist  
City Hall  
300 Lee Street  
Bristol, Virginia 24201

"Bid on Crushed Stone and Sand"  
Due Date: **Tuesday July 18, 2023: at 2:00 pm**

### 1.4 Inquiries

It is the responsibility of the bidder to inquire and clarify any requirement that is not understood. All verbal questions are discouraged. The City will not be bound by verbal responses to questions. All inquiries concerning this request for sealed bid should be submitted in writing to Michael Maine, Operations Manager, **2515 Valley Drive**, Bristol, Virginia 24201. Inquiries by email should be made to [mmaine@bristolva.org](mailto:mmaine@bristolva.org).

### 1.5 Bid Evaluation

Evaluation of bids will be based on criteria set forth in this invitation.

The award will be made to the lowest responsive and responsible bidder.

### 1.6 Rejection of Bids

The City reserves the right to reject any and all bids, to waive informalities and to negotiate with the low bidder if the bid exceeds budgeted funds. The City reserves the right to select the bid which, in the sole judgement of the City, is deemed to be in the best interest of the City. Exceptions to the specifications may cause the bid to be deemed non-responsive and to be rejected as such.

A public contract may include provisions for modification of the contract during performance, but no fixed-price contract may be increased by more than twenty-five percent of the amount of the contract or \$50,000, whichever is greater, without the advance written approval of the City Council for the City of Bristol, Virginia.

## SECTION TWO

### 2.1 General Instructions and Specifications

The City of Bristol, Virginia is requesting sealed bids on the following estimated quantities of material to be furnished between **July 1, 2023 and June 30, 2024**.

<b>150 tons, more or less</b>	<b>Limestone Sand (VDOT Grade A)</b>
<b>150 tons, more or less</b>	<b>Natural Sand</b>
<b>1,000 tons, more or less</b>	<b>No. 4 Fine Aggregate</b>
<b>1,500 tons, more or less</b>	<b>No. 7 Course Aggregate</b>
<b>1,500 tons, more or less</b>	<b>No. 8 Course Aggregate</b>
<b>1,500 tons, more or less</b>	<b>No. 9 Course Aggregate</b>
<b>1,000 tons, more or less</b>	<b>No. 357 Course Aggregate</b>
<b>1,000 tons, more or less</b>	<b>No. 57 Course Aggregate</b>
<b>150 tons, more or less</b>	<b>No. 68 Course Aggregate</b>
<b>1,000 tons, more or less</b>	<b>No. 21B Base Aggregate</b>
<b>150 tons, more or less</b>	<b>No. 25 Crusher Run Aggregate</b>
<b>250 tons, more or less</b>	<b>Quarry Surge Stone (8" max.)</b>
<b>250 tons, more or less</b>	<b>Machine Riprap Stone (4" - 8" Gradation)</b>
<b>250 tons, more or less</b>	<b>Class I Riprap Stone</b>

All materials are to comply with Virginia Department of Transportation Road and Bridge Specifications of latest date.

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In considering all bids, the City shall apply a **mileage factor of \$0.55 per mile** based upon round trip mileage from our Public Works Department, **2515 Valley Drive, Bristol, Virginia**, to the bidder's point of delivery. The mileage factor will be added to the material price bid to determine the apparent low bidder.

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2.2 Bid Form

*Instructions: All bids must be submitted on this form. Please complete the form in its entirety. Bid form must be signed by an authorized representative of the bidder.*

BIDDER (FIRM): \_\_\_\_\_

PERSON PREPARING BID: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

150 tons, more or less Limestone Sand (VDOT Grade A)

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

150 tons, more or less, Natural Sand

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,000 tons, more or less, No. 4 Fine Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,500 tons, more or less, No. 7 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

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1,500 tons, more or less, No. 8 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,500 tons, more or less, No. 9 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,000 tons, more or less, No. 357 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,000 tons, more or less, No. 57 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

150 tons, more or less, No. 68 Course Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

1,000 tons, more or less, No. 21B Base Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

150 tons, more or less, No. 25 Crusher Run Aggregate

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

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250 tons, more or less, Quarry Surge Stone (8" max.)

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

250 tons, more or less, Machine Riprap Stone (4" - 8" Gradation)

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

250 tons, more or less, Class I Riprap Stone

\$ \_\_\_\_\_ per ton

\_\_\_\_\_ dollars per ton (in words)

Sum Total (Aggregate of all types and gradations)

\$ \_\_\_\_\_

\_\_\_\_\_ dollars (in words)

Bid price must be valid through **June 30, 2024**.

SIGNATURE: \_\_\_\_\_

TYPED OR PRINTED NAME: \_\_\_\_\_

DATE: \_\_\_\_\_