

City of Bristol, Virginia
Special Event Application 2025

EVENT INFORMATION

Enter the name of the event _____

Contact Information

Organization _____

Applicant's Name _____

Applicant's Phone Number _____

Applicant's Email _____

Will this person be in charge on site, during the event? Yes___ No___

Is the host organization a non-profit? Yes___ No___

Summary of Event

Description _____

Event Date _____ Event Time _____

Set-Up Time _____ Break-Down Time _____

Location/Venue requested _____

Is the Event Free or Ticketed? _____

Anticipated Attendance Number _____

Will the event involve the City of Bristol, Tennessee? Yes___ No___

Food and Beverage

Will the event include alcoholic beverages? Yes___ No___

Will alcohol be sold? Yes___ No___

Will alcohol be given/provided by the host? Yes___ No___

Will food items be given/provided by the host? Yes___ No___

Will the event include food vendors? Yes___ No___

Vendors

Will there be any sales activity? Yes___ No___

Please note that responses to the preceding questions may trigger the need for additional information, paperwork, and/or permits.

Sanitation

Will you provide portable restroom units? Yes___ No___

Will you provide hand-washing stations? Yes___ No___

What is the plan for trash disposal? City of Bristol, VA___ Other___

Will you provide recycling containers? Yes___ No___

Power Supply

Will generators be used? Yes___ No___

Will you need electrical outlets? Yes___ No___

Will you need lighting? Yes___ No___

Public Safety

Will the event require street closures? Yes___ No___

Will there be gasoline, propane, or other combustible liquids on site? Yes___ No___

Parades

Number of marching/walking units _____

Number of floats _____

Maximum Float Height _____

Maximum Float Length _____

Maximum Float Width _____

Number of vehicles _____

Cars/trucks _____

Motorcycles _____

Semi's _____

Other _____

Number of animals _____

Horses _____

Dogs _____

Other _____

5K Road Races

Road races are permitted in the City of Bristol, Virginia, using only pre-approved routes and roadways, or taking place at Sugar Hollow Park. Contact 276-967-1287.

Please note that responses to the preceding questions may trigger the need for additional information, paperwork, and/or permits.